

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council  
**FROM:** Albert A. Ortiz, Chief of Police  
**THROUGH:** Terry M. Brechtel, City Manager  
**COPIES:** J. Rolando Bono, Deputy City Manager; File  
**SUBJECT:** Texas Department of Transportation (TxDOT) Commercial Motor Vehicle Grant  
**DATE:** September 18, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager, or her designated representative, to accept a \$300,000 grant from the Texas Department of Transportation (TxDOT) for the second year of the TxDOT Commercial Motor Vehicle (CMV) Selective Traffic Enforcement Program (STEP). This program will continue to fund an overtime effort to provide increased monitoring and enforcement of commercial vehicles. An in-kind match of \$27,201 and a cash match of \$6,132 are required. The grant period is October 1, 2003 to September 30, 2004.

Staff recommends approval.

**BACKGROUND INFORMATION**

This grant is currently in its first year. Funding for the second year has been approved by TxDOT and is contingent upon City Council approval for funding of the in-kind and cash matches.

This grant provides funding to continue the CMV STEP, which expands the Police Department's efforts in monitoring and enforcement of traffic regulations for commercial motor vehicles to help reduce commercial motor vehicle related accidents. Activity will be conducted with existing officers assigned to the program on an overtime basis and will be funded by the grant. The second year in-kind match (\$27,201) will fund operational costs of vehicles as well as fringe benefit expenditures, and the cash match (\$6,132) will fund officer overtime salaries to expand the program.

**POLICY ANALYSIS**

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The TxDOT program will enhance the City's efforts in dealing with commercial motor vehicle related accidents by expanding monitoring and enforcement efforts.

Application for the second year of the grant was authorized by City Ordinance No. 96929, dated December 19, 2002.

### **FISCAL IMPACT**

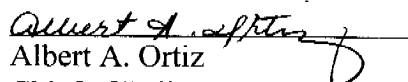
This grant is for a three-year period beginning October 1, 2002. TxDOT initially awarded grantees \$350,000 per year and has now reduced that amount to \$300,000 for the 2<sup>nd</sup> and 3<sup>rd</sup> years. There was no match requirement for the first year, and a new requirement has reduced the second year match requirement from 25% to 10%. Through the use of in-kind match and cash match, the city will contribute the following: Year 1 - \$27,745 (in-kind), Year 2 - \$27,201 (in-kind) \$6,132 (cash) and Year 3 \$27,201 (in-kind) \$6,132 (cash). The City's three-year contribution of \$94,411 will leverage \$950,000 in funds from TxDOT. The cash match is projected for inclusion in the FY2004 General Fund budget.

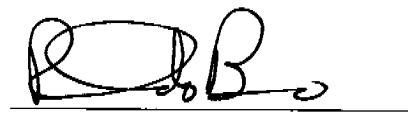
### **COORDINATION**

This ordinance request has been coordinated with Finance, City Attorney's Office, and the Office of Management & Budget.

### **SUPPLEMENTAL COMMENTS**

The Discretionary Contracts Disclosure Form is not required.

  
Albert A. Ortiz  
Chief of Police

  
J. Rolando Bono  
Deputy City Manager

Approved:

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Terry M. Brechtel  
City Manager

# Texas Department of Transportation

## Commercial Motor Vehicle Safety STEP Program

### BUDGET

October 1, 2003 - September 30, 2004

Fund: 26

Project:

Activity: 17-10-25

REVENUES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
	TBA	Texas Department of Transportaion	\$ 300,000	\$ -	\$ 300,000
	TBA	In Kind Match - City of San Antonio	\$ -	\$ 27,201	\$ 27,201
	TBA	Cash Match - City of San Antonio	\$ -	\$ 6,132	\$ 6,132
		<b>Total Revenues</b>	<b>\$ 300,000</b>	<b>\$ 33,333</b>	<b>\$ 333,333</b>

EXPENDITURES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
01-010	TBA	Regular Salaries	\$ -	\$ -	\$ -
01-011	TBA	Overtime Salaries	\$ 300,000	\$ 6,132	\$ 306,132
		<b>Total Personal Services</b>	<b>\$ 300,000</b>	<b>\$ 6,132</b>	<b>\$ 306,132</b>

81-510	TBA	In Kind Match - City of San Antonio (Medicare & Vehicles)	\$ -	\$ 27,201	\$ 27,201
		<b>Total Project Expenditures</b>	<b>\$ 300,000</b>	<b>\$ 33,333</b>	<b>\$ 333,333</b>