

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council  
**FROM:** Albert A. Ortiz, Chief of Police  
**THROUGH:** Terry M. Brechtel, City Manager  
**COPIES:** J. Rolando Bono, Deputy City Manager; File  
**SUBJECT:** Texas Department of Transportation (TxDOT) DWI Grant  
**DATE:** September 18, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager, or her designated representative, to accept a \$500,000 grant for the third year of the Texas Department of Transportation (TxDOT) DWI Selective Traffic Enforcement Program (STEP), which will continue to fund an overtime program for DWI enforcement. An In-kind match of \$39,440 and a cash match of \$16,116 is required. The grant period is October 1, 2003 to September 30, 2004.

Staff recommends approval.

**BACKGROUND INFORMATION**

The DWI STEP program is currently in its second year. Funding for the third year has been approved by TxDOT and is contingent upon City Council approval for funding of the in-kind and cash matches.

This grant will provide funds to continue the program, which expands the Police Department's efforts at combating the incidence of DWI, as well as DWI-related accidents. Activity will be conducted with existing officers assigned to the program on an overtime basis and will be funded by the grant. The third year in-kind match (\$39,440) will fund operational costs of vehicles as well as fringe benefit expenditures, and the cash match (\$16,116) will fund officer overtime salaries to expand the program.

**POLICY ANALYSIS**

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The TxDOT program will enhance the City's efforts in dealing with the incidence of DWI, as well as DWI-related accidents. Application for the third year of the grant was authorized by City Ordinance No. 96930, dated December 19, 2002.

## **FISCAL IMPACT**

This grant is for a three-year period beginning October 1, 2001. TxDOT will award grantees \$500,000 per year. There was no match requirement for the first year and a 25% match requirement in the second year. TxDOT has reduced the third year match requirement from 25% to 10%. Through the use of in-kind match and cash match, the city will contribute the following: Year 1 - \$39,342 (in-kind), - Year 2 - \$39,392 (in-kind) \$127,274 (cash), and Year 3 - \$39,440 (in-kind) \$16,116 (cash). The City's three-year contribution of \$261,564, contingent on Council approval of annual budgets, will leverage \$1,500,000 in grant funds over the three years of the program.

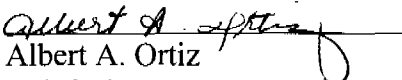
The third year program budget totals \$555,556, including the \$39,440 of in-kind contributions and \$16,116 in cash contributions from the Police Department General Fund. A detailed budget is attached. The cash match is projected for inclusion in the FY2004 General Fund budget.

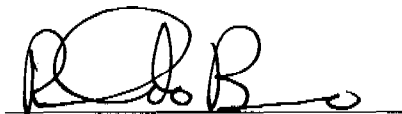
## **COORDINATION**

This ordinance request has been coordinated with Finance, City Attorney's Office, and the Office of Management & Budget.


## **SUPPLEMENTAL COMMENTS**

The Discretionary Contracts Disclosure Form is not required.

  
Albert A. Ortiz  
Chief of Police

  
J. Rolando Bono  
Deputy City Manager

Approved:

  
Terry M. Brechtel  
City Manager

# Texas Department of Transportation

## DWI STEP Program

### BUDGET

October 1, 2003 - September 30, 2004

Fund: 26

Project:

Activity: 17-10-24

REVENUES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
	TBA	Texas Department of Transportaion	\$ 500,000	\$ -	\$ 500,000
	TBA	In Kind Match - City of San Antonio	\$ -	\$ 39,440	\$ 39,440
	TBA	Cash Match - City of San Antonio		\$ 16,116	\$ 16,116
		<b>Total Revenues</b>	<b>\$ 500,000</b>	<b>\$ 39,440</b>	<b>\$ 555,556</b>

EXPENDITURES Obj. Code	Index Code	Description	Grant Funds	General Fund	Budgeted Amount
01-010	TBA	Regular Salaries	\$ -	\$ -	\$ -
01-011	TBA	Overtime Salaries	\$ 500,000	\$ 16,116	\$ 516,116
		<b>Total Personal Services</b>	<b>\$ 500,000</b>	<b>\$ 16,116</b>	<b>\$ 516,116</b>

81-510	TBA	In Kind Match - City of San Antonio (Medicare & Vehicles)	\$ -	\$ 39,440	\$ 39,440
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		<b>Total Project Expenditures</b>	<b>\$ 500,000</b>	<b>\$ 55,556</b>	<b><u>\$ 555,556</u></b>
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