

**CITY OF SAN ANTONIO
CITY CLERK'S OFFICE
INTERDEPARTMENTAL MEMORANDUM**

TO: Mayor and City Council

FROM: Yolanda L. Ledesma, Acting City Clerk

COPIES TO: Terry M. Brechtel, City Manager; Travis Bishop, Assistant City Manager; Erik J. Walsh, Assistant to the City Manager; Management Team; Andrew Martin, City Attorney; Files

SUBJECT: An Ordinance Calling for a Joint Election with Bexar County, the Northeast Independent School District, and Bexar Metropolitan Water District scheduled for Tuesday, November 4, 2003

DATE: September 25, 2003

SUMMARY & RECOMMENDATION

This ordinance will provide for Bexar County, the Northeast Independent School District (NEISD), and Bexar Metropolitan Water District (Bexar Met) to join with the City of San Antonio for the Tuesday, November 4, 2003 Special Election. It will also stipulate that the Bexar County Elections Administrator will coordinate the Early Voting process and Election Day activities.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Representatives from Bexar County, Northeast Independent School District (NEISD), and Bexar Metropolitan Water District (Bexar Met), have requested to join with the City of San Antonio for the Tuesday, November 4, 2003 election. The City Council needs to adopt this ordinance to approve a contract for a joint election with these entities. The contract will set forth the agreed duties and responsibilities of the respective entities.

Approval of this consolidation plan will mean that the City of San Antonio will share the cost of certain polling places with the involved entities. Therefore, the cost of the election to the City of San Antonio will be reduced.

The costs to be shared by all entities include, but are not limited to the following:

- Early Voting Personnel Costs
- Election Day Personnel Costs
- Training of Election Personnel
- Transportation of Electronic Voting Machines

Printing Costs
Rental of Polling Places
Rental of Electronic Voting Machines
Programming Costs
Election Kits

POLICY ANALYSIS

The City of San Antonio has historically joined other entities for election purposes in order to facilitate voting for its citizens and **as** a means of cutting the costs of the Election process.

FINANCIAL IMPACT

Funds for the election are provided under the Municipal Elections budget. This election is estimated to cost \$372,400.29. An ordinance contracting with the Bexar County Elections Administrator for election services will be presented to City Council.

COORDINATION

The proposed ordinance has been coordinated **with** the City Manager's Office, City Attorney's Office, Office of Budget and Management, Bexar County Elections Administrator, the Northeast Independent School District and Bexar Metropolitan Water District.



Yolanda L. Ledesma, Acting City Clerk



Travis Bishop, Assistant City Manager



Terry M. Brechtel, City Manager