

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

TO: Mayor and City Council

FROM: Fernando A. Guerra, M.D., M.P.H., Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Office of Management and Budget; Finance Department; Project; File

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE MILK AND DAIRY LABORATORY SAMPLE TESTING PROGRAM

DATE: October 23, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept and execute an amendment to a contract with the Texas Department of Health (TDH) that will provide up to \$34,500.00 in funding to support the ongoing Milk and Dairy Laboratory Sample Testing Program of the San Antonio Metropolitan Health District (SAMHD) for the period September 1, 2003 through August 31, 2004. In addition, this ordinance adopts the program budget and approves payments for contractual laboratory services.

Staff recommends approval.

BACKGROUND INFORMATION

TDH provides annual financial assistance to SAMHD through several contracts to supplement the delivery of local public health services. Generally, these contracts are designed to renew grant programs as their terms expire at various times during the year. Each time that a certain grant comes up for renewal, TDH will offer a Contract Change Notice to amend the overall contract and provide continuation funds for that grant. TDH has now offered a Contract Change Notice to Contract #7460020708C 2004 to continue support for the ongoing Milk and Dairy Laboratory Sample Testing Program in the SAMHD for up to \$34,500.00.

The SAMHD Public Health Laboratory tests approximately 5,650 milk samples per year from processing plants located in San Antonio and the surrounding TDH Region 8 area. Samples are processed within 48 to 72 hours after collection. Among the tests performed on the samples are tests for bacteria, pasteurization, the absence of antibiotics, and an added water test to determine if water has been added to the product. Test results are faxed to TDH in Austin for monitoring.

Funding support for this program remains the same as last year. Reimbursement to SAMHD under this contract will be made based on a specific fee schedule for the laboratory procedures provided.

POLICY ANALYSIS

Acceptance of this contract amendment from TDH will continue the long-standing practice of utilizing Federal and State aid to support local public health programs of the City.

FISCAL IMPACT

This contract amendment provides \$34,500.00 in contract support to renew the ongoing Milk and Dairy Laboratory Sample Testing Program in the SAMHD for the period September 1, 2003 through August 31, 2004. Acceptance of this amendment will place no demands on the City General Fund.

In addition, this ordinance approves payments to outside laboratories for various services that may be required during the course of the year.

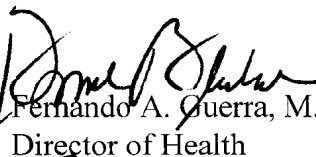
COORDINATION


The City Attorney's Office and the Office of Management and Budget, Risk Management Division, have reviewed and approved the contract with TDH. The Finance Department has approved the proposed budget.

SUPPLEMENTARY COMMENTS

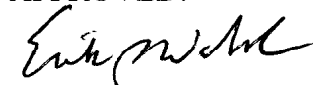
Provisions of the Ethics Ordinance do not apply.

Attachments: Attachment I: Program Budget
Attachment II: TDH Contract Change Notice No. 02


Fernando A. Guerra, M.D., M.P.H.
Director of Health


Frances A. Gonzalez
Assistant to the City Manager

APPROVED:


↓ Terry M. Brechtel
City Manager

Attachment I
Public Health State Support Project 2003-2004 (State)
Project No. 26-016062
TDH Contract No. 7460020708C 2004

INDEX	<u>ESTIMATED REVENUES</u>	OBJ-CODE	BUDGET
074989	TDH Attachment #03 - Contract		\$ 34,500
	Total Estimated Revenues		<u>34,500</u>

APPROPRIATIONS

	Milk Sample Lab Tests - Attachment 03		
	36-10-34 09/01/03 to 08/31/04		
365890	SAMHD Milk Sample Lab Tests	02-160	34,500
	Total Appropriations		<u>\$ 34,500</u>

Fund Only Index Code: 000431



ATTACHMENT II

TEXAS DEPARTMENT OF HEALTH
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS
COUNTY OF TRAVIS

TDH Document No. 7460020708C2004
Contract Change Notice No. 02

The Texas Department of Health, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION:
ATT NO. 03 : MILK AND DAIRY

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

SAN ANTONIO METROPOLITAN HEALTH
DISTRICT

By: _____
(Signature of person authorized to sign)

(Name and Title)

Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different from person authorized to sign contract)

RECEIVING AGENCY :

TEXAS DEPARTMENT OF HEALTH

By: Bob Burnette
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division
(Name and Title)

Date: 09-25-2003

VW PCSD - Rev. 2/03

DETAILS OF ATTACHMENTS

Att/ Amd No.	TDH Program ID/ TDH Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (TDH Share)
		Begin	End	Source of Funds*	Amount		
01	ACFH/FEE 0000001157	09/01/03	08/31/04	State 93.994	242,738.00	0.00	242,738.00
02	ACFH/FEE-FP	09/01/03	08/31/04	State	637,459.00	0.00	637,459.00
03	M&D 0000001546	09/01/03	08/31/04	State	0.00	0.00	0.00
TDH Document No.7460020708C2004 Change No. 02					Totals	\$ 0.00	\$880,197.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.

DOCUMENT NO. 7460020708C-2004
ATTACHMENT NO. 03
PURCHASE ORDER NO. 0000001546

PERFORMING AGENCY: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

RECEIVING AGENCY PROGRAM: MILK AND DAIRY PRODUCTS DIVISION

TERM: September 01, 2003 THRU: August 31, 2004

SECTION I. SCOPE OF WORK:

PERFORMING AGENCY shall provide analyses of milk samples. Analyses shall meet laboratory proficiency standards as set by the National Conference of Interstate Milk Shipments and the 1999 U.S. Public Health Service Grade "A" Pasteurized Milk Ordinance, 25 TAC Chapter 217. PERFORMING AGENCY shall:

1. Only perform the tests requested by RECEIVING AGENCY for each sample and mail results to RECEIVING AGENCY within 48 hours from the date of sample submission to PERFORMING AGENCY laboratory. RECEIVING AGENCY will provide mailers;
2. Send original copy of laboratory results forms to RECEIVING AGENCY, Milk and Dairy Products Division, 1100 West 49th Street, Austin, Texas 78756 to be microfilmed and returned to PERFORMING AGENCY; and,
3. Submit monthly vouchers, which include total number and type of tests performed to RECEIVING AGENCY, Milk and Dairy Products Division.

PERFORMING AGENCY shall comply with Chapter 435, Health and Safety Code, Dairy Products.

PERFORMING AGENCY shall provide an estimated 5,652 analyses of milk samples in the service area defined as: Statewide

SECTION II. SPECIAL PROVISIONS:

None.

SECTION III. BUDGET:

Laboratory analyses shall be performed at a rate per test not to exceed the following schedule:

Standard Plate Count
Direct Microscopic Somatic Cell Count
Electronic Somatic Cell Count
Added Water
Antibiotics Inhibitor (Disk Assay)
Antibiotics Confirmation Raid Test
AFlatoxin
Phosphatase
Coliform
Water Supply
Cooling Water

SPC	\$ 6.00
DMSCC	\$ 8.00
ESCC	\$ 8.00
Cryoscope	\$ 2.00
Disc	\$ 4.50
Charm I, II, SNAP, etc.	\$24.00
AFlatoxin	\$12.50
Fluorophos	\$ 7.50
Coli	\$ 5.50
Water	\$15.00
Glycol-Sweet Water	\$15.00