

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

CONSENT AGENDA

ITEM NO.

28

TO: Mayor and City Council

FROM: Fernando A. Guerra, M.D., M.P.H., Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant to the City Manager; City Attorney's Office; Office of Management and Budget; Finance Department; Project; File

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE FEDERAL REFUGEE HEALTH SCREENING PROGRAM

DATE: November 13, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept and execute a contract amendment in the amount of \$143,495.00 from the Texas Department of Health (TDH) to renew the ongoing Federal Refugee Health Screening Program in the San Antonio Metropolitan Health District (SAMHD) for the period October 1, 2003 through September 30, 2004. The TDH contract amendment further supports a subcontract of \$31,200.00 with Catholic Charities, Archdiocese of San Antonio, Inc. for services in connection with the Federal Refugee Health Screening Program. This ordinance will also adopt a program budget, approve the personnel complement, approve the subcontract with Catholic Charities, Archdiocese of San Antonio, Inc., and authorize payments for contractual services.

Staff recommends approval.

BACKGROUND INFORMATION

The City Manager was authorized to execute the Public Health State Support Project 2003-2004 contract with TDH through an ordinance passed and approved on February 6, 2003. This contract includes eleven (11) contract amendments that were approved in previous ordinances and currently provides \$1,551,313.00 in cash support, \$54,312.00 in-kind support, and \$5,218,981.00 in contract support. TDH has now offered another contract amendment that will furnish \$143,495.00 in cash support to fund the ongoing Federal Refugee Health Screening Program in the SAMHD.

The Federal Refugee Health Screening Program conducts approximately 300 health screening/physical examinations each year in accordance with the recommendations issued by the Federal Office of Refugee Resettlement and the TDH. These services are provided for refugees settling in the San Antonio and Bexar County area. SAMHD provides the health screenings, immunizations, assessment services and follow up care, as appropriate. Catholic Charities is responsible for furnishing refugee transportation to and from medical and dental appointments, and provides interpretation and translation services at these appointments.

The 2004 funding of \$143,495.00 for this program is \$26,623.00 more than the current 2003 funding of \$116,872.00. This additional funding is to cover a small increase in existing staff salaries and one (1) part-time Special Projects Coordinator position to assist in the screenings (See Attachment I). The personnel complement for the Refugee Health Screening Program is thereby increased to three (3) positions (one full-time and two part-time) from last year's two (2) positions (one full-time and one part-time).

POLICY ANALYSIS

Acceptance of this grant from TDH will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FISCAL IMPACT

This contract amendment will provide \$143,495.00 to support the ongoing Refugee Health Screening Program in the SAMHD. This additional funding brings the total cash support to \$1,694,808.00, the in-kind support to \$54,312.00 and the contract support to \$5,218,981.00 under the Public Health State Support Project 2002-2003 contract with TDH (Grand Total: \$6,968,101.00).

Acceptance of this amendment will place no demands on the City's General Fund.


COORDINATION

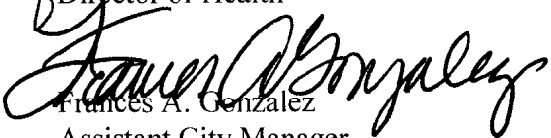
The City Attorney's Office and the Office of Management and Budget, Risk Management Division, have reviewed and approved the contract with TDH and the standard City Operating Agency agreement that will be used with Catholic Charities, Archdiocese of San Antonio, Inc. in support of grant activities. The Finance has approved the proposed project budget.

SUPPLEMENTARY COMMENTS

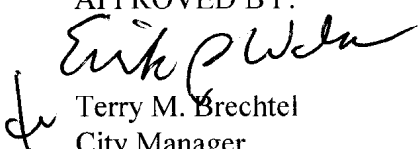
Provisions of the Ethics Ordinance do not apply.

Attachments: Attachment I: Project Budget and Personnel Complement
Attachment II: TDH Contract Change Notice No. 12, Attachment No. 12
Attachment III: Operating Agency Grant Fund Contract, with
Attachments I, II, III, and IV


Fernando A. Guerra, MD, MPH
Director of Health


Frances A. Gonzalez
Assistant City Manager

APPROVED BY:


Terry M. Brechtel
City Manager

ATTACHMENT I
Public Health State Support Project 2003-2004 - Federal
Fund No. 26-016058
TDH Contract No. 7460020708 2004

<u>INDEX:</u>	<u>ESTIMATED REVENUES:</u>	<u>OBJECT CODE:</u>	<u>BUDGET:</u>
078519	Attachment #12		\$143,495
	Total Estimated Revenues:		\$ <u>\$143,495</u>

APPROPRIATIONS:

Federal Refugee Health Screening Program

Activity: 36-07-46 10/01/03 to 9/30/04

790113	Regular Salaries and Wages	01-010	66,307
790253	Language Skill Pay	01-019	1,200
790394	Social Security	01-030	5,072
790535	TMRS	01-040	7,711
790675	Group Health Insurance	01-050	151
790816	Life Insurance	01-051	8,700
790956	Workers' Disability Compensation	01-060	1,989
791095	Personal Leave Buy Back Pay	01-072	1,525
791236	Communications: Telephones	02-110	0
791376	Travel - Official	02-124	365
791517	Car Expense Allowance	02-130	5,636
791657	Fees to Professional Contractors	02-160	498
791798	Catholic Charities	02-160	31,200
791939	Office Supplies	03-210	250
792077	Chemicals, Medical, and Drugs	03-228	6,584
792218	Maint. & Repair Mat-Mach. & Equip.	03-242	0
792358	Indirect Cost	04-280	6,307
	Total 36-07-46		\$ <u>\$143,495</u>

Fund Only Index # 000565

PERSONNEL COMPLEMENT:

Activity: 36-07-46

0244	Senior Public Health Nurse	1
0267	Licensed Vocational Nurse (.50 FTE)	1
0870	Special Projects Coordinator (.50 FTE)	1
	Total 36-07-46	<u>3</u>