

CITY OF SAN ANTONIO  
OFFICE OF THE CITY MANAGER  
Interdepartmental Correspondence Sheet

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

COPIES: Capt. Tom Polonis – Traffic Section Commander; William Jenkins, Traffic Administration Officer; Thomas Wendorf, Director, Public Works

SUBJECT: Happy Holiday 5K – Saturday, December 27, 2003  
7:00 a.m. - 11:00 a.m. (PP #2003-101)

DATE: October 30, 2003

SUMMARY AND RECOMMENDATIONS:

This ordinance will approve the parade permit and authorize the temporary closure of certain streets in connection with the Happy Holiday 5K being held on Saturday, December 27, 2003. The run/walk will assemble and disband at Ave. B between Josephine and Pearl Pkwy. The route is attached.

Staff recommends approval of this ordinance.

POLICY ANALYSIS:

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

COORDINATION:


This event has been coordinated with the City Manager's Office, the Traffic Section of the Police Department, and the Traffic Division of the Public Works Department. All of the involved city departments concur with the staff recommendation to approve this request.

FINANCIAL IMPACT:

All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Run Away Store. The City will receive revenues of \$25.00 from this event and will incur no additional costs.

SUPPLEMENTAL COMMENTS:

The requirements of the Ethics Ordinance are not applicable.

  
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Roland A. Lozano  
Assistant to the City Manager

<b>APPLICATION FOR RUN/WALK PERMIT</b>		<b>San Antonio Police Department</b>		<b>PERMIT NUMBER: 2003-101</b>	
Time and Date Filed: 8:00 September 26, 2003		Day of Week Filed: FRIDAY		Parade Date: December 27, 2003	
Day of Week: SATURDAY		Assembly Time: 0700 AM		Start Time: 0900 AM	
Disbanding Time: 1100 AM		Assembly Area (Boundary) AVE B BETWEEN JOSEPHINE AND PEARL PKWY			
Route Details: NORTH ON AVE B TO TULETA. TURN AROUND. SOUTH ON AVE B TO JOSEPHINE.					
Disbanding Area: AVE B BETWEEN JOSEPHINE AND PEARL PKWY.					
Name of Individual Applicant: JOHN PURNELL		Address: 3619 BROADWAY #13 SAN ANTONIO, TEXAS		Zip Code: 78209	
Phone Number: 385-8248		Sponsoring Organization: RUN AWAY STORE		Address: 3619 BROADWAY #13 SAN ANTONIO, TEXAS	
Zip Code: 78209		Phone Number: 385-8248		Name of Event: HAPPY HOLIDAY 5K	
Purpose and/or Theme of Parade:					
Type and Approximate Number of Persons, Vehicles and Animals Participating: 100					
Length of Parade (Miles): 5K		Portion of Street Parade will Occupy: TOTAL			
Remarks: CONTACT PERSON: SAPD OFFICER CHRIS LUTTON AT 207-7764 OFF DUTY SAPD WILL PROVIDE TRAFFIC ASSISTANCE. APPLICANT WILL PROVIDE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).					
I have read, fully understand, and agree to comply with the provisions of this permit and Article 13 Section 19-450 through 19-467 of the City Code of the City of San Antonio which regulates runs, walks, and other similar uses of public places. <u>Failure to comply with all provisions provided for herein voids this permit.</u>					
Signature of Applicant				Date:	
Positive identification is required. A Social Security Card is NOT considered Positive Identification. This individual Applicant Has Identified Himself/Herself to me in the Following Manner:					
TYPE OF IDENTIFICATION (Driver's License, etc.)					
10658151		Other Identification Type and No		11-28-41	
Texas Driver's License No				Applicant D.O.B.	
BARRICADES REQUIRED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		APPLICATION: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED			
APPROVED BY: LT. QUINTANILLA		APPROVAL DATE: 10/17/03			
S/Chief of Police: by T. POLOUIS #5031					

T. Polouis 5031

**SAN ANTONIO POLICE DEPARTMENT  
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

**TO: Mr. Rolan Lozano, Assistant City Manager**  
**FROM: Officer William Jenkins, Traffic Section**  
**COPIES: Captain Polonis, Lieutenant Florance, Mr. Tom Wendorf, File**  
**RE: Ordinance Request for Parade Permit 2003-100**

**Date: 10/16/03**

On this date, JOHN PURNELL, made an application for the HAPPY HOLIDAYS 5K RUN to be held on December 27, 2003. This application will need City Council approval.

I have attached a copy of the parade permit to assist you with the street closure ordinance.

If additional information is needed, please feel free to contact me at 207-2257.

Thank You,



William Jenkins, Officer  
Traffic Section  
San Antonio Police Department