

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

**CONSENT AGENDA
ITEM NO. 35A+B**

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant City Manager; City Attorney's Office; Asset Management Department; Risk Management; Environmental Services Department; Office of Management and Budget; Finance Department; File

SUBJECT: AUTHORIZING THE RENEWAL OF TWO LEASE AGREEMENTS WITH ELLA AUSTIN COMMUNITY CENTER AND PARENT-CHILD, INC.

DATE: December 4, 2003

SUMMARY AND RECOMMENDATIONS

A. This ordinance authorizes the renewal of a five-year lease agreement with Ella Austin Community Center for the use of 183,184 square feet of space at 1023 N. Pine St. The property will be used to provide human development services at a rental rate of \$1.00 per annum, for a five-year term beginning January 1, 2004 and ending on December 31, 2008.

B. This ordinance authorizes the renewal of a five-year lease agreement with Parent-Child, Inc. is for 17,630 square feet of space at 1000 W. Harriman Place and 5,900 square feet at 3510 N. Main. The properties will be used to administer and operate the Head Start Program at a rental rate of \$1.00 per annum for each lease, for a five-year term beginning January 1, 2004 and ending on December 31, 2008.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

A. The lease agreement with Ella Austin Community Center (EACC) at 1023 N. Pine Street has been renewed every five years since 1983. The EACC is a non-profit organization serving the city's East side community. EACC provides a wide array of services from early childhood development to senior nutrition. The programs offered include Early Childhood Intervention, Youth and Family Services, Artists in the Making, Senior Nutrition Program, and family emergency services and income tax assistance.

B. The lease agreement with PCI at 1000 West Harriman Place has also been renewed every five years since 1983. PCI is a delegate agency of the City of San Antonio and administers and operates the Head Start Program in San Antonio and Bexar County. PCI serves 10,769 low-income children and their families. Of this number, there are 6,789 Head Start children, 128 Early Head Start infants and toddlers, 100 CCDS pre- and after-school participants in Head Start

Centers located throughout San Antonio's metropolitan area and Bexar County, as well as 3,752 children enrolled in day homes under PCI's sponsorship.

POLICY ANALYSIS

Approval of this ordinance is a continuation of City policy to partner with community-based agencies to decentralize the delivery of services and enhance customer accessibility to a wide range of human development services.

FISCAL IMPACT

There is no General Fund commitment.

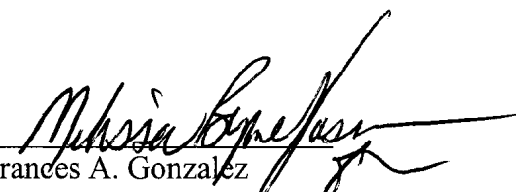
COORDINATION

Coordination has occurred with the City Attorney's Office, Asset Management Department, Risk Management, Environmental Services Department, and the Office of Management and Budget.

SUPPLEMENTARY COMMENTS

The required Ethics Disclosure statements are attached.


Dennis J. Campa, Director
Department of Community Initiatives


Frances A. Gonzalez
Assistant City Manager

Approved:


Terry M. Brechtel
City Manager