

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, MD, MPH, Director of Health

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant City Manager; City Attorney's Office; Office of Management and Budget; Finance Department; Project; File

**SUBJECT:** ORDINANCE AUTHORIZING THE EXECUTION OF A CONTRACT CHANGE FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE SEXUALLY TRANSMITTED DISEASE STAFF SUPPORT PROGRAM

**DATE:** December 4, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept and execute a contract change from the Texas Department of Health (TDH) providing an additional \$12,708.00 for the ongoing Sexually Transmitted Disease (STD) Staff Support Program in the San Antonio Metropolitan Health District (SAMHD) for the period January 1, 2003 through December 31, 2003. This ordinance also revises the program budget and amends the personnel complement.

Staff recommends approval.

**BACKGROUND INFORMATION**

TDH provides annual assistance to the City to support core public health activities provided by the SAMHD. TDH has forwarded Contract Change Notice No. 13 as an amendment to the TDH contract previously accepted through an ordinance passed and approved on February 6, 2003. This amendment revises the program budget of the STD Staff Support Program of the SAMHD. The STD Staff Support Program consists of personnel in the STD Clinic who conduct counseling to control and prevent the spread of sexually transmitted diseases, including HIV/AIDS and viral hepatitis.

In an ordinance passed and approved on August 14, 2003 TDH issued a contract amendment that reduced the STD Staff Support Program budget by \$23,189.00 due to state fiscal constraints. This amendment reduced the personnel complement of the STD Staff Support Program by one position (vacant at the time), the Health Program Supervisor. Now TDH has offered additional funding support and approved replacing this position with a Health Program Specialist, a non-supervisory position. This restores the personnel complement to six (6) positions (See Attachment I), the same number of personnel as supported in last year's grant.

## **POLICY ANALYSIS**

Acceptance of this grant from TDH will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

## **FISCAL IMPACT**

This TDH contract amendment provides \$12,708.00 for the STD Staff Support Program in the SAMHD and brings the total budget of this activity to \$224,801.00. Acceptance of this contract change will place no demands on the City General Fund.

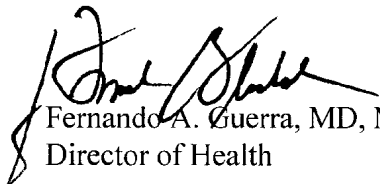
## **COORDINATION**

The City Attorney's Office and the Office of Management and Budget, Risk Management Division, have reviewed the contract with TDH. The Finance Department has approved the proposed program budget.

## **SUPPLEMENTARY COMMENTS**

Provisions of the Ethics Ordinance do not apply.

Attachments: Attachment I: Program Budget and Personnel Complement  
Attachment II: TDH Contract Change Notice No. 13

  
Fernando A. Guerra, MD, MPH  
Director of Health

  
Frances A. Gonzalez  
Assistant City Manager

APPROVED:

  
Terry M. Brechtel  
City Manager

**ATTACHMENT I**  
**Public Health State Support Project 2003/2004 - Federal**  
**Fund No. 26-016058**  
**TDH Contract No. 7460020708 2004**

<b>INDEX</b>	<b><u>ESTIMATED REVENUES</u></b>	<b>OBJECT CODE</b>	<b>ORIGINAL BUDGET</b>	<b>ADD (DEDUCT)</b>	<b>REVISED BUDGET</b>
081281	Attachment #03B		\$ 212,093	\$ 12,708	\$ 224,801
Total Estimated Revenues			\$ <u>212,093</u>	\$ <u>12,708</u>	\$ <u>224,801</u>

**APPROPRIATIONS**

**STD Staff Support Program**

**Activity 36-07-29      01/01/2003 to 12/31/2003**

793877	Regular Salaries & Wages	01-010	157,481	9,523	167,004
793885	Language Skill Pay	01-019	0	0	0
793893	Social Security	01-030	12,891	0	12,891
793901	TMRS	01-040	17,624	0	17,624
793919	Group Health Insurance	01-050	21,897	0	21,897
793927	Life Insurance	01-051	392	0	392
793935	Workers' Disability Comp.	01-060	0	0	0
793943	Personal Leave Buy Back Pay	01-072	0	0	0
793950	Mail and Parcel Post Service	02-113	0	0	0
793968	Travel-Official	02-124	1,708	3,185	4,893
793976	Car Expense Allowance	02-130	0	0	0
793984	Fees to Professional Contractors	02-160	0	0	0
793992	Temporary Services	02-161	0	0	0
794008	Office Supplies	03-210	100	0	100
794016	Chemicals, Medical & Drugs	03-228	0	0	0
794024	Indirect Cost	04-280	0	0	0
794032	Liability Insurance	04-260	0	0	0
794040	Computer Equipment	05-360	0	0	0
794057	Machinery & Equipment - Other	05-373	0	0	0
Total 36-07-29:			<u>212,093</u>	<u>0</u>	<u>212,093</u>
Total Appropriations			\$ <u>212,093</u>	\$ <u>12,708</u>	\$ <u>224,801</u>

Fund Only Index #: 000565

**PERSONNEL COMPLEMENT:**

Activity 36-07-29

	<b>Current Positions</b>	<b>Add (Deduct)</b>	<b>Revised Positions</b>
0282 Health Program Specialist	4	1	5
0284 Health Program Supervisor	0		0
0918 Program Manager	1		1
Total:	<u>5</u>	<u>1</u>	<u>6</u>