

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, MD, MPH, Director of Health

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant City Manager; City Attorney's Office; Office of Management and Budget; Finance Department; Project; File

**SUBJECT:** ORDINANCE TO RENEW THE ONGOING BREAST CANCER SCREENING PROJECT

**DATE:** December 4, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept a grant award of \$115,000.00 from the Cancer Therapy and Research Center (CTRC) to continue funding the ongoing Breast Cancer Screening Program in the San Antonio Metropolitan Health District from October 1, 2003 through September 30, 2004. In addition, this ordinance establishes a fund, adopts the program budget, approves the personnel complement, and authorizes payments for contractual services.

Staff recommends approval.

**BACKGROUND INFORMATION**

The SAMHD operates a breast health program with components that include clinical breast examinations, training for women to do monthly self-breast examinations, free mammograms for uninsured low-income women 40 years old or older, and nurse case management for women with abnormal findings. This program is partially supported through a grant from CTRC, a local, non-profit corporation working to eradicate cancer as a life-threatening disease by advancing research, education, screening and treatment. CTRC has now offered additional funds, matching their last year's grant, to continue financial support of this SAMHD program. This grant will augment funds that are available for the breast health program received from the Texas Department of Health (TDH) and the Susan G. Komen Breast Cancer Foundation, Inc. (KOMEN).

Through CTRC funding, SAMHD will provide free mammograms and diagnostic follow-up for approximately 350 uninsured low-income women. All screening mammograms, diagnostic medical services and physician consultations are managed by SAMHD through off-site professional contracts. Professional staff for screening procedures will be provided through CHRISTUS Santa Rosa Health Care, Southwest General Hospital, or Health South Diagnostic

Center of Pecan Valley. Professional staff for diagnostic procedures will be provided through the University Physicians Group (UPG) and the University Health System (UHS).

The personnel complement of this program remains at one (1) full-time Accountant II position (See Attachment I). This person processes medical claims in a timely manner and assures the accuracy of charges to the different grants supporting the SAMHD Breast Health Care Program. The Accountant II position will determine patient eligibility, process approximately 5,000 medical claims annually, and submit quarterly financial reports for each of the three supporters of the breast health program.

### **POLICY ANALYSIS**

Acceptance of this grant award follows the City policy of utilizing Federal, State and other aid to support local public health programs.

### **FISCAL IMPACT**

This ordinance provides \$125,000.00 (\$115,000.00 funding in this grant and \$10,000.00 authorized carry-over from last year's grant) to renew the ongoing Breast Health Screening Program in the SAMHD for the period October 1, 2003 through September 30, 2004. It will support breast health professional contracts already in place as follows:

Professional Contracts	Contract Amounts	
CHRISTUS Santa Rosa Health Care	\$20,000.00	22%
Southwest General Hospital	\$15,000.00	17%
Health South Diagnostic Center of Pecan Valley	\$4,000.00	5%
University Physicians Group	\$25,000.00	28%
University Health System	<u>\$25,000.00</u>	<u>28%</u>
Total	\$89,000.00	100%

Carry forward program support of \$10,000.00 included in the Budget (See Attachment I) and \$26,000.00 of the CTRC grant award will support approximately 80% of the salary and benefits of the Accountant II position, with the other 20% support through funds received from TDH and KOMEN. The Breast Health Screening Program has received funding support from TDH for the Breast and Cervical Cancer Control Program (BCCCP) totaling \$124,000.00 and KOMEN for the Komen Breast Cancer Screening Project in the amount of \$100,000.00.

Acceptance of this grant award will place no demands on the City's General Fund.

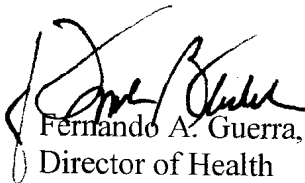
### **COORDINATION**

The City Attorney's Office and the Office of Management and Budget, Risk Management Division, have reviewed and approved the professional contracts listed above. The Finance Department has approved the proposed program budget.

**SUPPLEMENTARY COMMENTS**


Provisions of the Ethics Ordinance do not apply

Attachments: Attachment I: Project Budget and Personnel Complement  
Attachment II: Award Letter

  
Fernando A. Guerra, MD, MPH  
Director of Health

  
Frances A. Gonzalez  
Assistant City Manager

APPROVED BY:

  
Terry M. Brechtel  
City Manager

**Attachment I**  
**Cancer Therapy and Research Center Breast Cancer Screening Project 2003-2004**  
**Fund and Project No. 26-012255**  
**Budget for period: 10/01/2003 to 09/30/2004**

<b>INDEX</b>	<b><u>ESTIMATED REVENUES</u></b>	<b>OBJECT</b>		<b>TOTAL</b>
		<b>CODE</b>	<b>AMOUNT</b>	
074849	Cancer Therapy and Research Center Grant	00-008	\$ 115,000	
110221	Transfer from 26-012230	00-009	<u>10,000</u>	
	Total			<u>\$ 125,000</u>

<b><u>APPROPRIATIONS</u></b>				
	Breast Cancer Screening Program		10/01/2003 to 09/30/2004	
	Activity 36-06-39			
782706	Regular Salaries & Wages	01-010	24,858	
782847	Language Skill Pay	01-019	480	
783084	Social Security	01-030	1,902	
783225	TMRS	01-040	2,839	
783365	Group Health Insurance	01-050	3,926	
783506	Life Insurance	01-051	45	
783647	Workers' Disability Compensation	01-060	189	
783787	Fees to Professional Contractors	02-160	89,000	
784066	Liability, Hazard & Fidelity Insurance	04-260	<u>1,761</u>	
	Total			<u>\$ 125,000</u>

Fund Only Index: 007756  
Organization Code: 36-06-39

<b>PERSONNEL COMPLEMENT</b>		
<b>Class #</b>	<b>Title</b>	<b># of Positions</b>
0874	Accountant II (.8 FTE)	<u>1</u>
	Total	<u>1</u>

## SAN ANTONIO METROPOLITAN HEALTH DISTRICT



332 West Commerce  
San Antonio, Texas 78205-2489  
PHONE (210) 207-8780 FAX (210) 207-8999

## ATTACHMENT II

October 16, 2003

Ms. Jeannie Frieden.  
Vice-President, External Affairs  
Cancer Therapy and Research Center  
8122 Data Point Drive, Suite 600  
San Antonio, Texas 78229

Dear Ms. Frieden,

The San Antonio Metropolitan Health District appreciates your continued support of our breast health programs. Through your contributions in 2002-2003, over 450 uninsured low-income women received the highest standard of preventive breast health care. Our community certainly can be proud of the partnership established through your generosity and caring for the citizens of San Antonio.

To continue our on-going partnership, and to confirm your offer for continued support, SAMHD's understanding is that Cancer Therapy and Research Center will financially support the following outlined activities for 2003-2004:

Screening Mammography for 350 women at \$80.48 each	\$28,168.00
Diagnostic mammography for women presenting with breast problems 65 women at \$400.00 each (Unilateral & Bilateral Dx Mmg and Ultrasounds)	\$26,000.00
Additional non-invasive diagnostic mammography 55 women at \$227.27 each (Consultation with breast specialists)	\$12,500.00
Invasive Diagnostic mammography 15 women at \$1,488.80 each (FNA, Biopsies, Anesthesia, Tissue exams)	\$22,332.00
0.8 FTE for Scheduling/Accounting/Billing for procedures	\$26,000.00
<b>Total support for October 1, 2003 - September 30, 2004</b>	<b>\$115,000.00</b>

The intent of this support to uninsured low-income women over the age of 40. 1) For women who need diagnostic mammograms and follow-up procedures UHS CareLink Program must first assessed for eligibility. If the client does not qualify for CareLink this grant will provide follow-up testing. 2) Women seen in SAMHD Family Planning Clinics with abnormal CBE can be appointed for diagnostic mammogram only. If further studies are needed, approval must be obtained through CTTC.

Again, we look forward to our continued partnership in the fight against breast cancer.

Sincerely,

Fernando A. Guerra, M.D., M.P.H.  
Director of Health

Approved:

Jeannie Frieden, CTTC Vice-President

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