

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

CONSENT AGENDA

ITEM NO.

13

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Louis A. Lendman; Milo D. Nitschke; and file

SUBJECT: Hi Lions Drainage # 80 Project, Phases III & V

DATE: December 18, 2003

SUMMARY AND RECOMMENDATIONS

This ordinance amends a professional service contract in the amount of \$5,515.00 payable to Pape-Dawson Engineers, Inc., a non-MBE firm, for professional engineering services, in connection with the Hi Lions Drainage #80 Project, Phases III & V, an authorized 1987 General Obligation Drainage Improvement Bond funded project located in City Council District 3.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This ordinance will authorize an amendment to the Professional Services Agreement as part of the anticipated design implementation for this project and provide additional compensation to Pape-Dawson, Inc. for professional engineering services involving the preparation of Plan of Record Tracings and the review of the Construction Contractor's final construction cost over-under tabulation.

This project provides for the reconstruction of streets in the area bounded by Clark, Vanderbilt, Amanda and Rigsby with Dasa Leo, Wendy and Shawn Marie as additive alternates to the project. This reconstruction includes 2-lane street sections, 4-foot sidewalks, curbs, driveway approaches and underground storm drainage and also provides for the replacement of gas, water and sanitary sewer mains and laterals.

This professional service contract was originally approved by City Ordinance No. 89461 on March 25, 1999 and initially authorized \$78,800.00 for services related to this project. Ordinance Number 91371, passed and approved on March 2, 2000 increased the contract amount to \$255,800.00. This Council action will increase the total authorized for this professional service contract to \$261,315.00.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 1987 General Obligation Drainage Improvement Bond funded projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and not included in the FY 04-09 Capital Improvement Program Budget. Funds in the amount of \$5,515.00 are available from 1987 General Obligation Drainage Improvement Bond funds and are authorized payable to Pape-Dawson Engineers, Inc. for engineering expenses.

COORDINATION

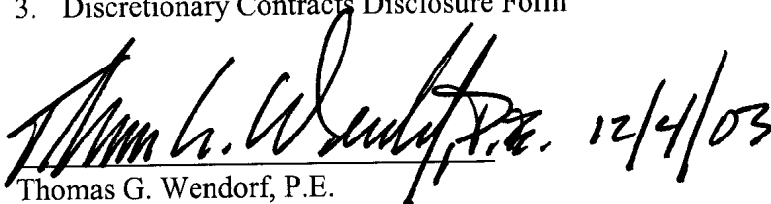
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

SUPPLEMENTARY COMMENTS

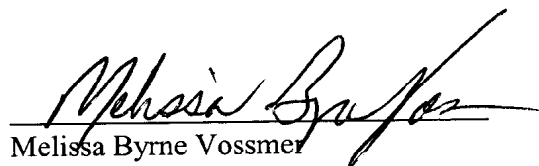
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

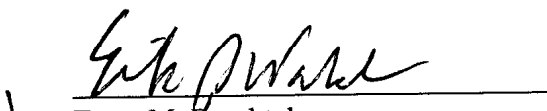
ATTACHMENTS

1. Project Map
2. Proposal
3. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works

Approved:


Melissa Byrne Vossmer
Assistant City Manager


Terry M. Brechtel
City Manager

HI LIONS III & V

RIGSBY

ROLAND

AMANDA

2

BEETHOVEN

HICKS

WENDY

SHAWN

MARIE

DASALTO

CHICKERING

SCHLEY

Mc KINLEY

MOZART

ELGIN

KAYTON

HIGHLAND

WADE

AVANT

BAILEY

SCHLEY

AMTA

Mc KINLEY

HICKS

STEVES

VILLAREAL

VANDERBILT

CLARK



November 24, 2003

Mr. Sam Hutchins, P.E.
Capital Programs
City of San Antonio
P.O. Box 839966
San Antonio, TX 78283-3996

Re: Hi-Lions Drainage Project No. 80
Phases III & IV

Dear Sam:

Please accept the following request and attachment for additional services for the project referenced above. The proposal provides for documentation of construction completion involving preparation of plan of record tracings and review of final construction cost over-under tabulation.

It is our understanding that City staff and the Contractor have reviewed and concurred with the final construction pay item quantities and unit costs, and that the Contractor will prepare the over-under summary tabulation. As such, this proposal only includes a review by Pape Dawson to confirm appropriate formatting and summarization of this tabulation.

We propose to provide our services for a total fee of \$5,515. The attached fee proposal summary has been prepared in support of the requested fees.

We appreciate the opportunity to work with you on this project. If you concur with this request, please acknowledge your approval by signing in the space provided below and returning one of the duplicate originals to our office. Please feel free to call should you have comments or questions.

Sincerely,

ACKNOWLEDGED AND ACCEPTED

Pape-Dawson Engineers, Inc.

J. Kent O'Brien, P.E.
Vice President, Transportation

By: _____
City of San Antonio

Date: _____

4589/04/word/letters/031106a1.doc

PAPE-DAWSON ENGINEERS, INC.

555 East Ramsey | San Antonio, Texas 78216 | Phone: 210.375.9000 | Fax: 210.375.9010 | info@pape-dawson.com

**CITY OF SAN ANTONIO
HI-LIONS DRAINAGE PROJECT
PHASES III / V
ADDITIONAL SERVICES
PROJECT COMPLETION DOCUMENTATION**

PAPE-DAWSON ENGINEERS, INC.

FEE PROPOSAL

	VICE PRES	PROJ ENGR	ENGR TECH	CLER	MAN HOURS	TOTAL SHEETS	HRS PER SHEET
TASK DESCRIPTION							
PREPARE PLAN OF RECORD TRACINGS	1	8	48	4	61	144	0.4
REVIEW PROJECT OVER-UNDER SUMMARY TABULATION		1	2		3		
TOTAL HOURS	1	9	50	4	64		
RATE	\$150.00	\$135.00	\$75.00	\$50.00			
TOTAL HOURLY FEE	\$150.00	\$1,215.00	\$3,750.00	\$200.00	\$5,315.00		
SUMMARY OF COSTS	TOTAL HOURLY FEE	PRINTING REPRO		TOTAL FEE			
TOTALS	\$5,315	\$200		\$5,515			

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

None

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

Pape-Dawson Engineers, Inc.

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract:

None

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract:

None

(3) the identity of any **lobbyist** or **public relations firm** employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

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Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
See attached list for Pape-Dawson Engineers, Inc.		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None		
Signature:  Wayne Brasington	Title: CFO Company: Pape-Dawson Engineers, Inc.	Date: November 25, 2003

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required



November 25, 2003

**DISCRETIONARY CONTRACT ETHICS STATEMENT
PAPE-DAWSON ENGINEERS, INC.**

Political contributions of more than \$100 made during the previous twenty-four months to Council members and political action committees.

Eugene H. Dawson, Jr.

June 2002	Enrique Barrera	\$500
Aug. 2002	Carroll Schubert	\$500
Jan. 2003	Carroll Schubert	\$500

Samuel G. Dawson

June 2002	Enrique Barrera	\$500
Aug. 2002	Carroll Schubert	\$500
Jan. 2003	Carroll Schubert	\$250
March 2003	Ed Garza	\$500

Officers

July 2002	Consulting Engineers Council of Texas-PAC	\$2,480
May 2003	Consulting Engineers Council of Texas - PAC	\$1,800
Various	Candidates and Previous Council Not Holding Office	\$ 2,750

Pape-Dawson Engineers, Inc.

A handwritten signature in black ink, reading 'Wayne Brasington', is positioned above the printed name and title.

Wayne Brasington
Chief Financial Officer

ethicsord.doc/misc

PAPE-DAWSON ENGINEERS, INC.

555 East Ramsey | San Antonio, Texas 78216 | Phone 210.375.9000 | Fax 210.375.9010 | info@pape-dawson.com