

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council  
**FROM:** Albert A. Ortiz, Chief of Police  
**THROUGH:** Terry M. Brechtel, City Manager  
**COPIES:** Christopher J. Brady, Assistant City Manager; File  
**SUBJECT:** Ordinance Establishing Firing Range Fees  
**DATE:** December 18, 2003

**SUMMARY AND RECOMMENDATIONS**

This ordinance establishes a fee of \$25.00 for Certification of Weapons Proficiency for Retired Police Officers conducted at the San Antonio Police Department Training Academy Firing Range; it also establishes a fee of \$50.00 per hour for Park Police, Airport Police and Code Compliance Abatement Officers to use the firing range after daytime hours; and it establishes a fee of \$75.00 per session for all other law enforcement entities during daytime hours or \$100.00 per session after hours or on weekends, plus an additional \$50.00 per hour overtime, for use of the Training Academy Firing Range.

Staff recommends approval.

**BACKGROUND INFORMATION**

Senate Bill Number 117 was passed by the 78<sup>th</sup> Legislature of the State of Texas, effective September 1, 2003. It allows the head of a state or local law enforcement agency to allow an honorably retired peace officer to demonstrate weapons proficiency if the retired officer provides certain required documentation. It also allows the head of a law enforcement agency to set and collect fees to recover the expenses the agency incurs in providing weapons training. The Training Academy has received numerous requests from retired police officers for training for weapons certification. This ordinance proposes certain fees for use of the Training Academy.

For Certification of Weapons Proficiency for Retired Police Officers, a \$25.00 fee will be charged during daytime working hours.

The Training Academy currently allows Park Police, Airport Police and Code Compliance Abatement Officers daytime use of the Firing Range at no charge for which they provide their

own ammunition and instructors. A \$50.00 fee per hour for training conducted after 4:30 p.m. will be charged. Time after 4:30 p.m. is considered after hours and requires overtime pay for an SAPD instructor to open the facility and be available during training. This fee will apply to training after working hours only and will recover any overtime expense incurred to operate the range.

In the last two quarters of FY 03, twenty-one (21) outside law enforcement agencies requested use of the firing range. A \$75.00 fee will be charged for each session for all other law enforcement entities other than Park Police, Airport Police and Code Compliance Abatement Officers. A session is defined as the time frame of 7:45 a.m. to 12:00 p.m. or 12:00 p.m. to 4:30 p.m. A fee of \$100.00 will be charged to outside law enforcement agencies for each session conducted after daytime working hours.

The revenues from the fees will be used to offset routine, day-to-day operating and maintenance expenses incurred from the increased use of the range as well as any overtime expenses for after hours activities. These expenses include cardboard target backs, paper targets, staples, eye and hearing protective items. In addition, lead abatement will be provided on the firing range bays.

### **POLICY ANALYSIS**

The proposed ordinance conforms to City policy of generating increased revenues to offset the costs of operations. The proposed fees will be used to offset routine operating and maintenance costs incurred at the Training Academy firing range.

### **FISCAL IMPACT**

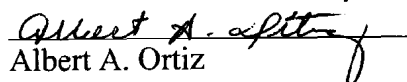
The proposed Training Academy Firing Range Fees will generate approximately \$25,000 in annual revenue in FY 2004. An estimated \$22,500.00 in revenues will be received from other law enforcement agencies and an additional \$2,500.00 in revenues will be received from qualified retired police officers. The fees will be deposited in a separate account and will be used to offset the expenses generated by increased use of the firing range. A proposed budget is attached.

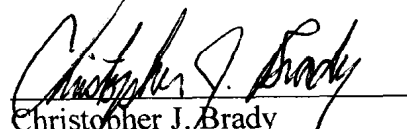
### **COORDINATION**

This ordinance request has been coordinated with the following departments: Finance, Office of Management & Budget, and the City Attorney's Office.


**SUPPLEMENTAL COMMENTS**

This item does not require an Ethics Disclosure Statement.

  
Albert A. Ortiz  
Chief of Police

  
Christopher J. Brady  
Assistant City Manager

Approved:

  
Terry M. Brechtel  
City Manager