

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

* **CONSENT AGENDA**
ITEM NO. 31

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant City Manager; Finance Department; City Attorney's Office; File

SUBJECT: ORDINANCE AUTHORIZING THE EXECUTION OF A HOST SITE AGREEMENT WITH AMERICAN ASSOCIATION OF RETIRED PERSONS

DATE: January 29, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the execution of a host site agreement with American Association of Retired Persons (AARP) for participation in the Senior Community Service Employment Program (SCSEP), a work-training program.

Staff recommends approval of these ordinances.

BACKGROUND INFORMATION

The American Association of Retired Persons (AARP) Senior Community Service Employment Program (SCSEP) is a work-training program for AARP members (age 55 or older) that has provided over 30 years of service to communities across the country. The AARP SCSEP provides training, motivation, and guidance to enrollees as they prepare to reenter the workforce. The proposed Host Site Agreement requires that DCI select appropriate locations for approximately 12 – 15 SCSEP program enrollees and provide appropriate workspace and supervision of enrollees. AARP pays enrollees a stipend and provides worker's compensation insurance. There are no required minimum or maximum performance levels for this program, as requirements will be defined by DCI based on each particular placement.

POLICY ANALYSIS

The SCSEP is a continuation of existing City policy to support the City's core issue of Human Development by providing a supportive environment that will allow senior citizens to receive training, education and encouragement to reenter the workforce in San Antonio.

FISCAL IMPACT

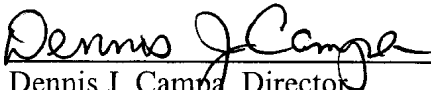
AARP Agreement – There is no General Fund commitment related to this agreement.

COORDINATION


The Department of Community Initiatives has coordinated activities with the Finance Department, City Attorney's Office, and the American Association of Retired Persons.

SUPPLEMENTARY COMMENTS

Provisions of the Ethics Ordinance do not apply.




Dennis J. Campa, Director
Department of Community Initiatives



Frances A. Gonzalez
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager