

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
DEPARTMENT OF COMMUNITY INITIATIVES**

PUBLIC HEARING
ITEM NO. 4(A)
2:00AM

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant City Manager; Finance Department; City Attorney's Office; Department of Housing & Community Development; Asset Management; File

SUBJECT: AUTHORIZATION TO RE-APPROPRIATE \$3,296 IN FISCAL YEAR 2003 EMERGENCY SHELTER GRANT (ESG) FUNDS FOR THE MAINTENANCE AND OPERATION OF THE DWYER AVENUE CENTER

DATE: January 29, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance approves the re-appropriation of \$3,296 of unspent funds within the Fiscal Year 2003 Emergency Shelter Grant (ESG) budget for the operation of the Dwyer Avenue Center.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

The ESG is an entitlement grant from the U. S. Department of Housing & Urban Development (HUD). The Dwyer Avenue Center is a City-owned facility that provides housing and supportive services to the homeless. The facility is comprised of 88 Single Room Occupancy units, 16 family units and a 63-bed emergency overflow shelter for women and their children. Last fiscal year, the Dwyer Avenue Center served 586 unduplicated individuals.

On May 23, 2002, pursuant to Ordinance No. 95811, City Council accepted the Fiscal Year 2003 ESG award in the amount of \$715,000 from HUD.

A contract was executed with San Antonio Metropolitan Ministry (SAMM) for Fiscal Year 2003 in the amount of \$47,286 to operate the Dwyer Avenue Center overflow shelter and kitchen. There were unspent funds in the amount of \$2,225 at the end of the contract period. Additionally, a contract was executed with St. Mary's University for Fiscal Year 2003 in the amount of \$52,708 in 2003 to provide free legal services for the homeless and those at risk of becoming homeless. St. Mary's was not able to expend \$1,071. Any unexpended funds from the ESG grant that are not re-allocated and expended by the end of the contract period will be lost.

POLICY ANALYSIS

This re-appropriation of funds will continue the existing City policy of utilizing all grant funds made available to the City. This action will re-appropriate a total of \$3,296 of grant funds that was unspent from two expired Delegate Agency contracts. Without re-appropriation, these funds would remain unexpended.

This ordinance is also a continuation of existing City policy to utilize grant funds to support the City's Human Development core issue of sustaining a Community Safety Net by providing housing services to the homeless of San Antonio and Bexar County. This action also supports the recommendations of the Mayor's Task Force on Hunger and Homelessness to provide social services for homeless families.

FISCAL IMPACT

This ordinance authorizes the re-appropriation of \$3,296 of Fiscal Year 2003 ESG funds for the building maintenance and operation of the Dwyer Avenue Center. Federal regulations require ESG funds be matched at 100%. Designated matching funds for this re-appropriation will come from non-grant program income, generated from rent paid by residents.

There is no General Fund commitment.

COORDINATION

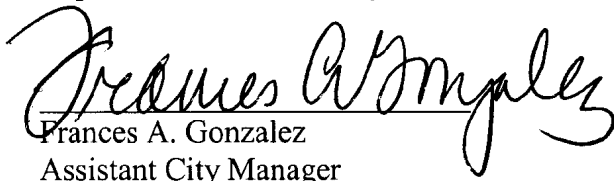
Coordination has occurred with the City Attorney's Office, Finance Department, Department of Housing & Community Development and Asset Management.

SUPPLEMENTARY COMMENTS


Provisions of the Ethics Ordinance do not apply.


Dennis J. Campa, Director

Department of Community Initiatives


Frances A. Gonzalez
Assistant City Manager

Approved:


Terry M. Brechtel
City Manager

FY 2003 Emergency Shelter Grant Funds
10/1/02 to 9/30/04
26-054108

	Object Code	Budget	Revision	Revised Budget
REVENUES:				
076117 HUD ESG		\$ 715,000	\$ -	\$ 715,000
091496 Project Warm In-Kind		\$ 19,258	\$ -	\$ 19,258
091504 G.F. 38-12-22 In-Kind		\$ 125,000	\$ -	\$ 125,000
091512 CSBG In-Kind		\$ 125,000	\$ -	\$ 125,000
091520 Dwyer Trust In-Kind		\$ 130,000	\$ -	\$ 130,000
091538 Family Violence Prevention Services In-Kind		\$ 75,178	\$ -	\$ 75,178
091546 St Mary's Homelessness Project In-Kind		\$ 52,708	\$ -	\$ 52,708
091553 SAMM on Commerce In-Kind		\$ 40,000	\$ -	\$ 40,000
091561 SAMM on Dwyer In-Kind		\$ 92,500	\$ -	\$ 92,500
091579 San Antonio AIDS Foundation In-Kind		\$ 30,000	\$ -	\$ 30,000
091587 St. Peter / St. Joseph In-Kind		\$ 25,356	\$ -	\$ 25,356
TOTAL REVENUES		\$ 1,430,000	\$ -	\$ 1,430,000

	Object Code	Budget	Revision	Revised Budget
EXPENDITURES:				
38-12-31 CAD Fair Housing - Homeless Prevention				
741397 Direct Welfare - Mortgage Assistance	04-276	\$ 30,000	\$ -	\$ 30,000
Total 38-12-31		\$ 30,000	\$ -	\$ 30,000
38-12-40 Dwyer Operations & Maintenance				
741405 Communications: Tele/Fax	02-110	\$ 2,500	\$ -	\$ 2,500
741413 Pagers	02-112	\$ 400	\$ -	\$ 400
741421 Rental of Equipment	02-119	\$ 800	\$ -	\$ 800
741439 Education	02-128	\$ 300	\$ -	\$ 300
741447 Freight & Storage	02-133	\$ 1,500	\$ -	\$ 1,500
Linen & Laundry	02-136	\$ -	\$ -	\$ -
741462 Maint. & Repair : Building	02-139	\$ 7,500	\$ -	\$ 7,500
741470 Cleaning Services	02-140	\$ 500	\$ -	\$ 500
741488 Maint. & Repair : Machinery	02-142	\$ 7,000	\$ -	\$ 7,000
Water	02-157	\$ -	\$ -	\$ -
741504 Alarm & Security Service	02-159	\$ 53,900	\$ -	\$ 53,900
741512 Fees to Prof. Contractors	02-160	\$ 2,000	\$ -	\$ 2,000
741520 Binding, Printing & Repro.	02-181	\$ 1,500	\$ -	\$ 1,500
741538 Office Supplies	03-210	\$ 2,000	\$ -	\$ 2,000
741546 Janitorial Supplies	03-212	\$ 1,000	\$ -	\$ 1,000
741553 Clothing-Linen Supplies	03-214	\$ 150	\$ -	\$ 150
741561 Chemicals, Medical & Drugs	03-228	\$ 100	\$ -	\$ 100
741579 Tools, Apparatus & Accessories	03-232	\$ 400	\$ -	\$ 400
741587 Maint. & Repair: Materials/Building	03-240	\$ 2,500	\$ 3,296	\$ 5,796
741595 Maint. & Repair: Materials/Machinery	03-242	\$ 500	\$ -	\$ 500
741603 Other Commodities	03-244	\$ 1,000	\$ -	\$ 1,000
741611 Liability, Hazard & Fidelity	04-260	\$ 1,450	\$ -	\$ 1,450
741629 Machinery & Equipment - Other	05-373	\$ 1,000	\$ -	\$ 1,000
741637 Furniture & Fixtures	05-375	\$ 2,000	\$ -	\$ 2,000
Total 38-12-40		\$ 90,000	\$ 3,296	\$ 93,296

				Budget	Revision	Revised Budget
38-12-42 CAD Dwyer - Homeless Prevention						
741645	Direct Welfare - Deposits	04-276	\$	7,000	\$ -	\$ 7,000
741652	Direct Welfare - Rent	04-276	\$	2,500	\$ -	\$ 2,500
Total 38-12-42				\$ 9,500	\$ -	\$ 9,500
38-12-43 CAD Dwyer Overflow SRO - Essential Services						
741660	Regular Salaries & Wages	01-010	\$	24,000	\$ -	\$ 24,000
741678	FICA	01-030	\$	1,836	\$ -	\$ 1,836
741686	TMRS	01-040	\$	2,786	\$ -	\$ 2,786
741694	Flex Benefits	01-050	\$	2,436	\$ -	\$ 2,436
741702	Life Insurance	01-051	\$	45	\$ -	\$ 45
741710	Worker's Comp	01-060	\$	550	\$ -	\$ 550
741728	Personal Leave Buy Back	01-072	\$	800	\$ -	\$ 800
741736	Car Expense Allowance	02-130	\$	505	\$ -	\$ 505
741744	Direct Welfare - Clothing	04-276	\$	1,590	\$ -	\$ 1,590
741751	Direct Welfare - Food	04-276	\$	500	\$ -	\$ 500
741769	Direct Welfare - Furnishings/Furniture	04-276	\$	3,000	\$ -	\$ 3,000
741777	Direct Welfare - ID's	04-276	\$	500	\$ -	\$ 500
741785	Direct Welfare - Other	04-276	\$	500	\$ -	\$ 500
741793	Direct Welfare - Personal Hygiene	04-276	\$	1,590	\$ -	\$ 1,590
741801	Direct Welfare - Tools & Supplies	04-276	\$	500	\$ -	\$ 500
741819	Direct Welfare - Transportation	04-276	\$	2,000	\$ -	\$ 2,000
Total 38-12-43				\$ 43,138	\$ -	\$ 43,138
38-12-45 CAD Homeless Program - Homeless Prevention						
741827	Direct Welfare - Deposits	04-276	\$	12,000	\$ -	\$ 12,000
741835	Direct Welfare - Rent	04-276	\$	9,000	\$ -	\$ 9,000
Total 38-12-45				\$ 21,000	\$ -	\$ 21,000
38-12-46 CAD Homeless Program - Essential Services						
741843	Regular Salaries & Wages	01-010	\$	55,924	\$ -	\$ 55,924
741850	FICA	01-030	\$	4,386	\$ -	\$ 4,386
741868	TMRS	01-040	\$	6,660	\$ -	\$ 6,660
741876	Flex Benefits	01-050	\$	6,430	\$ -	\$ 6,430
741884	Life Insurance	01-051	\$	205	\$ -	\$ 205
741892	Worker's Comp.	01-060	\$	700	\$ -	\$ 700
741900	Personal Leave Buy Back	01-072	\$	800	\$ -	\$ 800
741918	Direct Welfare - Furnishings/Furniture	04-276	\$	4,000	\$ -	\$ 4,000
741926	Direct Welfare - ID's	04-276	\$	500	\$ -	\$ 500
741934	Direct Welfare - Transportation	04-276	\$	3,000	\$ -	\$ 3,000
Total 38-12-46				\$ 82,605	\$ -	\$ 82,605
38-12-47 CAD CSP - Homeless Prevention				Budget	Revision	Revised Budget
741942	Regular Salaries & Wages	01-010	\$	40,840	\$ -	\$ 40,840
741959	FICA	01-030	\$	3,124	\$ -	\$ 3,124
941967	TMRS	01-040	\$	4,745	\$ -	\$ 4,745
741975	Flex Benefits	01-050	\$	6,286	\$ -	\$ 6,286
741983	Life Insurance	01-051	\$	115	\$ -	\$ 115
741991	Worker's Comp.	01-060	\$	1,355	\$ -	\$ 1,355
742007	Personal Leave Buy Back	01-072	\$	800	\$ -	\$ 800
742015	Rental Assistance - East	04-276	\$	10,000	\$ -	\$ 10,000
742023	Rental Assistance - West	04-276	\$	10,000	\$ -	\$ 10,000
742031	Utility Assistance - East	04-276	\$	5,000	\$ -	\$ 5,000
742049	Utility Assistance - West	04-276	\$	5,000	\$ -	\$ 5,000
Total 38-12-47				\$ 87,265	\$ -	\$ 87,265

38-12-48 CAD Administration

742056	Regular Salaries & Wages	01-010	\$ 19,606	\$ -	\$ 19,606
742064	FICA	01-030	\$ 1,481	\$ -	\$ 1,481
742072	TMRS	01-040	\$ 2,247	\$ -	\$ 2,247
742080	Flex Benefits	01-050	\$ 3,480	\$ -	\$ 3,480
742098	Life Insurance	01-051	\$ 44	\$ -	\$ 44
742106	Worker's Comp	01-060	\$ 550	\$ -	\$ 550
742114	Personal Leave Buy Back	01-072	\$ 1,000	\$ -	\$ 1,000
742122	Communications	02-110	\$ 500	\$ -	\$ 500
742130	Travel - Official	02-124	\$ 1,500	\$ -	\$ 1,500
742148	Education	02-128	\$ 700	\$ -	\$ 700
742155	Advertising & Publication	02-175	\$ 1,400	\$ -	\$ 1,400
742163	Membership Dues & Licenses	02-178	\$ 750	\$ -	\$ 750
742171	Binding, Printing, & Reproduction	02-181	\$ 750	\$ -	\$ 750
742189	Subscriptions to Publications	02-187	\$ 750	\$ -	\$ 750
742197	Office Supplies	03-210	\$ 500	\$ -	\$ 500
742205	Tools, Apparatus, & Accessories	03-232	\$ 492	\$ -	\$ 492
805986	Project WARM In-Kind	82-663	\$ 19,258	\$ -	\$ 19,258
805994	G.F. 38-12-22 (Per.Serv.) In-Kind	82-663	\$ 125,000	\$ -	\$ 125,000
806000	CSBG In-Kind	82-663	\$ 125,000	\$ -	\$ 125,000
806018	Dwyer Trust in-Kind	82-663	\$ 130,000	\$ -	\$ 130,000
806026	Family Violence Prevention Services In-Kind	82-663	\$ 75,178	\$ -	\$ 75,178
806034	St Mary's Homelessness Project In-Kind	82-663	\$ 52,708	\$ -	\$ 52,708
806042	SAMM on Commerce In-Kind	82-663	\$ 40,000	\$ -	\$ 40,000
806059	SAMM on Dwyer In-Kind	82-663	\$ 92,500	\$ -	\$ 92,500
806067	San Antonio AIDS Foundation In-Kind	82-663	\$ 30,000	\$ -	\$ 30,000
806075	St. Peter / St. Joseph In-Kind	82-663	\$ 25,356	\$ -	\$ 25,356
Total 38-12-48			\$ 750,750	\$ -	\$ 750,750

38-12-90 Delegate Agencies

742213	Family Violence Prevention Services	02-163	\$ 75,178	\$ -	\$ 75,178
742221	St Mary's Homelessness Project	02-163	\$ 52,708	\$ (1,071)	\$ 51,637
742239	SAMM on Commerce	02-163	\$ 85,214	\$ (2,225)	\$ 82,989
742247	SAMM on Dwyer	02-163	\$ 47,286	\$ -	\$ 47,286
742254	San Antonio AIDS Foundation	02-163	\$ 30,000	\$ -	\$ 30,000
742262	St. Peter / St. Joseph	02-163	\$ 25,356	\$ -	\$ 25,356
Total 38-12-90			\$ 315,742	\$ (3,296)	\$ 312,446

TOTAL EXPENDITURES

\$ 1,430,000	\$ -	\$ 1,430,000
---------------------	-------------	---------------------

FUND ONLY INDEX CODE