

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
DEPARTMENT OF COMMUNITY INITIATIVES**

**PUBLIC HEARING  
TIME CERTAIN  
ITEM NO 4B**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Frances A. Gonzalez, Assistant City Manager; Finance Department; City Attorney's Office; Department of Housing & Community Development; Asset Management; File

**SUBJECT:** RE-APPROPRIATION OF FISCAL YEAR 2001 AND FISCAL YEAR 2003 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) FUNDS AND THE EXECUTION OF CONTRACTS WITH DELEGATE AGENCIES

**DATE:** January 29, 2004

**SUMMARY AND RECOMMENDATIONS**

- A. This ordinance approves the re-appropriation of \$17,918.59 of Fiscal Year 2001 Housing Opportunities for Persons with AIDS (HOPWA) funding and the execution of a contract with the San Antonio AIDS Foundation (SAAF) for the purpose of providing Tenant Based Rental Assistance to individuals and families with HIV/AIDS.
- B. This ordinance approves the re-appropriation of \$51,918.00 of Fiscal Year 2003 HOPWA funding and the execution of a contract with the Alamo Area Resource Center (AARC) for the continued operation of San Antonio Housing Works, a housing and referral system specific to persons with HIV/AIDS.

Staff recommends the approval of these ordinances.

**BACKGROUND INFORMATION**

**HOPWA 2001**

Each HOPWA award is a three-year entitlement grant from the U. S. Department of Housing & Urban Development (HUD). The catchment area served by the City of San Antonio through the HOPWA grant includes Bexar, Comal, Guadalupe and Wilson Counties.

On May 17, 2001, pursuant to Ordinance No. 93959, City Council accepted the HOPWA Fiscal Year 2001 award in the amount of \$908,000.00. On the same day, City Council authorized a

\$306,900.00 contract with SAAF for the operation and rehabilitation of their skilled nursing facility. At the end of that Fiscal Year, \$165.23 remained unspent in the area of operations. A subsequent re-appropriation awarded SAAF \$4,888.00 to expand their Tenant Based Rental Assistance (TBRA) program.

City Council also authorized a \$185,142.09 contract with the House of Hope on May 17, 2001 for the provision of supportive services and for the acquisition of two homes. At the end of the contract period, there was \$17,753.36 in unspent funds, which was allocated in the area of acquisition.

The total in unspent funds for Fiscal Year 2001 was \$17,918.59. This ordinance will re-appropriate all unspent funds from the Fiscal Year 2001 HOPWA grant to SAAF to expand the Tenant Based Rental Assistance (TBRA) program by amending the current contract. These funds will allow SAAF to provide long-term housing to a minimum of seven additional families.

### **HOPWA 2003**

On May 23, 2002, pursuant to Ordinance No. 95813, City Council accepted the Fiscal Year 2003 HOPWA award in the amount of \$965,000.00.

In order to address the housing needs of individuals and families with HIV/AIDS, a pilot project was initiated with three partners: the Department of Community Initiatives' Community Action Division, AARC and the Black Effort Against the Threat of AIDS (BEAT AIDS). This collaborative created a housing and information system in the first year of the project.

In Fiscal Year 2003, all three parties had unexpended funds at the end of the pilot: the Department of Community Initiatives' Community Action Division - \$29,161.00; BEAT AIDS - \$15,959.00; and AARC - \$6,798.00. Contracts with BEAT AIDS and AARC for this pilot project terminated on September 30, 2003.

AARC was the only organization that responded to the Request for Proposals (RFP) issued for Fiscal Year 2004 to continue this initiative. The Fiscal Year 2004 budget allocated \$100,979.00 to AARC for this purpose. The addition of \$51,918.00 in re-appropriated funds will bring AARC's Fiscal Year 2004 HOPWA allotment to \$152,897.00 for this project. AARC has been targeting individuals and housing providers located within the City of San Antonio and Bexar County. The additional funds will allow AARC to target residents with HIV/AIDS who reside in Comal, Guadalupe and Wilson Counties. These funds will allow AARC to enroll 40 additional clients, provide outreach to 150 clients and enroll 40 new housing providers.

### **POLICY ANALYSIS**

This re-appropriation of funds will continue the existing City policy of utilizing all grant funds made available to the City. This action will re-appropriate a total of \$17,918.59 in unspent Fiscal Year 2001 HOPWA funds and a total of \$51,918.00 in unspent Fiscal Year 2003 HOPWA

funds for expenditure in the current year. Without re-appropriation, these funds would remain unexpended.

This ordinance will also continue existing City policy supporting the City's Human Development core issue of providing a Community Safety Net through needed housing-related services to low-income families with HIV/AIDS within the Eligible Metropolitan Statistical Area (EMSA). The EMSA includes Bexar, Comal, Guadalupe and Wilson Counties.

### **FISCAL IMPACT**

This ordinance authorizes the re-appropriation of \$17,918.59 in Fiscal Year 2001 HOPWA funds to SAAF for expansion of the TBRA program and the re-appropriation of \$51,918.00 in Fiscal Year 2003 HOPWA funds to AARC for continued support of San Antonio Housing Works.

There is no General Fund commitment.

### **COORDINATION**

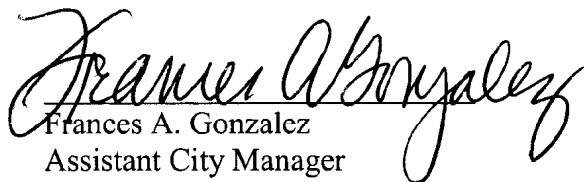
Coordination has occurred with the City Attorney's Office, Department of Housing & Community Development, Asset Management and the Finance Department.

### **SUPPLEMENTARY COMMENTS**

The required Ethics Disclosure Statements are attached.



Dennis J. Campa, Director  
Department of Community Initiatives



Frances A. Gonzalez  
Assistant City Manager

Approved:



Terry M. Brechtel  
City Manager

## HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS FUND 2001 - 2002

26-054101

10/01/01 TO 9/30/04

## INDEX

CODE	OBJ CODE	Budget	Revision	Revised Budget
<b>ESTIMATED REVENUES</b>				
021006	HUD CONTRACT #	\$ 908,000.00	-	908,000.00
<b>TOTAL ESTIMATED REVENUES</b>				
		\$ 908,000.00	-	908,000.00

## APPROPRIATIONS

## ACTIVITY 38-12-39 CAD - HOPWA ADMINISTRATION

221838	REGULAR SALARIES/WAGES	01-010	\$ 7,742.00	-	7,742.00
536409	HIGHER CLASSIFICATION SALARIES	01-012	2,000.00	-	2,000.00
221846	FICA	01-030	592.00	-	592.00
221879	TMRS	01-040	899.00	-	899.00
222174	FLEX BENEFITS	01-050	1,392.00	-	1,392.00
222331	LIFE INSURANCE	01-051	18.00	-	18.00
222349	PAGERS/MOBILEPHONES	02-112	250.00	-	250.00
222356	RENTAL OF EQUIPMENT	02-119	525.00	-	525.00
222364	RENT OF CITY MOTOR POOL	02-120	330.00	-	330.00
222398	TRAVEL - OFFICIAL	02-124	2,500.00	-	2,500.00
222638	EDUCATION	02-128	2,290.00	-	2,290.00
222653	FEES TO PROFESSIONAL CONTRACTOR	02-160	3,000.00	-	3,000.00
2222661	ADVERTISING & PUBLICATION	02-175	1,500.00	-	1,500.00
222679	MEMBERSHIP DUES & LICENSES	02-178	700.00	-	700.00
222687	SUBSCRIPTIONS TO PUBLICATIONS	02-187	1,500.00	-	1,500.00
222695	OFFICE SUPPLIES	03-210	1,871.00	-	1,871.00
222737	TOOLS, APPARATUS, & ACCESSORIES	03-232	131.00	-	131.00
<b>TOTAL 38-12-39</b>			\$ 27,240.00	-	27,240.00

## ACTIVITY 38-12-92 HOPWA AGENCIES

222794	ALAMO AREA RESOURCE CENTER	02-163	\$ 101,360.00	-	101,360.00
222810	HOUSE OF HOPE	02-163	185,142.09	(17,753.36)	167,388.73
222828	SAN ANTONIO AIDS FOUNDATION	02-163	306,900.00	(165.23)	306,734.77
222844	SAN ANTONIO ALTERNATIVE HOUSING	02-163	200,000.00	-	200,000.00
758573	SAN ANTONIO ALTERNATIVE HOUSING	02-163	60,000.00	-	60,000.00
758581	SAN ANTONIO AIDS FOUNDATION	02-163	27,357.91	-	27,357.91
758631	SAN ANTONIO AIDS FOUNDATION	02-163	-	17,918.59	17,918.59
<b>TOTAL 38-12-92</b>			\$ 880,760.00	-	880,760.00

<b>TOTAL APPROPRIATIONS</b>	\$ 908,000.00	-	908,000.00
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FUND ONLY INDEX CODE 000094

## HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS FUNDS 2002 - 2005

26-054109

10/01/02 TO 9/30/05

INDEX CODE		OBJ CODE	Current Budget	Revision	Revised Budget
<b>REVENUES</b>					
	<b>HUD CONTRACT #</b>		<b>\$ 965,000</b>	<b>\$ -</b>	<b>\$ 965,000</b>
	<b>TOTAL REVENUES</b>		<b>\$ 965,000</b>	<b>\$ -</b>	<b>\$ 965,000</b>
<b>EXPENDITURES</b>					
<b>ACTIVITY 38-12-39 CAD - HOPWA ADMINISTRATION</b>					
714659	REGULAR SALARIES/WAGES	01-010	\$ 9,452	\$ -	\$ 9,452
714667	FICA	01-030	\$ 592	\$ -	\$ 592
714675	TMRS	01-040	\$ 899	\$ -	\$ 899
714683	FLEX BENEFITS	01-050	\$ 1,392	\$ -	\$ 1,392
714691	LIFE INSURANCE	01-051	\$ 18	\$ -	\$ 18
714733	PAGERS/MOBILEPHONES	02-112	\$ 250	\$ -	\$ 250
714741	RENTAL OF EQUIPMENT	02-119	\$ 525	\$ -	\$ 525
714758	RENT OF CITY MOTOR POOL	02-120	\$ 330	\$ -	\$ 330
714766	TRAVEL - OFFICIAL	02-124	\$ 2,500	\$ -	\$ 2,500
714774	EDUCATION	02-128	\$ 2,290	\$ -	\$ 2,290
714782	FEES TO PROFESSIONAL CONTRACTOR	02-160	\$ 3,000	\$ -	\$ 3,000
714790	ADVERTISING & PUBLICATION	02-175	\$ 3,500	\$ -	\$ 3,500
714808	MEMBERSHIP DUES & LICENSES	02-178	\$ 700	\$ -	\$ 700
714816	SUBSCRIPTIONS TO PUBLICATIONS	02-187	\$ 1,500	\$ -	\$ 1,500
714824	OFFICE SUPPLIES	03-210	\$ 1,871	\$ -	\$ 1,871
714832	TOOLS, APPARATUS, & ACCESSORIES	03-232	\$ 131	\$ -	\$ 131
	<b>TOTAL 38-12-39</b>		<b>\$ 28,950</b>	<b># \$ -</b>	<b>\$ 28,950</b>
<b>ACTIVITY 38-12-60 CAD</b>					
714840	REGULAR SALARIES/WAGES	01-010	\$ 35,779	\$ (10,000)	\$ 25,779
714857	FICA	01-030	\$ 2,907	\$ (934)	\$ 1,973
714865	TMRS	01-040	\$ 4,526	\$ (4,526)	\$ -
714873	FLEX BENEFITS	01-050	\$ 7,284	\$ (7,284)	\$ -
714881	LIFE INSURANCE	01-051	\$ 85	\$ (85)	\$ -
714899	COMMUNICATIONS	02-110	\$ 1,000	\$ (500)	\$ 500
714907	PAGERS/MOBILEPHONES	02-112	\$ 80	\$ (80)	\$ -
714915	MEMBERSHIP DUES & LICENSES	02-178	\$ 250	\$ (250)	\$ -
714923	SUBSCRIPTIONS TO PUBLICATIONS	02-187	\$ 250	\$ (250)	\$ -
714931	OFFICE SUPPLIES	03-210	\$ 500	\$ -	\$ 500
714949	COMPUTER EQUIPMENT	05-360	\$ 6,500	\$ (5,252)	\$ 1,248
			<b>\$ 59,161</b>	<b>\$ (29,161)</b>	<b>\$ 30,000</b>
<b>ACTIVITY 38-12-92 HOPWA AGENCIES</b>					
714956	ALAMO AREA RESOURCE CENTER	02-163	\$ 107,660	\$ -	\$ 107,660
714964	HOUSE OF HOPE	02-163	\$ 179,362	\$ -	\$ 179,362
714972	SAN ANTONIO AIDS FOUNDATION	02-163	\$ 472,382	\$ -	\$ 472,382
714980	HOPE ACTION CARE	02-163	\$ 38,000	\$ -	\$ 38,000
714295	BEAT AIDS	02-163	\$ 34,185	\$ (15,959)	\$ 18,226
714303	ALAMO AREA RESOURCE CENTER	02-163	\$ 45,300	\$ (6,798)	\$ 38,502
714444	ALAMO AREA RESOURCE CENTER	02-163	\$ -	\$ 51,918	\$ 51,918
	<b>TOTAL 38-12-92</b>		<b>\$ 876,889</b>	<b>\$ 29,161</b>	<b>\$ 906,050</b>
	<b>TOTAL EXPENDITURES</b>		<b>\$ 965,000</b>	<b>\$ (0)</b>	<b>\$ 965,000</b>

FUND ONLY INDEX CODE