

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
AVIATION DEPARTMENT**

TO: Mayor and City Council

FROM: Kevin C. Dolliole, Aviation Director

THROUGH: Terry M. Brechtel, City Manager

COPIES: J. Rolando Bono, Finance, Office of Management & Budget, Public Works, File

SUBJECT: Amendment to the Professional Services Agreement – Roadway and Entrance Landscaping Project at San Antonio International Airport

DATE: January 29, 2004

SUMMARY AND RECOMMENDATIONS

This proposed ordinance authorizes an amendment to the Professional Services Contract with Gould Evans, P.L.L.C. in an amount not to exceed \$15,990.00 to provide additional design services in connection with the Roadway and Entrance Landscaping Project at San Antonio International Airport. These services are for new architecturally enhanced light poles and fixtures for Airport Boulevard and South Terminal Drive, which were recommended as part of the schematic design review process and thus not included in the original scope of work. This amount also includes construction document development of the water feature also developed and presented during the schematic design phase.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Ordinance No. 97503, passed and approved on April 24, 2003, authorized a contract with Gould Evans, P.L.L.C. in the amount of \$97,010.00 to provide architectural services in connection with the Roadway and Entrance Landscaping Project at San Antonio International Airport. Gould Evans, P.L.L.C. has prepared schematic design drawings and concept plans for the new Roadway and Entrance Landscaping Project at San Antonio International Airport, which have been reviewed City staff, the Management Team and the Historical Design and Review Commission. Based on this review process, recommendations have been made to include street light upgrades, as part of the landscaping. These upgrades are for the replacement of old light poles and fixtures along Airport Boulevard and South Terminal Drive. Also not included as part of the original scope of work were fees for construction document development of a water feature, which was the architectural enhancement element developed during the schematic design process.

Gould Evans, P.L.L.C. has submitted a proposal in an amount not to exceed \$15,990.00. This amount includes \$11,990.00 for architectural services in connection with the revised scope of services for the streetlight upgrades and \$4,000.00 for development of the water feature construction documents contained in the schematic design. Total architectural fees under this contract, including this additional fee of \$15,990.00, will be \$113,000.00. Members of City staff and the Program Manager have reviewed the scope of services and the fees outlined in the proposal and have determined that the fees presented are fair and reasonable.

POLICY ANALYSIS

This proposed action continues the policy of improving facilities at San Antonio International Airport.

FISCAL IMPACT

This Project is funded by the Airport Improvement and Contingency Fund. This ordinance appropriates \$15,990.00 for architectural fees. Future appropriations for construction, estimated to be \$650,000.00, will be brought forward for City Council consideration in future ordinances.

COORDINATION

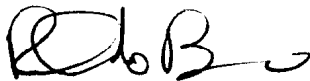
This request for ordinance has been coordinated with the Public Works, Finance and Office of Management & Budget Departments.

SUPPLEMENTARY COMMENTS

The ethics disclosure form from Gould Evans, P.L.L.C. is attached.

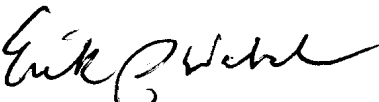


Kevin C. Dolliole
Aviation Director



J. Rolando Bono
Deputy City Manager

Approved:



Terry M. Brechtel
City Manager

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 16.2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

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AVIATION DEPT.
PLAN. & ENG.

2009 DEC 12 PM 3 01

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Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

None

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

Gould Evans Associates PLLC

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

J.C. Engineering Alamo Consulting
Dixie Watkins Associates Margo Sawyer
Garza Consulting
Frye Associates

None

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

None

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

Political Contributions

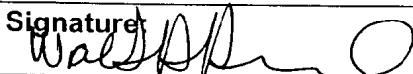
Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
N/A		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None

Signature: 	Title: Principal	Date: 12.12.03
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

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	Company: Gould Evans Associates, PLLC	12/12/03
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DEC 17 2003

Carter & Burgess, Inc.

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(1) the identity of any **individual** who would be a party to the discretionary contract:

NA

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

NA

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

JC ENGINEERING

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

NA

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NA


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To Whom Made:	Amount:	Date of Contribution:
NA		

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NA		
Signature: 	Title: ELECTRICAL ENGINEER J.C. ENGINEERING Company:	Date: 12.17.03

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

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NA.

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

NA

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

ALEX GARZA CONSULTING
1221 TRIPLET
SAN ANTONIO, TX 78216

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

NA

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Signature: 	Title: <i>OWNER</i> Company: <i>ALEX GARZA CONSULTING</i>	Date: <i>12-17-2003</i>

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DEC 17 2003

City of San Antonio

Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections i&j

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State "Not Applicable" for questions that do not apply.

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(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

MALYS SAEWTER INC

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

NA

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NA

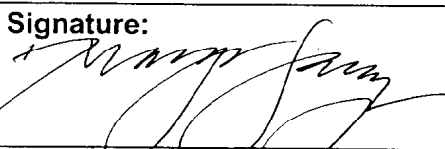
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NA		
Signature: 	Title: PRESIDENT Company: MARGO SAWYER INC.	Date: DEC 16, 2003

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X/A

(2) the identity of any **business entity** that would be a party to the discretionary contract:

X/A

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

X/A Dixie Watkins III & Associates

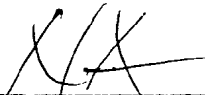
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X/A


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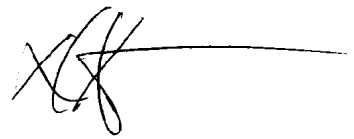

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To Whom Made:	Amount:	Date of Contribution:
		

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Signature: 	Title: <i>Landscape Architects</i> Company: <i>Dixie Watkins III & Associates</i>	Date: <i>12-17-03</i>

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DEC 17 2003

City of San Antonio
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Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

Carter & Burgess, Inc.

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N/A

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and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

ALAMO CONSULTING ENGINEERING & SURVEYING, INC.

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

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Signature: 	Title: VICE PRESIDENT Company: ALAMO CONSULTING ENG. & SURVEYING, INC.	Date: 12/17/03

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NA

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NA

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

Frye Associates

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

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Signature: 	Title: <i>Daniel</i> Company: <i>Frue Associates</i>	Date: <i>12/17/03</i>

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November 24, 2003

Frank Burg
Carter & Bergess
911 Central Parkway North, Suite 425
San Antonio, TX 78232

Dear Frank:

I am providing you with a revised proposal for additional services fees for engineering services to upgrade the existing roadway lighting and utilizing an artist to assist with the design of a water for the San Antonio International Airport Roadway and Entrance Landscaping Project.

Scope of Services

The scope of services for lighting design services will be modified as follows:

- Existing lighting and lighting controls will be investigated and analyzed to determine if meters, power centers, conduit and wiring can be utilized in the upgrade of the new roadway lighting.
- Existing light pole footings will be investigated and analyzed for possible reuse with new lighting design.
- Gould Evans Associates will contact 3DI to coordinate the proposed lighting upgrade project with the overall landscape lighting concept for the airport. This process will continue through the completion of lighting design.
- Poles and fixtures will be selected for submittal to airport staff for review and approval.
- Lighting plans and details will be prepared.
- J.C. Engineering, detailed in our original proposal, will supply the site investigation and electrical engineering services.

The scope of services for artist design services will be modified as follows:

- Artist would assist in the design through construction document phase of the water feature south of the central plaza.
- Artist will provide specific elements of the design that would be fabricated under the construction budget cost.
- Gould Evans Associates will coordinate the work of the artist. This process will continue through the completion of water feature design.
- Margo Sawyer will supply the artist design services.


Gould Evans Associates

Landscape Architecture

Architecture

Interior Design

Planning

Construction Services

Information Systems

Graphic Design

*816 Camaron, Suite 208
San Antonio, Texas 78212*

*Voice: (210) 281-1566
Fax: (210) 281-1567
Internet: gouldevans.com*

*Kansas City, MO
Lawrence, KS
Phoenix, AZ
Salt Lake City, UT
San Antonio, TX
Tampa, FL*

ATTACHMENT 1

Proposed Fee

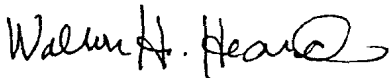
The fee will be modified as follows:

- Addition services fee for the upgraded roadway lighting at the two airport entry drives as described above in the scope of services - \$11,990
- Additional services fee for artist to assist in the design of the water feature as described above in the scope of services - \$4,000
- The proposed fee will be billed monthly.

Please contact me should you have any questions or need additional information. I look forward to hearing from you on this project.

Sincerely,

Gould Evans Associates



Walter Heard, ASLA
Principal

Approved:

By: _____

Title: _____

Date: _____