

CITY OF SAN ANTONIO
Interdepartmental Correspondence
ERM Project

3" SESSION

TO: Mayor and City Council through the City Manager

FROM: Troy Elliott, ERM Project Director

SUBJECT: "B" Session – Quarterly Staff Briefing on the Enterprise Resource Management (ERM) Project

DATE: March 4, 2004

The purpose of this "B" Session is to provide City Council with a quarterly update and status on the ERM Project. The presentation will focus on the activities that are in process in preparation for the implementation and go-live date of April 26, 2004 for Human Resources and Budget Preparation. The presentation will also include a demonstration of the on-line recruitment tool that will be available on April 26th to recruit potential employees for the City.


Specifically the areas that will be covered in our presentation are as follows:

- Quarterly briefing on the ERM Project to include status on Wave F (Budget Preparation) and Wave H (Human Resources)
- Demonstration of the on-line recruitment tool
- Description of the Budget Preparation tool and how it will be utilized to support the budget preparation process
- Status of Testing

Please do not hesitate to contact me at 207-8604 if you have any questions or require additional information.

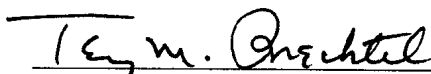


Troy Elliott
ERM Project Director



J. Rolando Bono
Deputy City Manager

Approved:



Terry M. Brechtel
City Manager