

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Councilman Chip Haass

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

To attend the Texas Municipal League's one-day workshop on the potential effects on cities of Public School Finance reform in Austin, Texas.

Estimated date of departure from San Antonio: 03/12/2004

Estimated date of return to San Antonio: 03/12/2004

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

EXCEPTIONS:

☒
☐
☐
☐

Official Business only
Dual purpose-Goodwill
Dual purpose-Education
Dual purpose-City Business

Financial Data:

Estimated cost of travel:

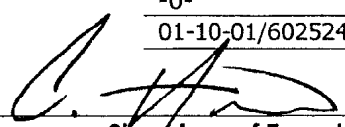
\$155.00

Travel Advance requested:

-0-

Fund, Account & Index Code to be charged:

01-10-01/602524


Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the _____ day of _____, 2004.

MAYOR

ATTEST: _____

CITY CLERK

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK

2004 FEB 25 AM 9:53

TEXAS MUNICIPAL LEAGUE
School Finance and Texas Cities
Friday, March 12, 2004 - Austin Airport Hilton Hotel

THREE WAYS TO REGISTER: Your registration will not be processed until payment is received.

1. Register on line with credit card payment: www.tml.org
2. Fax this form with your credit card information to: 512-231-7495
3. Mail this form and your payment to:
TML Administrative Services
1821 Rutherford Lane, Suite 400
Austin, TX 78754-5128

Registration Fee: Register by **February 26, 2004**, and receive the **discounted early registration fee of \$95**. You will save \$30 off the standard registration fee. For registrations received at TML after **February 26, 2004**, the registration fee is **\$125**. The registration fee includes tuition, handouts, lunch, and refreshment breaks. You may pay by check or money order, or provide credit card information in the box below.

Cancellation and Substitution Policy: If you are registered and cannot attend, we encourage you to send a substitute. If you cannot send a substitute, a \$45 registration cancellation fee will be assessed if written cancellation is received by **February 26, 2004**. **No refunds will be honored after February 26, 2004**. All cancellations must be in writing and can be mailed to 1821 Rutherford Lane, Suite 400, Austin, Texas 78754 or e-mailed to acct@tml.org.

Questions: If you have questions, please call us at 512-231-7400.

Please Type or Print Below.

Your badge and confirmation will be mailed to you. If an e-mail address is provided, you will also receive confirmation via e-mail.

Full Name: Christopher "Chip" Haass Badge Name: Chip Haass
Title: San Antonio City Councilman, District 10
City/Organization: City of San Antonio
Address: P.O. Box 839966
City: San Antonio State: TX Zip: 78240
Phone: (210) 207-7276 Fax: (210) 207-7027 E-mail: district10@sanantonio.gov

School Finance and Texas Cities Workshop

CREDIT CARD PAYMENTS:	
<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
<input type="checkbox"/> Am Ex	<input type="checkbox"/> Discover
Cardholder's Name _____ Please Print	
Acct# _____	
Signature _____	Exp. Date _____

FOR TML OFFICE USE ONLY	
Business Check _____	\$ _____
Personal Check _____	\$ _____
	Total \$ _____
Date Rec'd _____	Batch No. _____
By _____	Id# _____