

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA
ITEM NO. 5

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager;
Dan Cardenas, Director of Environmental Services, Solid Waste Division; File

SUBJECT: Refuse Container Carts

DATE: April 1, 2004

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the low responsive bid submitted by Toter, Inc. utilizing the State of Texas contract to provide the City of San Antonio Environmental Services Solid Waste Division with 96 gallon and 64 gallon sized refuse carts to be utilized for the Automated Refuse Collection pilot program. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

During the 2003 budget session, the Environmental Services Department proposed an Automated Refuse Collection pilot program. The pilot program was approved by City Council, and the automated refuse collection trucks have been ordered for arrival in May, 2004. The purchase of the automated refuse carts is the second step in the implementation process. Funds for purchasing these carts were included in the proposed budget for the pilot.

As part of the pilot program, ESD will utilize a 96-gallon sized refuse cart as the standard issue, with some 64 gallon sized carts for special operational circumstances. During this six-month period, six existing garbage routes have been identified for the pilot, and twice weekly garbage collection will continue. The pilot areas cover all 10 Council Districts and are representative of different collection conditions encountered by the Solid Waste Division on a daily basis. Approximately 7,800 houses will be included in the program.

The automated refuse carts are made of a low stress, rotationally molded plastic with abrasive resistant bottoms. All carts include the container body, lid assembly, wheels, hardware, and will be fully covered by a ten-year manufacturer's warranty against breakage, cracking and warping or material failure, except through loss, negligence or abusive use by the City.

Unit pricing for each cart will include one raised lettering identification on the lid and one hot stamp on the side of the cart, both stating: "Property of City of San Antonio"; additionally, serial numbers will be hot stamped on each unit so that the department can maintain an accurate inventory of each unit. Address labels are also included for resident identification. The manufacturer will assemble each cart and deliver to the home of each resident participating in the initial pilot program.

This ordinance will authorize the purchase of 7,600 ninety-six (96) gallon sized carts plus 200 sixty-four (64) gallon sized carts for automated collection. The smaller sized carts will be available on a case by case basis to disabled or senior citizens who may not be able to physically manage the larger cart, or other special circumstances. The City currently utilizes a waiver policy available for special service cases, which can be used for the automated cart service as well.

The Automated Refuse Collection pilot program is designed to improve worker safety through reduced exposure to injuries, to increase cost efficiency through salary savings, and to be implemented matching the Solid Waste Division's attrition rate for no lay offs as a result of the program. The pilot has additional convenience and appearance benefits for our residents, such as being easy to roll the garbage to the curb for collection, reducing litter on the streets with an attached lid, improving the overall aesthetics of the neighborhood on collection day with a cart at each home, and the cart being issued and maintained by the City.

Once the 6 month pilot period is complete and an assessment is presented to City Council, the Council will then consider whether or not to proceed with implementation of the Automated Refuse Collection program citywide. Should the decision be made not to proceed citywide, then the automated carts may be used to support other programs, such as commercial refuse collection, office paper recycling collection, co-mingled recycling collection or other solid waste programs. Each year the Environmental Services Department applies for and in the past has received grants of approximately \$300,000.00 to \$500,000.00 per year from the Alamo Area Council of Governments (AACOG) for recycling programs. These carts could also be used as "in kind" services to secure future AACOG grant funding. Although it is unlikely, if the carts are not applicable to the array of solid waste programs currently in place or proposed, the carts may be sold.

POLICY ANALYSIS:

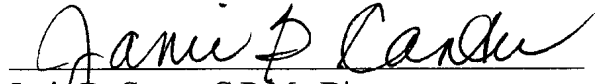
The carts will be purchased from Toter, Inc., utilizing the State of Texas contract number 450-A2 and is being made in accordance with the State of Texas Cooperative Purchasing Agreement adopted by the City of San Antonio Resolution No. 91-39-53.

FINANCIAL IMPACT:

The bid price for this contract is \$309,952.00 and will be paid through a municipal lease contract, contingent on the execution of a lease agreement or other financial obligations, to be paid by the Environmental Services Fund. The amount to be financed is \$317,000.00, which includes the cost of the equipment (\$309,952.00) and the City's financing and legal costs (\$7,048.00). The municipal lease interest rate is 2.67% for a sixty (60) month term. During the term of the lease, the payments will be made as follows: FY2004 of \$17,242.90, years FY2005 through FY2008 of \$67,937.13 each year, with a final payment in FY2009 of \$50,952.85, for the total amount to be paid of \$339,944.29, which includes principal and interest. Future program savings from citywide implementation of the Automated Refuse Collection program or other programs will offset the funding for these carts. Program status and efficiency will be evaluated this summer as part of the FY2005 budget process.


COORDINATION:

This ordinance has been coordinated with the City of San Antonio Environmental Services Department and the Finance Department.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Erik J. Walsh, Assistant to the City Manager
City Manager's Office

CITY OF SAN ANTONIO
BID TABULATION

REFUSE CONTAINER CARTS

TOTER INCORPORATED
1980 INDUSTRIAL WAY
SANGER, CA 93657

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
200 Each	64 Gallon Universal Cart, Toter EVR II Series, Model #: 79264 Commodity Code: 450-65-18402-5	\$ 34.60	\$ 6,920.00
7,600 Each	96 Gallon Universal Cart, Toter EVR II Series, Model #: 79296 Commodity Code: 450-65-18404-1	\$ 36.65	\$ 278,540.00
7,800 Each	4x8 Decal with Lines for Name and Address	\$ 0.64	\$ 4,992.00
7,800 Each	Assembly and Delivery	\$ 2.50	\$ 19,500.00
TOTAL			\$ 309,952.00

Terms: Net 30

This purchase is being made through the State of Texas Contract # 450-A2.

04-035
TC

City of San Antonio Bid Tabulation

For: Refuse Container Carts (Comparison)		Toter, Inc.	Toter, Inc.	Toter, Inc.
04-035 TC		1980 Industrial Way Sanger, CA 93657	1980 Industrial Way Sanger, CA 93657	1980 Industrial Way Sanger, CA 93657
Item	Description			
1	200 Each - 64 Gallon Universal Cart			
	Unit Base Price	\$34.60	\$34.83	\$33.91
	Total Base Price	\$6,920.00	\$6,966.00	\$6,782.00
	Manufacturer	Toter, Inc.	Toter, Inc.	Toter, Inc.
	Model	EVR II Series # 79264	EVR II Series # 79264	EVR II Series # 79264
2	7,600 Each - 96 Gallon Universal Cart			
	Unit Base Price	\$36.65	\$36.96	\$37.93
	Total Base Price	\$278,540.00	\$280,896.00	\$288,268.00
	Manufacturer	Toter, Inc.	Toter, Inc.	Toter, Inc.
	Model	EVR II Series # 79296	EVR II Series # 79296	EVR II Series # 79296
3	4x8 Decal with Lines for Name & Address			
	Total Price	\$0.64 \$4,992.00	\$0.64 \$4,992.00	\$0.64 \$4,992.00
4	Assembly and Delivery			
	Total Price	\$2.50 \$19,500.00	\$2.50 \$19,500.00	\$2.50 \$19,500.00
	Administrative Fee	None	\$3,967.66	Included
	Grand Total	\$309,952.00	\$316,321.16	\$319,542.00
	Source of Purchase	State Contract	H-GAC	Buyboard

*** TOTAL SAVINGS OF \$6,369.66 - \$9,590.00**

Difference is in the base prices for each unit.