

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

CONSENT AGENDA
ITEM NO. 7

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Peter Zaroni; Milo D. Nitschke;
and file

SUBJECT: Callaghan Road – Bandera Road to Ingram Road

DATE: April 8, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance amends a professional service contract in the amount of \$28,508.00 payable to Pape-Dawson Engineers, Inc., a non-MBE firm, for professional engineering services, and authorizes \$2,850.00 for additional design contingency for a total amount of \$31,358.00 in connection with Callaghan Road – Ingram Road to Bandera Road, an authorized Metropolitan Planning Organization (MPO) project, funded from Certificates of Obligation and located in Council District 7.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This ordinance will amend the professional services agreement as part of the anticipated design implementation for this project and authorize additional funds in the amount of \$28,508.00 payable to Pape-Dawson Engineers, Inc. for additional professional services to provide two property plat revisions and revisions of the design at 15 intersections to incorporate the updated requirements of Texas Department of Licensing and Regulation (TDLR) in applying the ADA regulations to this project. This ordinance also authorizes additional engineering contingency in the amount of \$2,850.00.

This project will provide for the reconstruction and widening of Callaghan Road to two 11-foot inside lanes and two 12-foot outside lanes with a 12-foot center lane and will include curbs, 6-foot sidewalks and an 8-foot hike and bike sidewalk. The project construction is anticipated to begin in September 2005 and be completed in February 2007.

This professional service contract was originally approved by City Ordinance No. 85906 on April 17, 1997 and initially authorized \$213,223 for services related to this project. Subsequent Council action increased this contract amount to \$798,683. This ordinance will increase the total authorized for this professional service contract to \$827,191.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to participate in the development and construction of City selected and approved MPO projects, which are approved annually by City Council.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and included in the FY 04-09 Capital Improvement Program Budget. Funds in the amount of \$31,358.00 are available from Certificates of Obligation and are authorized payable as follows:

\$ 28,508.00 Payable to Pape-Dawson Engineers, Inc. for engineering expenses
\$ 2,850.00 Payable for engineering contingency

COORDINATION

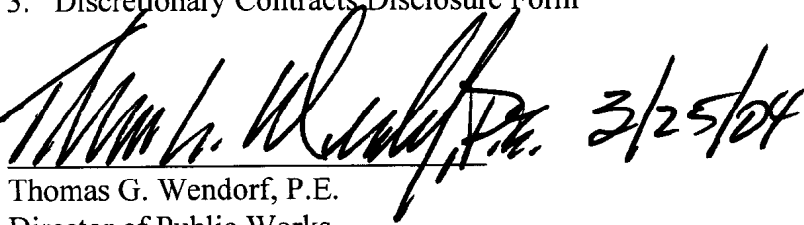
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

SUPPLEMENTARY COMMENTS

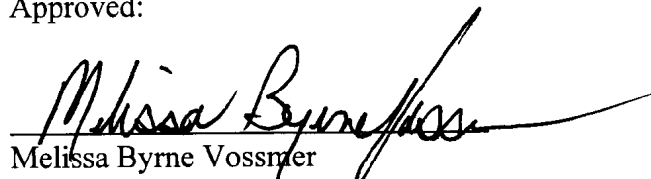
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

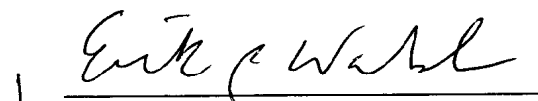
ATTACHMENTS

1. Project Map
2. Proposal
3. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works

Approved:

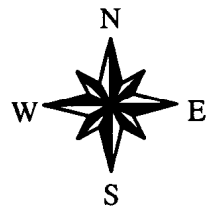

Melissa Byrne Vossmer
Assistant City Manager


Terry M. Brechtel
City Manager



CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CAPITAL PROGRAMS DIVISION

CALLAGHAN - BANDERA TO INGRAM



20 NOVEMBER 2003

RECEIVED

FEB 09 2004

CITY OF SAN ANTONIO
PUBLIC WORKS, CAPITAL PROGRAMS



December 16, 2003
(Revised February 5, 2004)

Mr. David E. Matney, P.E.
Capitol Projects Management
City of San Antonio
P.O. Box 839966
San Antonio, TX 78283-3966

Re: Callaghan Road: Bandera to Ingram Road
Supplemental Agreement No. 4

Dear Mr. Matney:

Per our conversations on December 10, 2003 and January 21, 2004 please accept the following proposal and attached revised fee estimate for the following items with respect to the ADA/Crosswalk revisions and additional right-of-way parcels for the project referenced above. We have reviewed the proposal as submitted on January 21, 2004 relative to preparation of the right-of-way documents and have made adjustments to the fee estimate as we have discussed.

The following is a breakdown of the scope of this additional service request:

- 1) Determine boundaries for new/revised Parcel Nos. 16305 and 16305A.
- 2) Prepare 1 additional right-of-way document (Parcel No. 16305A) due to property subdivision.
- 3) Revise existing right-of-way document for Parcel No. 16305 due to property subdivision.
- 4) Update right-of-way strip map for Parcel 16305 and 16305A revisions.
- 5) Obtain additional field survey information:
 - a. At the intersections of Timco East, E. Horseshoe Bend and Allentown.
 - b. Locate tie down new driveway at Clearbrook intersection
 - c. Locate tie down fiber optic cable pull box for EG&G
 - d. Complete monumentation for Parcel Nos. 16305 and 16305A
- 6) Update drainage area maps and computations to account for revisions to 15 intersections.
 - a. Includes revision to affected storm drain computations
 - b. Includes revision of inlet location on Storm Drain Line C-8 and affected calculations
- 7) Revise the 15 intersections to accommodate the current direction with regards to ADA access which includes regrading of the intersection, revising of the intersection layout sheets and the addition of TY C curb to the plans sheets when necessary.
- 8) Update the roadway cross-sections to account for intersection revisions.

PAPE-DAWSON ENGINEERS, INC.

555 East Ramsey | San Antonio, Texas 78216 | Phone: 210.375.9000 | Fax: 210.375.9010 | info@pape-dawson.com

Mr. Dave Matney, P.E.
Callaghan Road: Bandera Road to Ingram Road
Supplemental Agreement No. 4
December 16, 2003
(Revised February 5, 2004)
Page 2 of 2

- 9) Revise SAWS plans to accommodate Strom Drain Line C-8 revisions.
- 10) Prepare ADA/TDLR design variances for the Shakertown intersection and the Rainmaker intersection.

We respectfully request our current contract be increased in the amount of \$28,508 to provide the services listed above. The attached fee proposal provides a summary of the effort associated with the scope items listed above.

We appreciate the opportunity to work with you on this project. Please find attached duplicate originals of this supplemental agreement letter. If this letter meets with your approval, please acknowledge such by signing and returning one original to our office for our records. Receipt of the executed document will serve as your authorization for us to proceed with the work.

Sincerely,
Pape-Dawson Engineers, Inc.



Steven C. Dean, P.E.
Engineering Manager

Attachment

City of San Antonio
Mr. David E. Matney, P.E.

Signature: _____
Name: _____
Title: _____
Date: _____

Callaghan Road Redesign
Ingram Road to Bandera Road
CSJ: 0915-12-154 and 266
Additional Services Request No. 4
(Revised February 5, 2004)

FEE PROPOSAL

FUNCTION CODE/TASK DESCRIPTION	SHEETS	PRINC	PROJECT MNGR	SENIOR ENGR	ENGR	ENGR/SURV TECH	RPLS	3-MAN SURV CREW	CLER	MAN HOURS	CADD
FC-130 - RIGHT-OF-WAY DATA	7	0	1	0	0	12	4	0	5	22	12
FC-150 - FIELD SURVEYING & PHOTOGRAMMETRY	3	0	1	2	0	13	2	12	2	32	13
FC-161 - DRAINAGE	14	0	1	6	10	26	0	0	4	47	31
FC-170 - MISCELLANEOUS (ROADWAY)	27	0	5	24	36	133	0	0	10	208	151
TOTAL HOURS	44	0	7	32	46	172	2	12	16	287	195
RATE		\$150.00	\$140.00	\$130.00	\$95.00	\$82.00	\$125.00	\$130.00	\$60.00		\$0.00
TOTAL HOURLY FEE		\$0.00	\$980.00	\$4,160.00	\$4,370.00	\$14,104.00	\$250.00	\$1,560.00	\$960.00		\$0.00

FUNCTION CODE/TASK DESCRIPTION	TOTAL HOURLY FEE	PROJECT EXPENSES ETC.	CADD TIME	TOTAL FEE
FC-130 - RIGHT-OF-WAY DATA	\$1,924.00	\$50.00	\$0.00	\$1,974.00
FC-150 - FIELD SURVEYING & PHOTOGRAMMETRY	\$3,396.00	\$50.00	\$0.00	\$3,446.00
FC-161 - DRAINAGE	\$4,242.00	\$50.00	\$0.00	\$4,292.00
FC-170 - MISCELLANEOUS (ROADWAY)	\$18,746.00	\$50.00	\$0.00	\$18,796.00
TOTAL FEE	\$28,308.00	\$200.00	\$0.00	\$28,508.00

NOTES:

**Callaghan Road Redesign
Ingram Road to Bandera Road
CSJ: 0915-12-154 and 266
Additional Services No. 4
(Revised February 5, 2004)**

FEE PROPOSAL

	EST SHEETS	PRINC	PROJECT MNGR	SENIOR ENGR	ENGR	ENGR/ SURV TECH	RPLS	3-MAN SURVEY CREW	CLER	TOTAL MAN HOURS	CADD
FC-130-RIGHT-OF-WAY DATA											
RIGHT-OF-WAY MAPPING											
DETERMINE NEW BOUNDARIES FOR PARCELS 16305 & 16305A			1			2	1			4	2
DEVELOP NEW DOCUMENTS FOR PARCEL 16305A	3					6	2		3	11	6
REVISE DOCUMENTS FOR PARCEL 16305	3					2	1		2	5	2
UPDATE ROW PARCEL STRIP MAP	1					2				2	2
TOTAL HOURS	7	0	1	0	0	12	4	0	5	22	12
FC-150-FIELD SURVEYING & PHOTOGRAMMETRY											
ADDITIONAL ROADWAY SURVEYING AT TIMCO EAST, E. HORSESHOE BEND AND ALLENTOWN			1	2		8	2	6	2	21	8
TIE-DOWN NEW DRIVEWAY AT CLEARBROOK						1		1		2	1
TIE-DOWN FIBER OPTIC PULL BOX AT EG&G						1		1		2	1
COMPLETE MONUMENTATION FOR PARCELS 16305 & 16305A	3					3		4		7	3
TOTAL HOURS	3	0	1	2	0	13	2	12	2	32	13
FC-161 DRAINAGE											
REVISE DRAINAGE AREA MAPS AND CALCULATIONS TO ACCOUNT FOR REVISIONS TO 15 INTERSECTIONS	9		1	4	6	18			4	33	21
ADJUST STORM DRAIN LINE C-8 DUE TO INTERSECTION REVISIONS (PLAN & PROFILE, UTILITY SHEETS, SW3P SHEETS)	5			2	4	8				14	10
TOTAL HOURS	14	0	1	6	10	26	0	0	4	47	31
FC-170 MISCELLANEOUS (ROADWAY)											
REVISE INTERSECTIONS TO ACCOMMODATE 2% CROSS-SLOPE ADA ACCESS WALKWAYS	9		4	15	28	85			4	134	98
UPDATE ROADWAY PLANS TO INCLUDE ADDT. TY-C WALL	4			2		4				6	4
UPDATE CROSS-SECTIONS TO ACCOUNT FOR INTERSECT. REVISIONS	10		1	2		28			2	33	28
REVISE SAWS PLANS TO ACCOM. REVISION TO STORM DRAIN LINE C-8	4			1	2	10				13	11

Callaghan Road Redesign
Ingram Road to Bandera Road
CSJ: 0915-12-154 and 266
Additional Services No. 4
(Revised February 5, 2004)

FEE PROPOSAL

	EST SHEETS	PRINC	PROJECT MNGR	SENIOR ENGR	ENGR	ENGR/ SURV TECH	RPLS	3-MAN SURVEY CREW	CLER	TOTAL MAN HOURS	CADD
PREPARE DESIGN VARIANCES FOR SHAKERTOWN INTERSECTION AND PORTION OF RAINMAKER INTERSECTION				4	8	6			4	22	10
TOTAL HOURS	27	0	5	24	36	133	0	0	10	208	151
GRAND TOTAL HOURS	44	0	7	32	46	172	2	12	16	287	195

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply



* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

None

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

Pape-Dawson Engineers, Inc.

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract:

None

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract:

None

(3) the identity of any **lobbyist** or **public relations firm** employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

PAPE-DAWSON ENGINEERS, INC.

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

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Political Contributions


Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
See attached list for Pape-Dawson Engineers, Inc.		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None

Signature:  Wayne Brasington	Title: CFO Company: Pape-Dawson Engineers, Inc.	Date: November 21, 2003
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



November 21, 2003

**DISCRETIONARY CONTRACT ETHICS STATEMENT
PAPE-DAWSON ENGINEERS, INC.**

Political contributions of more than \$100 made during the previous twenty-four months to Council members and political action committees.

Eugene H. Dawson, Jr.

June 2002	Enrique Barrera	\$500
Aug. 2002	Carroll Schubert	\$500
Jan. 2003	Carroll Schubert	\$500

Samuel G. Dawson

June 2002	Enrique Barrera	\$500
Aug. 2002	Carroll Schubert	\$500
Jan. 2003	Carroll Schubert	\$250
March 2003	Ed Garza	\$500

Officers

July 2002	Consulting Engineers Council of Texas-PAC	\$2,480
May 2003	Consulting Engineers Council of Texas - PAC	\$1,800
Various	Candidates and Previous Council Not Holding Office	\$ 2,750

Pape-Dawson Engineers, Inc.

Wayne Brasington
Chief Financial Officer

ethicsord.doc/misc

PAPE-DAWSON ENGINEERS, INC.

555 East Ramsey | San Antonio, Texas 78216 | Phone 210 375 9000 | Fax 210 375 9010 | info@pape-dawson.com