

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
POLICE DEPARTMENT**

**TO:** Mayor and City Council  
**FROM:** Albert A. Ortiz, Chief of Police  
**THROUGH:** Terry M. Brechtel, City Manager  
**COPIES:** Christopher J. Brady, Assistant City Manager; File  
**SUBJECT:** Ordinance Request for HIDTA Grant  
**DATE:** April 15, 2004

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager or her designated representative to accept an Office of National Drug Control Policy (ONDCP) High Intensity Drug Trafficking Area (HIDTA) Grant in the amount of \$2,033,568. This grant funds the San Antonio HIDTA Initiative, which consists of the Multi-Agency Drug Courier & Apprehension Task Force, the South Texas Intelligence Center, and the Director's Administrative Support Element. The grant period is January 1, 2004 to December 31, 2004.

Staff recommends approval.

**BACKGROUND INFORMATION**

The HIDTA mission is to reduce drug trafficking in the San Antonio metropolitan area by instituting innovative narcotic enforcement investigations and the seizure of illegally obtained assets in an effort to reduce the profitability of narcotics trafficking.

The Multi-Agency Drug Courier & Apprehension Task Force is designed to enhance the Police Department's narcotics enforcement efforts by allowing the unit to utilize the task force concept to target narcotics organizations and interdiction efforts. A task force provides the capability to cross-jurisdictional boundaries by employing law enforcement officers from the local, state, and federal levels. This grant targets the organizational aspects of the narcotics organizations by focusing on middle to upper level traffickers and conducting investigations of drug distribution and related enterprises. Members of this unit are trained to develop investigations in the area of money laundering, asset structuring, financial auditing, and surveillance techniques necessary to arrest offenders and develop intelligence.

The South Texas Intelligence Center has a two-fold responsibility. The center will respond to inquiries from San Antonio and surrounding counties' criminal justice agencies by providing timely intelligence reports gathered from databases of the respective member agencies.

Secondly, the center will act as a de-confliction unit for South Texas, which covers the area from Bexar County, south to Brownsville, and west to Del Rio. This section of the center is of paramount importance relative to officer safety. It will be responsible for maintaining up to date information gathered from all law enforcement agencies operating in South Texas. Utilizing information provided by these agencies, the unit will identify potential conflicts involving officer safety and immediately notify the affected agencies of the potential conflict in order to avoid possible tragic and disastrous consequences.

Since the Director's Administrative Support Element is responsible for the overall administration and operation of the South Texas HIDTA program, funds will be utilized for the rental of facilities for the director's office.

Fiscal Year 2004 is the eighth year that this grant has been awarded to the San Antonio Police Department. For FY2004 the total HIDTA budget is \$2,033,568, which is a \$9,976 increase over last year's budget. Grant funds a total of nineteen (19) positions (see attached personnel complement). This is a decrease of one position from last year. Due to the new contract between the San Antonio Police Officers' Association and the City of San Antonio, and the increase in operating costs for the grant (rental of facilities, lease of vehicles, etc.), the \$9,976 funding increase was insufficient to fund the grant at its current level. Because of this a detective position was eliminated from the grant. This position will be eliminated through attrition caused by retirement. This grant serves the law enforcement agencies for San Antonio and surrounding counties.

Although the grant period is January 1, 2004 through December 31, 2004, the Congressional budget approval process delayed receipt of the award letters until after the starting date of the grant.

### **POLICY ANALYSIS**

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs addressing drug crime activity. This program will enhance the City's efforts in dealing with narcotics trafficking.

### **FISCAL IMPACT**

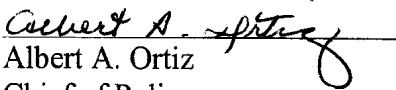
The program budget for the twelve-month period totals \$2,033,568. A General Fund match is not required (see attached Budget).

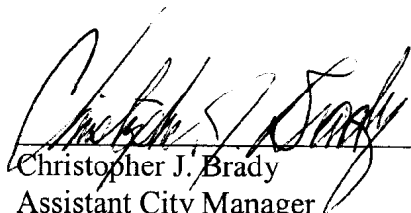
### **COORDINATION**

This ordinance request has been coordinated with the Finance Department, City Attorney's Office, and the Office of Management & Budget.

**SUPPLEMENTAL COMMENTS**

A Discretionary Contracts Disclosure Form is not required.

  
Albert A. Ortiz  
Chief of Police

  
Christopher J. Brady  
Assistant City Manager  
Approved:

  
Terry M. Brechtel  
City Manager

**OFFICE of NATIONAL DRUG CONTROL POLICY**

**SAN ANTONIO HIDTA INITIATIVE  
GRANT NO. I4PSSP700  
JANUARY 1, 2004 to DECEMBER 31, 2004**

**PERSONNEL COMPLEMENT**

Funded Project Positions:

<u>Activity Code</u>	<u>Job Class</u>	<u>Job Title</u>	<u>Number of Positions</u>
17-10-31	0604	Police Sergeant	2
17-10-31	0603	Police Detective	6
17-10-31	0046	Management Analyst	1
17-10-31	0067	Administrative Aide	<u>1</u>
		<b>Total 17-10-31 Positions</b>	<b>10</b>
17-10-44	0889	Department Systems Supervisor	1
17-10-44	0896	Department Systems Specialist	1
17-10-44	0645	Sr. Crime Analyst	1
17-10-44	0609	Crime Analyst	3
17-10-44	0010	Office Assistant	<u>3</u>
		<b>Total 17-10-44 Positions</b>	<b>9</b>
		<b>Total Grant Positions</b>	<b>19</b>

OFFICE of NATIONAL DRUG CONTROL POLICY				
SAN ANTONIO HIDTA INITIATIVE				
JANUARY 1, 2004 to DECEMBER 31, 2004				
PROJECT NO. 26-TBA GRANT NO. I4PSSP700				
<b>REVENUES</b>				
Activity Code	Object Code	Index Code	Description	Budget
		TBA	Office of National Drug Control Policy 17-10-31	1,316,755
		TBA	Office of National Drug Control Policy 17-10-44	657,313
		TBA	Office of National Drug Control Policy 17-10-40	59,500
			<b>TOTAL REVENUE</b>	<b>2,033,568</b>
<b>EXPENDITURES</b>				
17-10-31	01-010	TBA	Regular Salaries & Wages	561,824
17-10-31	01-013	TBA	Shift Differential	34,650
17-10-31	01-014	TBA	F&P Prepaid Health	48,786
17-10-31	01-016	TBA	Court Duty	0
17-10-31	01-019	TBA	Language Pay	2,400
17-10-31	01-030	TBA	Social Security	6,409
17-10-31	01-040	TBA	TMRS	6,842
17-10-31	01-041	TBA	Police Pension	138,260
17-10-31	01-050	TBA	Flex Health	55,842
17-10-31	01-051	TBA	Life Insurance	754
17-10-31	01-052	TBA	CLEAT	12,028
17-10-31	01-090	TBA	Police Certification Pay	16,830
17-10-31	01-095	TBA	Education Incentive	9,900
			<b>Total 01 Personal Services</b>	<b>894,525</b>
17-10-31	02-116	TBA	Rental of Facilities	357,500
17-10-31	02-151	TBA	Clothing Allowance	3,960
17-10-31	02-154	TBA	Gas & Electricity	52,506
			<b>Total 02 Contractual Services</b>	<b>413,966</b>
17-10-31	03-210	TBA	Office Supplies	1,200
17-10-31	03-222	TBA	Motor Fuel & Lubrants	7,064
			<b>Total 03 Commodities</b>	<b>8,264</b>
			<b>TOTAL EXPENDITURES 17-10-31</b>	<b>1,316,755</b>

OFFICE of NATIONAL DRUG CONTROL POLICY				
SAN ANTONIO HIDTA INITIATIVE				
JANUARY 1, 2004 to DECEMBER 31, 2004				
PROJECT NO. 26-TBA GRANT NO. I4PSSP700				
Activity	Object	Index	<u>EXPENDITURES</u>	
Code	Code	Code	Description	Budget
17-10-44	01-010	TBA	Regular Salaries & Wages	245,610
17-10-44	01-011	TBA	Overtime	18,000
17-10-44	01-030	TBA	Social Security	18,790
17-10-44	01-040	TBA	TMRS	29,203
17-10-44	01-050	TBA	Flex Health	39,150
17-10-44	01-051	TBA	Life Insurance	559
			<b>Total 01 Personal Services</b>	<b>351,312</b>
17-10-44	02-110	TBA	Communications:Telephones	19,200
17-10-44	02-112	TBA	Pagers	900
17-10-44	02-113	TBA	Mail & Parcel Post	240
17-10-44	02-114	TBA	Cellular Phones	4,140
17-10-44	02-116	TBA	Rental of Facilities	99,312
171044	02-123	TBA	Special Rent of City Rolling Equipment	9,000
17-10-44	02-124	TBA	Travel	25,000
17-10-44	02-128	TBA	Education	5,000
17-10-44	02-142	TBA	Maint & Rep-Mach & Equip	4,800
171044	02-144	TBA	Maint & Rep-Commercial	4,800
17-10-44	02-154	TBA	Gas & Electricity	17,805
17-10-44	02-160	TBA	On-Line Research	24,996
17-10-44	02-160	TBA	Fees to Professional Contractors	30,267
17-10-44	02-172	TBA	Automatic Data Processing	24,996
			<b>Total 02 Contractual Services</b>	<b>270,456</b>
17-10-44	03-210	TBA	Office Supplies	4,800
17-10-44	03-222	TBA	Motor Fuel & Lubricants	2,400
17-10-44	03-243	TBA	Computer Software	28,345
			<b>Total 03 Commodities</b>	<b>35,545</b>
			<b>TOTAL EXPENDITURES 17-10-44</b>	<b>657,313</b>

OFFICE of NATIONAL DRUG CONTROL POLICY				
SAN ANTONIO HIDTA INITIATIVE				
JANUARY 1, 2004 to DECEMBER 31, 2004				
PROJECT NO. 26-TBA GRANT NO. I4PSSP700				
<b>Activity</b>	<b>Object</b>	<b>Index</b>	<b>EXPENDITURES</b>	
<b>Code</b>	<b>Code</b>	<b>Code</b>	<b>Description</b>	<b>Budget</b>
17-10-40	02-116	TBA	Rental of Facilities	49,700
17-10-40	02-142	TBA	Maint & Rep-Mach & Equip	4,200
17-10-40	02-154	TBA	Gas & Electricity	5,300
17-10-40	02-159	TBA	Alarm & Security Services	300
			<b>Total 02 Contractual Services</b>	<b>59,500</b>
			<b>TOTAL EXPENDITURES 17-10-40</b>	<b>59,500</b>
			<b>TOTAL PROJECT</b>	<b>2,033,568</b>
FUND ONLY INDEX CODE: TBA				