

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Authorizing Temporary Street Closure of San Saba Street for 2004 Market Square Special Events

DATE: April 15, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the temporary closure of San Saba Street for seven special events in Market Square for the year 2004.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

For many years, staff has requested authorization for the temporary closure of San Saba Street, between West Commerce and Dolorosa Streets, for the purpose of pedestrian safety and for the assembly of entertainment stages for scheduled Market Square special events. These annual events are sponsored by various organizations and have been approved in accordance with direction from the City Council Governance Committee received on March 3, 2004, related to organizations active in the Market Square area. Scheduled events for 2004 are as follows:

April 30 – May 2	Cinco de Mayo	Farmers Market Plaza Tenant Assn.
May 29 – 31	Return of the Chili Queens	El Mercado Merchants Assn.
July 2 - 4	Freedom Fest	Market Square Association
July 24 - 25	SA Conjunto Shootout	Parks and Recreation
Sept. 4 - 6	El Mercado Anniversary/ Labor Day Fest	El Mercado Merchants Assn.
Sept. 10 – 12	Fiestas Patrias	Ladies Lulac # 648
Nov. 26 – 28	Feria de Santa Cecilia	Market Square Association

San Saba will close at 6:00 p.m. on the day prior to the first day of the event to allow set up time on San Saba Street for additional booths and/or stages, and will remain closed through 8:00 a.m. on the day after the last day of the event for cleanup and teardown.

POLICY ANALYSIS

This action is consistent with City policy in authorizing the temporary closure of public streets for public safety purposes.

FISCAL IMPACT


The event sponsors are required to pay all costs for barricades directly to the vendor that sets up and removes the equipment. Also, the established rental fee for San Saba Street closing of \$750.00 per day is paid to the City's General Fund. Estimated revenue will be approximately \$15,000.00. This action will place no additional demands on the General Fund.

COORDINATION

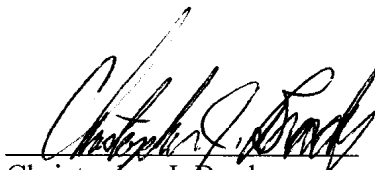
The street closures for these Market Square Special Events in 2004 have been coordinated with the Department of Public Works and the Police Department's Traffic Division.

SUPPLEMENTARY COMMENTS

This ordinance does not require the completion of any disclosures under the City's Ethics Ordinance.

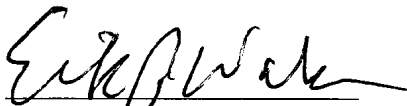


Malcolm Matthews,
Director of Parks and Recreation



Christopher J. Brady,
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager