

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA

ITEM NO. 5

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager;
Aubrey George, Acting Director of Library Department;
File

SUBJECT: Library Shelving – Guerra Branch

DATE: April 29, 2004

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the low responsive bid submitted by Southwest Solutions Group utilizing the Texas Multiple Award Schedule (TXMAS) contract to provide the City of San Antonio Library Department with shelving for the Guerra Branch Library. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

This contract will provide the purchase and installation of steel library shelving and adjustable components for the new City of San Antonio Guerra Branch Library located at 7978 Military Drive West, San Antonio, Texas 78249 which is scheduled to open in June 2004. The shelving units will be utilized to hold a multitude of media from books, magazines, newspapers as well as digital format media. A large selection of the Spacesaver components are adjustable and interchangeable throughout each shelving unit allowing for maximum flexibility over the life of the installations as well as meeting future library needs.

Spacesaver has manufactured steel shelving for over 30 years and offers a five year manufacturer's warranty on all parts and labor. Additionally, factory-trained and certified Spacesaver professionals will perform all aspects of the shelving and component installation for the purpose of ensuring citizen and employee safety.

POLICY ANALYSIS:

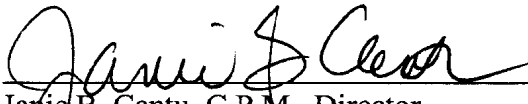
The library shelving and components will be purchased utilizing the TXMAS contract number TXMAS-2-711030 and is being made in accordance with the State of Texas Cooperative Purchasing Agreement adopted by the City of San Antonio Resolution No. 91-39-53.

FINANCIAL IMPACT:

The total cost of this contract is \$86,640.00. The funding will be from the General Obligation Bonds. All expenditures will be in accordance with the FY2003-2004 Budget approved by City Council.

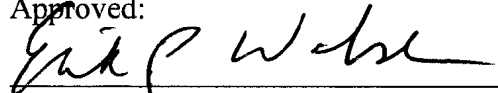
COORDINATION:

This ordinance has been coordinated with the City of San Antonio Library Department.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Erik J. Walsh, Assistant to the City Manager
City Manager's Office

CITY OF SAN ANTONIO
BID TABULATION

LIBRARY SHELVING – GUERRA BRANCH

Southwest Solutions Group
15555 Tradesman Drive, Ste 100
San Antonio, TX 78249

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>PRICE</u>
1	Library Shelving Spacesaver Corp.	1 Lot	\$ 70,840.00
2	Installation	1 Lot	\$ 15,800.00
	TOTAL		\$ 86,640.00

04-057
TC