

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

CONSENT AGENDA
ITEM NO. 8

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager;
Albert Ortiz, Police Chief;
File

SUBJECT: Criminal Investigation Textbooks

DATE: May 6, 2004

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Pearson Technology Group to provide the City of San Antonio Police Department with criminal investigation textbooks. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

Submitted for council consideration and action is an ordinance accepting the bid from Pearson Technology Group to provide the City of San Antonio Police Department Training Academy with textbooks used for promotional examination study.

The study material selected by a committee and established and approved by the Chief of Police is "The Criminal Investigation: The Art and the Science, 3rd Edition textbook". This textbook is used for the Detective Investigator examination, which will be given on June 22, 2004.

The textbook order is consistent with the Collective Bargaining Agreement between the City of San Antonio and the San Antonio Police Officers Association. The books are being ordered directly from the publisher at a rate consistent with that offered to distributors. This material must be delivered within strict timelines by contract for the purpose of the administration of the Detective Investigator promotional examination.

The San Antonio Police Department is required to distribute the appropriate textbook study material during a period which is not more than forty (40) or less than thirty (30) calendar days prior to the examination date in accordance with the San Antonio Police Officers Association contract.

POLICY ANALYSIS:

This contract will provide 655 criminal investigation textbooks to be used for the San Antonio Police Department's Detective Investigator promotional examination. The textbooks, published by Pearson Technology Group, will be purchased in order to comply with the contractual agreement between the City of San Antonio and the Police Department.

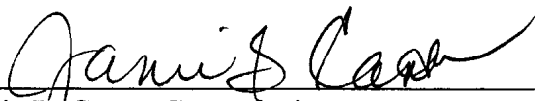
State statute allows for the procurement of sole source purchases without the formal process. This item is a sole source because textbooks are being purchased directly from the publisher.

FINANCIAL IMPACT:

The total cost of this contract is \$39,300.00. The funding will be from the General Fund. All expenditures will be in accordance with the FY2003-2004 Budget approved by City Council.


COORDINATION:

This ordinance has been coordinated with the City of San Antonio Police Department.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Erik J. Walsh, Assistant to the City Manager
City Manager's Office

CITY OF SAN ANTONIO
BID TABULATION

CRIMINAL INVESTIGATION TEXTBOOKS

Pearson Technology Group
200 Old Tappan Road
Old Tappan, NJ 07675

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>PRICE</u>
Criminal Investigation: The Art and the Science Textbooks, 3 rd Edition	655	\$39,300.00
TOTAL		\$39,300.00
TERMS		NET 30
AW/arw		
04-061		