

**CITY OF SAN ANTONIO**  
**INTERDEPARTMENT MEMORANDUM**  
**LIBRARY DEPARTMENT**

**CONSENT AGENDA**  
**ITEM NO. 12**

**TO:** Mayor and City Council

**FROM:** Aubrey George, Acting Library Director

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES TO:** Frances A. Gonzalez; Legal; Finance; Office of Management and Budget; Information Technology Services Department; Human Resources; File

**SUBJECT:** AUTHORIZATION TO MAKE APPLICATION TO THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION FOR THE CONTINUATION OF THE TECHNICAL ASSISTANCE NEGOTIATED GRANT FOR STATE FY2005

**DATE:** May 13, 2004

**SUMMARY AND RECOMMENDATIONS**

This Ordinance authorizes City Manager to make application for State/Federal assistance provided through the Texas State Library and Archives Commission in an amount not to exceed \$80,000.00. These funds, known as the Technical Assistance Negotiated Grant, will be available to the Alamo Area Library System which serves 46 public libraries in a 21-county area including Bexar County. These funds will be used for contractual and related travel expenses for a technical vendor to provide hardware, software, network and security support to computer systems of public libraries located within the Alamo Area Library System.

It is anticipated that in August 2004 Council action will be requested to accept the grant.

Staff recommends approval of this Ordinance.

**BACKGROUND INFORMATION**

Since 1998, the Texas State Library and Archives Commission has awarded the Technical Assistance Negotiated Grant to the Alamo Area Library System, of which San Antonio Public Library is a member. San Antonio Public Library serves as the Major Resource Center for the Alamo Area Library System. Funds have been awarded to provide technical assistance to support member libraries in the utilization, maintenance and security of computer resources. These funds will be used to fund a computer vendor for technical consulting and maintenance of hardware, software, networks and security needs for the member libraries. The Alamo Area Library System is a department of San Antonio Public Library and is supported by grant funds from the Texas State Library and Archives Commission. Prior grants received from the Technical Assistance Negotiated Grant program from FY2000 through FY2004 have ranged from \$63,086.00 to \$80,000.00. Funding for FY2005 will remain at the FY2004 level.

This grant is for state fiscal year 2005, beginning September 1, 2004 and ending August 31, 2005.

## **POLICY ANALYSIS**

This action is consistent with City Council direction to apply for appropriate State/Federal Grant Funds to enhance services for area residents. Benefits to Bexar County residents have a value of \$5,000.00. City Council has accepted the Technical Assistance Negotiated Grant since its implementation in FY1998.

## **FISCAL ANALYSIS**

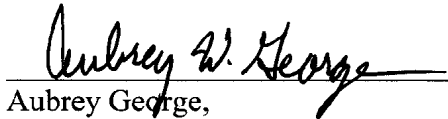
Application is being made for an amount not to exceed \$80,000.00. The grant provides contractual and related travel expenses for a vendor to provide technical support and maintenance to the libraries within the Alamo Area Library System. Indirect costs are not applicable. Staff has been reduced from one (1) full-time employee to none.

## **COORDINATION**

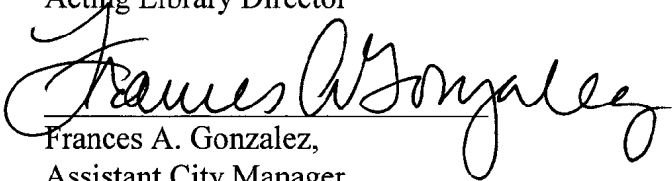
This item has been coordinated with the Finance Department, Office of Management and Budget, Information Technology Services Department and Human Resources. Staff of these Departments concurs with this recommendation.

## **SUPPLEMENTARY COMMENTS**

The Alamo Area Library System's Advisory Council, representing member libraries, supports acceptance of this grant. This action requires no disclosure under the City's Ethics Ordinance. The Discretionary Contracts Disclosure Form is not required.

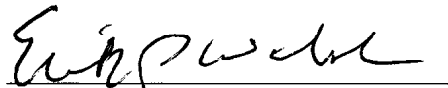


Aubrey George,  
Acting Library Director



Frances A. Gonzalez,  
Assistant City Manager

RECOMMENDATION APPROVED:



Terry M. Brechtel,  
City Manager

**Proposed Budget**  
**Technical Assistance Negotiated Grant**  
**State Fiscal Year 2005**

<b>Travel Expenses</b>	<b>\$ 6,529</b>
<b>Contractual</b>	<b>\$73,471</b>
<b>Total</b>	<b>\$80,000</b>