

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

CONSENT AGENDA

ITEM NO. 17

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Peter Zanon; Milo D. Nitschke; and file

SUBJECT: Mission Trails Project, Packages 1, 2, 3 and 4

DATE: May 20, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance amends the professional services agreement to provide for construction administration services as part of the anticipated design implementation for this project, ratifies services provided and payments made in the amount of \$134,416.07 for proper accounting of project expenditures, ratifies services and authorizes funds in the amount of \$12,291.50 to Don Durden, Inc. dba Civil Engineering Consultants (CEC) for outstanding invoices, and authorizes additional engineering contingency in the amount of \$32,000, for an overall total amount of \$178,707.57, from Certificates of Obligation in connection with the Mission Trails Project, Packages 1, 2, 3 and 4 located in Council Districts 1, 3 and 5.

This ordinance shall become effective immediately upon eight (8) affirmative votes. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This project provides for drainage, street and park improvements to connect the five historic missions. Package 1 included street and drainage improvements along Espada Road south of IH 410, design enhancements along Espada Road, Mission Road, Villamain and the San Antonio River from Mission Espada to S.E. Military Drive and hike and bike trails in the area.

Package 2 provides for street and drainage improvements along Mission Road from S.E. Military Drive to Padre, Roosevelt to Southcross and Padre from Mission Road to Southcross. This project includes design enhancements between S.E. Military and

Southcross and along the San Antonio River to Mission Road as well as hike and bike trails. Construction of Package 2 is underway and is estimated to be completed by October 2005.

Package 3 provides for street and drainage improvements from Hart Avenue to Isabel. This package also includes design enhancements and hike and bike trails along Mission Road from Southcross to Mitchell, and hike and bike trails along the San Antonio River from Mission Road to Mission Parkway and along Theo from the San Antonio River to Mission Road. Construction of Package 3 of this project is underway and completion is anticipated in July 2004.

Package 4 provides for street and drainage improvements and enhancements on Mission Road from Mitchell to Roosevelt and on Roosevelt from Mission Road to St. Mary's Street. Enhancements will also be provided on Alamo from Durango to Alamo Plaza and hike and bike trails along the San Antonio River from IH 10 to Eagleland Drive. Additional funding has been requested from Federal TEA-21 funds for the remaining street portions of the project.

The total estimated cost for the completion of the Mission Trails Project is \$25,000,000.

Construction administration services are normally included as an element of the City's standard Professional Engineering Services Agreements and are provided by the consultants. However, when this project was initiated, TxDOT assumed the responsibility for these services. Since that time, TxDOT has revised department policy and as such the professional services agreement with CEC must be amended to assume the portion of construction administration responsibilities heretofore provided by TxDOT.

This ordinance will amend the professional services agreement to provide for construction administration services, ratify services and provide additional compensation to CEC in the amount of \$12,291.50, for services provided as shown in more detail in the outstanding invoices, included herein as Attachment 2. This ordinance will also ratify services and payments to provide for proper accounting of project expenditures. The Mission Trails Eagleland/Riverwalk Link project was originally included in the Mission Trails Enhancement Project. Because of its continued similarity and close connection following a change in packaging and project redesignation, invoices totaling \$134,416.07 were paid to CEC for professional services from the Eagleland/Riverwalk Link project funds instead of Mission Trails Project funds. These services included TxDOT required plan revisions for illumination and the resolution of environmental issues that were discovered during construction. These environmental issues required the consultant's production of major changes to the storm water drainage plans. Archeological issues were also encountered, and major plan

revisions were required to comply with the requirements of the Texas Historic Commission for the potential archeological elements that may exist in this historic area. Surveying issues and utility conflicts encountered during construction were also addressed by the consultant and remedied through plan revision.

This professional service contract was originally approved by City Ordinance No. 81976 on March 30, 1995 and initially authorized \$485,000 for the initial planning and the development of a Master Plan for the project. Subsequent ordinances have authorized additional funds in the amount of \$1,226,543.49 to provide for design services for Phases 1 through 5 of the project. This ordinance will increase the total authorized for this professional service contract to \$1,858,251.06. TxDOT has reimbursed the City \$1,296,458.91 to date for engineering services in connection with this project.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to participate in the development and construction of City selected and approved MPO projects, which are approved annually by City Council.

FISCAL IMPACT

This is a one-time capital improvement expenditure and not included in the FY 04-09 Capital Improvement Program Budget. Of the total amount of \$178,707.57, invoices totaling \$134,416.07 have been previously paid from the Eagleland/Riverwalk Link project funds. This ordinance appropriates \$134,416.07 for engineering services to reflect the proper accounting of expenditures for the Mission Trails Project, and authorizes funds in the amount of \$44,291.50 for outstanding invoices and contingency expenses from Certificates of Obligation to be authorized payable as follows:

\$ 12,291.50	payable to CEC for professional engineering services
\$ 32,000.00	payable for engineering contingency

COORDINATION

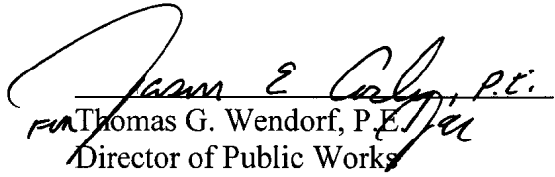
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

SUPPLEMENTARY COMMENTS

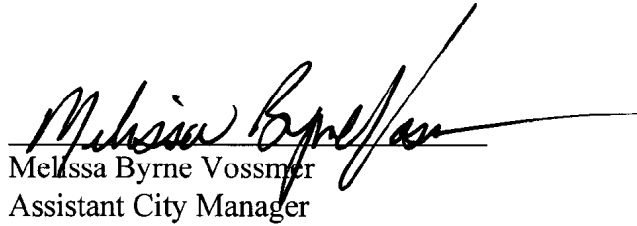
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

ATTACHMENTS

1. Project Maps
2. Summary and Outstanding Invoices
3. Discretionary Contracts Disclosure Form

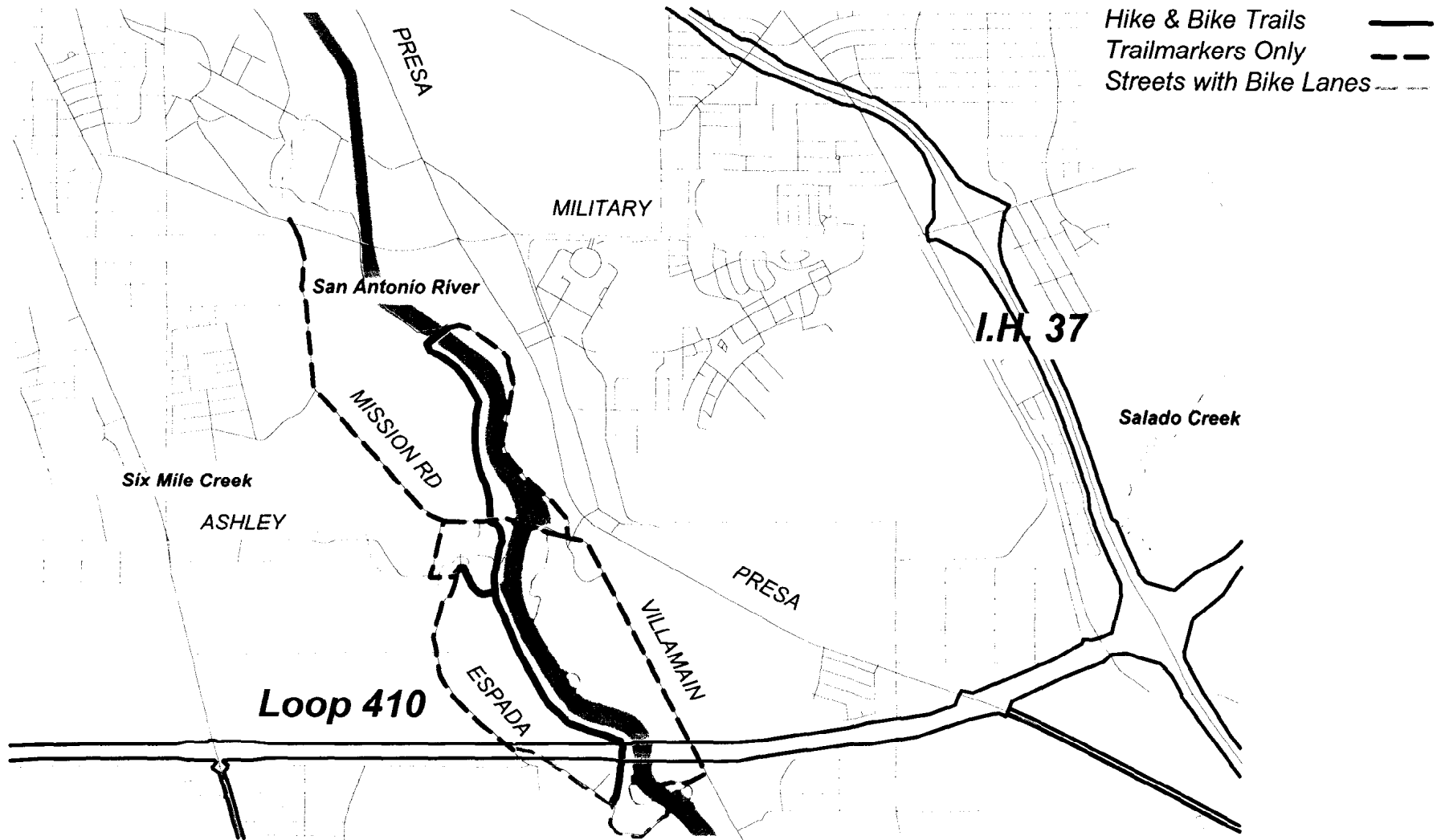

Thomas G. Wendorf, P.E.
Director of Public Works

Approved:


Melissa Byrne Vossmer
Assistant City Manager


Terry M. Brächtel
City Manager

MISSION TRAILS PACKAGE #1

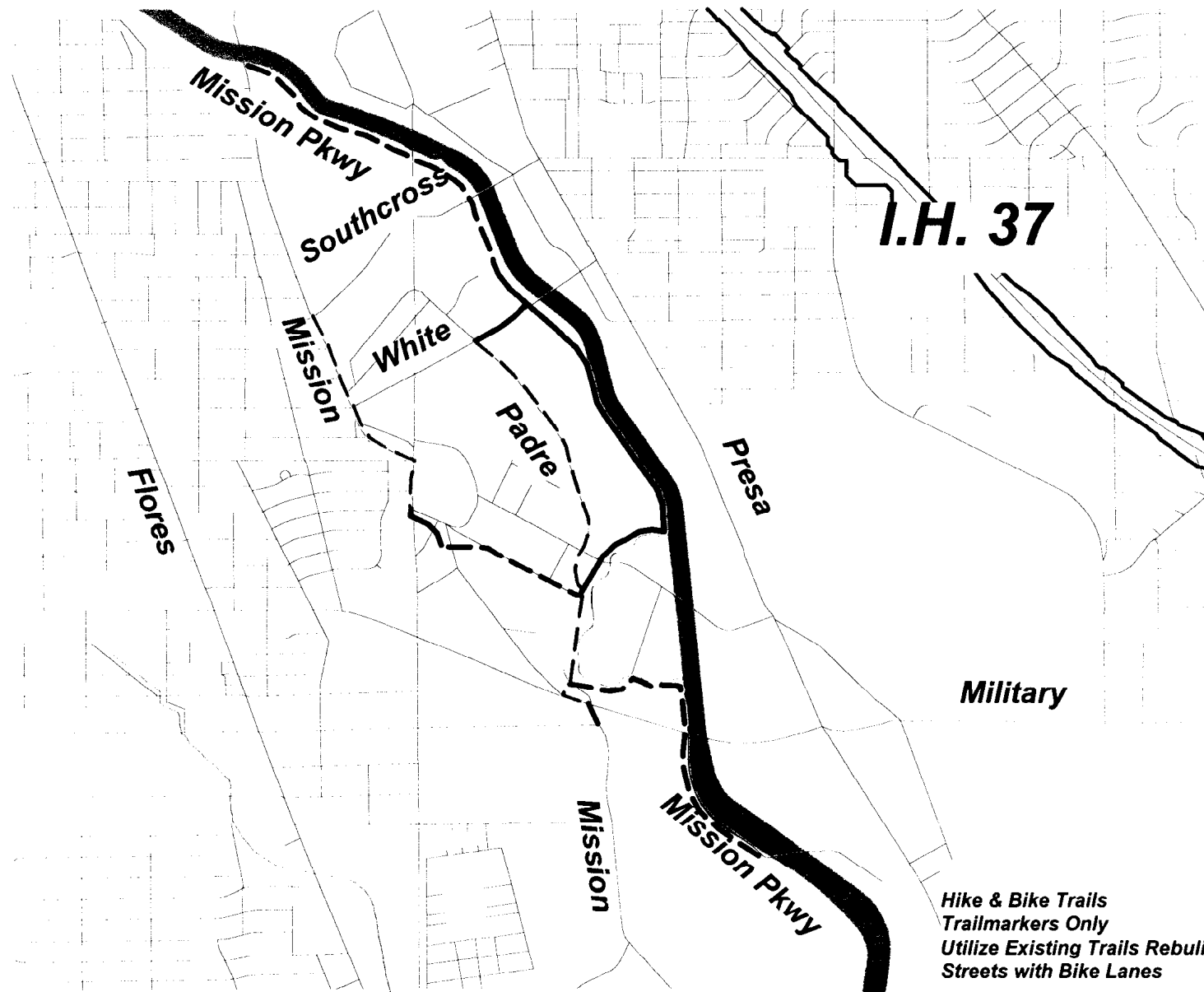


CITY OF SAN ANTONIO
Department of Public Works
CAPITAL PROGRAMS DIVISION



Scale: Not to Scale

MISSION TRAILS PACKAGE #2

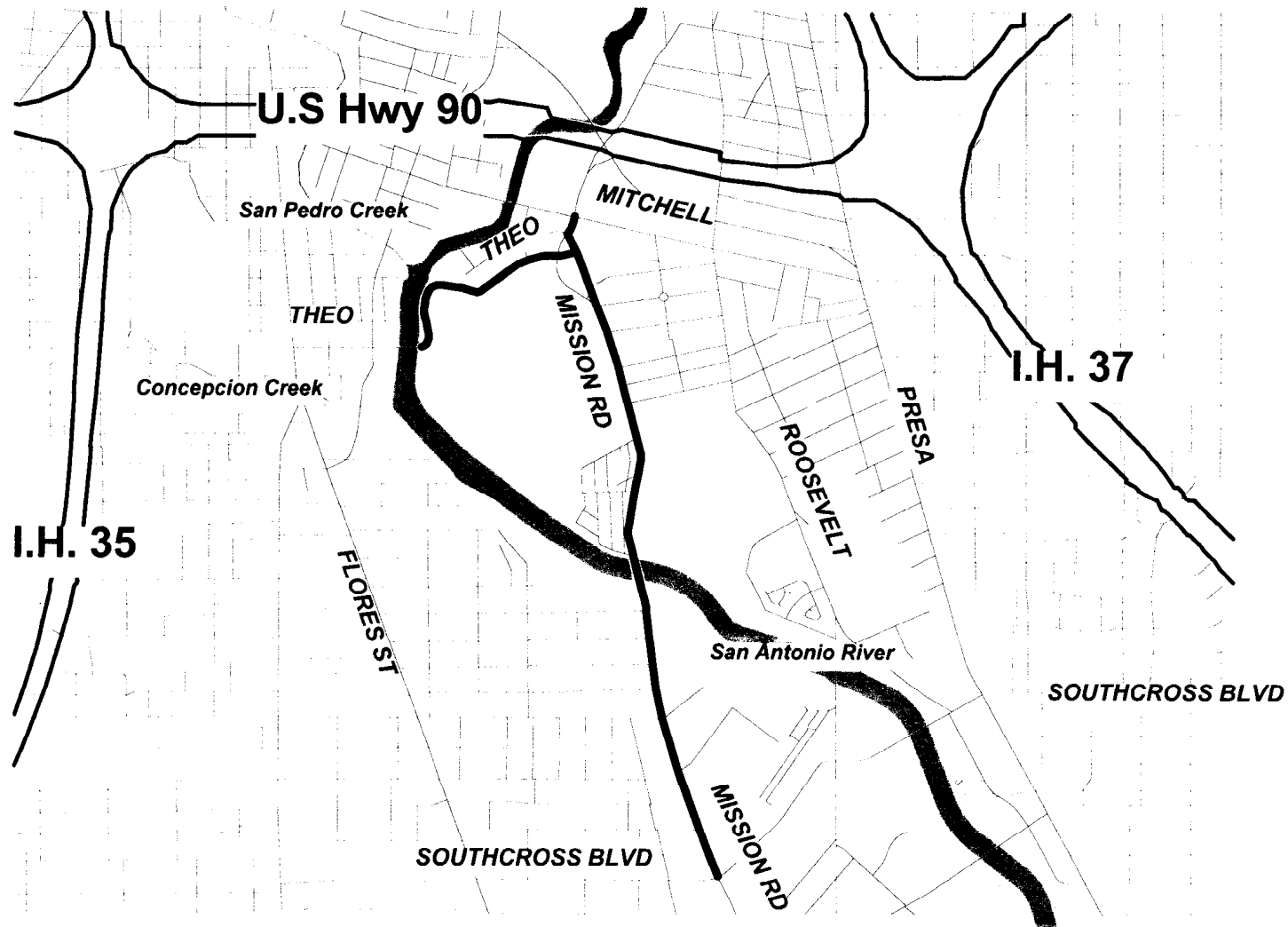


CITY OF SAN ANTONIO
Department of Public Works
CAPITAL PROGRAMS DIVISION



Scale: Not to Scale

MISSION TRAILS PACKAGE #3

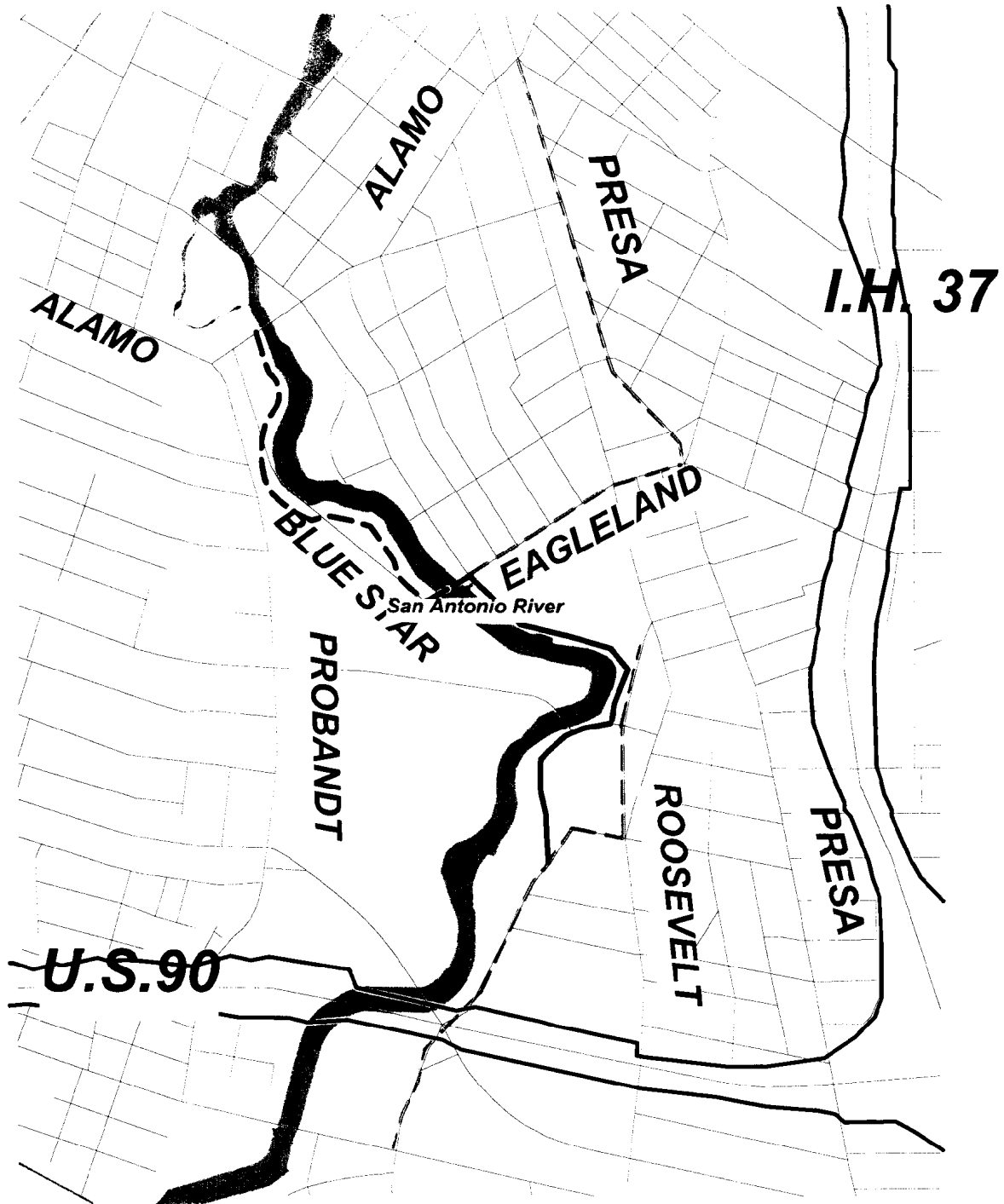


CITY OF SAN ANTONIO
Department of Public Works
CAPITAL PROGRAMS DIVISION



Scale: Not to Scale

MISSION TRAILS PACKAGE #4



Hike & Bike Trails ———
Streets with Bike Lanes - - -
Eagleland - - -



CITY OF SAN ANTONIO
Department of Public Works
CAPITAL PROGRAMS DIVISION



Scale: Not to Scale

Attachment II
Outstanding Invoices Summary

Mission Trails Package II 43-152008

PROJECT NAME	INVOICE NO.	DATE	AMOUNT
Mission Trails Pkg 2	12030059	1/21/04	\$308.00
Mission Trails Pkg 2	1040043	2/12/04	\$2,653.50
Mission Trails Pkg 2	2040025	3/12/04	\$1,699.25
Mission Trails Pkg 2	3040061	4/16/04	\$111.50
			<u>\$4,772.25</u>

Mission Trails Package III 45-979076

PROJECT NAME	INVOICE NO.	DATE	AMOUNT
Mission Trails Pkg 3	10030058	11/21/03	\$1,917.00
Mission Trails Pkg 3	11030047	12/19/03	\$2,380.00
Mission Trails Pkg 3	12030061	1/21/04	\$1,172.25
Mission Trails Pkg 3	1040042	2/12/04	\$273.75
Mission Trails Pkg 3	2040024	3/12/04	\$1,443.75
Mission Trails Pkg 3	3040060	4/16/04	\$332.50
			<u>\$7,519.25</u>

Total Outstanding Invoices: **\$12,291.50**



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

2004 MAR -9 AM 8:08

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

January 21, 2004

Project No: E0154527

Invoice No: 12030059

Project E0154527 Mission Trails Pkg 2 (Construction)

Professional Services from December 1, 2003 to January 4, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	1.00	75.00	75.00
CADD Draftsperson	1.00	58.00	58.00
Clerical	1.00	40.00	40.00
Senior Project Manager	1.00	135.00	135.00
	4.00		308.00
Total Labor			308.00

Billing Limits	Current	Prior	To-Date
Labor	308.00	502.50	810.50
Limit			24,000.00
Remaining			23,189.50
		Total this Invoice	\$308.00

Authorized By: Garland Galm, P.E. Date: 1/22/2004
Garland Galm

Approved
Don Beyer, P.E.





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

January 19, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 2, Explanation of Billings

Control: 0915-12-257, etc.

Project: STP 94 (329) TE, etc.

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 2 as a result of the following:

- Met with contractor and TxDOT regarding illumination issues
- Site visit
- Retrieved archived files for plan changes

The work listed above was performed by CEC personnel during the month of October, 2003. The total of this invoice is \$308.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

2004 MAR -9 AM 8:07

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

February 12, 2004

Project No: E0154527

Invoice No: 1040043

Project E0154527 Mission Trails Pkg 2 (Construction)

Professional Services from January 5, 2004 to February 1, 2004

Professional Services

	Hours	Rate	Amount
Project Engineer	0.25	90.00	22.50
Engineering Technician	16.00	75.00	1,200.00
CADD Draftsperson	4.50	58.00	261.00
Clerical	2.25	40.00	90.00
Senior Project Manager	8.00	135.00	1,080.00
	31.00		2,653.50

Total Labor

2,653.50

Billing Limits

	Current	Prior	To-Date
Labor	2,653.50	810.50	3,464.00
Limit			24,000.00
Remaining			20,536.00

Total this Invoice

\$2,653.50

Authorized By: Garland Galm, P.E.

Date: 2/12/2004

Garland Galm

Approved Don Beyer PE
2/25/04

11550 I.H. 10 WEST SUITE 395 SAN ANTONIO, TEXAS 78230-1037

TEL: 210.641.9999 FAX: 210.641.6440 EMAIL: CEC@CECTEXAS.COM

WWW.CECTEXAS.COM



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
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February 11, 2004

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FEB 25 2004

CITY OF SAN ANTONIO
PUBLIC WORKS, CAPITAL PROGRAMS

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 2, Explanation of Billings
Control: 0915-12-257, etc.
Project: STP 94 (329) TE, etc.
Highway: Various
County: Bexar

NSF
③
(6 invoices for CEC)

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 2 as a result of the following:

- Requests from contractors surveyor for additional geometric data
- Research and preparation of change order for Hike and Bike Trail H-5
- Correspondence with Mike Guerra regarding Storm Drain Line F
- Coordination with subproviders for change order preparation

The work listed above was performed by CEC personnel during the month of January 2004. The total of this invoice is \$2,653.50.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, J.N.C.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

2004 APR 21 AM 10:45

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

March 12, 2004

Project No: E0154527

Invoice No: 2040025

Project E0154527 Mission Trails Pkg 2 (Construction)

Professional Services from February 2, 2004 to February 29, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	2.25	75.00	168.75
Senior Project Manager	0.50	135.00	67.50
	2.75		236.25
Total Labor			236.25

Consultants

Bender Wells Clark Design			1,330.00
Total Consultants	1.1 times	1,330.00	1,463.00

Billing Limits

	Current	Prior	To-Date
Labor	236.25	3,464.00	3,700.25
Limit			24,000.00
Remaining			20,299.75

Total this Invoice \$1,699.25

Authorized By: Garland Galm, P.E. Date: 3/12/2004

Garland Galm

Approved
Dean Bayne PE



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT

SURVEYING • TRANSPORTATION

March 11, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 2, Explanation of Billings

Control: 0915-12-257, etc.

Project: STP 94 (329) TE, etc.

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 2 as a result of the following:

- Spoke with TxDOT regarding agreement between SARA and the City
- Compiled plan set and proposal received from TxDOT for record of construction plan
- Invoice from Bender Wells Clark Design for plan revisions to enhancements

The work listed above was performed by CEC personnel during the month of January 2004. The total of this invoice is \$1,699.25.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

April 16, 2004

Project No: E0154527
Invoice No: 3040061

Project E0154527 Mission Trails Pkg 2 (Construction)

Professional Services from March 1, 2004 to April 4, 2004

Professional Services

	Hours	Rate	Amount
CADD Draftsperson	1.75	58.00	101.50
Clerical	0.25	40.00	10.00
	2.00		111.50

Total Labor

111.50

Billing Limits	Current	Prior	To-Date
Labor	111.50	3,700.25	3,811.75
Limit			24,000.00
Remaining			20,188.25

Total this Invoice \$111.50

Authorized By: Garland Galm P.E.

Date: 4/16/2004

Garland Galm





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
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April 16, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 2, Explanation of Billings

Control: 0915-12-257, etc.

Project: STP 94 (329) TE, etc.

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 2 as a result of the following:

- Located design files from archives and submitted to Sal with Bain-Medina-Bain, delivered information to Sal to assist with construction staking

The work listed above was performed by CEC personnel during the month of March 2004. The total of this invoice is \$111.50.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager

Approved

Dean Bayer P.E.



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
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2004 JAN 14 PM 12:02

Dean Bayer, P.E.
City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

November 21, 2003

Project No: E0154524

Invoice No: 10030058

Project E0154524 MT3A Construction

Professional Services from September 29, 2003 to November 2, 2003

Professional Services

	Hours	Rate	Amount
Principal Engineer	5.00	125.00	625.00
Engineering Technician	18.00	69.00	1,242.00
Clerical	1.25	40.00	50.00
Totals	24.25		1,917.00
Total Labor			1,917.00

Total this Invoice \$1,917.00

	Current	Prior	Total
Billings to Date	1,917.00	7,388.50	9,305.50

Authorized By: Garland Galm

Date: 11/21/2003

Garland Galm

Approved

Dean Bayer PE

11550 I.H. 10 WEST SUITE 395 SAN ANTONIO, TEXAS 78230-1037
TEL: 210.641.9999 FAX: 210.641.6440 EMAIL: CEC@CECTEXAS.COM

WWW.CECTEXAS.COM



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

November 21, 2003

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Site visit to project to meet with CPS, TxDOT and contractor to locate electrical service locations and discuss illumination issues
- Prepared correspondence related to illumination design issues, proposed changes to current plan as per design information developed during Pkg 2 planning
- Preparation of preliminary illumination changes for Pkg 3 adding assemblies and revising illumination plan sheets.

The work listed above was performed by CEC personnel during the month of October, 2003. The total of this invoice is \$1917.00.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
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2004 JAN 13 AM 11:53

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

December 19, 2003

Project No: E0154524
Invoice No: 11030047

Project E0154524 MT3A Construction

Professional Services from November 3, 2003 to November 30, 2003

Professional Services

	Hours	Rate	Amount
Principal Engineer	1.00	125.00	125.00
Engineering Technician	24.50	75.00	1,837.50
Computer Draftsperson	1.00	50.00	50.00
Clerical	0.75	40.00	30.00
Senior Project Manager	2.50	135.00	337.50
	29.75		2,380.00
Total Labor			2,380.00

Total this Invoice \$2,380.00

	Current	Prior	Total
Billings to Date	2,380.00	9,305.50	11,685.50

Authorized By: Garland Galm, P.E.
Garland Galm

Date: 12/19/2003

Approved Don Baye PE



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

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December 12, 2003

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DEC 23 2003

CITY OF SAN ANTONIO
PUBLIC WORKS, CAPITAL PROGRAMS

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Preparation of change order sheets for illumination for Pkg 3 adding assemblies and revising illumination plan sheets.
- Preparation of archived CD containing pdf file of plans for the COSA

The work listed above was performed by CEC personnel during the month of November, 2003.
The total of this invoice is \$2,380.00.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.

Transportation Division Manager





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

2004 MAR -9 AM 8:09

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

January 21, 2004

Project No: E0154524
Invoice No: 12030061

Project E0154524 MT3A Construction

Professional Services from November 17, 2003 to January 4, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	4.25	75.00	318.75
Clerical	2.50	40.00	100.00
Engineering Tech	11.00	40.00	440.00
	17.75		858.75
Total Labor			858.75

Consultants

Bender Wells Clark Design			285.00
Total Consultants	1.1 times	285.00	313.50

Total this Invoice \$1,172.25

	Current	Prior	Total
Billings to Date	1,172.25	11,685.50	12,857.75

Authorized By:

Garland Galm, P.E.

Date:

1/22/2004

Garland Galm

Approved
Dean Byrne P.E.



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

January 19, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Preparation of change order sheets for illumination for Pkg 3 adding assemblies and revising illumination plan sheets.
- Invoice from BWCD for \$285.00

The work listed above was performed by CEC personnel during the month of November, 2003. The total of this invoice is \$1,172.25.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager



CIVIL ENGINEERING CONSULTANTS
DON D. DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

2004 MAR -9 AM 8:08

February 12, 2004

Project No: E0154524
Invoice No: 1040042

Project E0154524 MT3A Construction

Professional Services from January 5, 2004 to February 1, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	0.50	75.00	37.50
Senior Project Manager	1.75	135.00	236.25
	2.25		273.75
Total Labor			273.75

Total this Invoice \$273.75

	Current	Prior	Total
Billings to Date	273.75	12,857.75	13,131.50

Authorized By: Garland Galm, P.E.

Date: 2/12/2004

Garland Galm

Approved Don Baze PE
2/25/04



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

February 11, 2004

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FEB 25 2004

CITY OF SAN ANTONIO
PUBLIC WORKS, CAPITAL PROGRAMS

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Correspondence with Mike Slay regarding Blessed Sacrament Drainage
- Investigation of a sidewalk drain to accommodate Blessed Sacrament drainage

The work listed above was performed by CEC personnel during the month of January, 2004. The total of this invoice is \$273.75.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.

Transportation Division Manager





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

2004 APR 21 AM 10:45

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

March 12, 2004

Project No: E0154524
Invoice No: 2040024

Project E0154524 MT3A Construction

Professional Services from February 2, 2004 to February 29, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	15.50	75.00	1,162.50
Computer Draftsperson	0.50	50.00	25.00
Clerical	0.50	40.00	20.00
Senior Project Manager	1.75	135.00	236.25
	18.25		1,443.75

Total Labor

1,443.75

Total this Invoice

\$1,443.75

	Current	Prior	Total
Billings to Date	1,443.75	13,131.50	14,575.25

Authorized By: Garland Galm, P.E.

Date: 3/12/2004

Garland Galm

Approved

Don Bayer P.E.



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

March 11, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Preparation of plans regarding Blessed Sacrament Drainage

The work listed above was performed by CEC personnel during the month of January, 2004. The total of this invoice is \$1,443.75.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

City of San Antonio
114 W. Commerce, 5th Floor
P.O. Box 839966
San Antonio, TX 78283-9366

April 16, 2004

Project No: E0154524

Invoice No: 3040060

Project E0154524 MT3A Construction

Professional Services from March 1, 2004 to April 4, 2004

Professional Services

	Hours	Rate	Amount
Engineering Technician	0.50	75.00	37.50
Computer Draftsperson	2.75	50.00	137.50
Clerical	1.50	40.00	60.00
Engineering Tech	0.75	40.00	30.00
Senior Project Manager	0.50	135.00	67.50
	6.00		332.50

Total Labor

332.50

Total this Invoice \$332.50

	Current	Prior	Total
Billings to Date	332.50	14,575.25	14,907.75

Authorized By:

Garland Galm, P.E.

Date:

4/16/2004

Garland Galm

11550 I.H. 10 WEST SUITE 395 SAN ANTONIO, TEXAS 78230-1037
TEL: 210.641.9999 FAX: 210.641.6440 EMAIL: CEC@CECTEXAS.COM

WWW.CECTEXAS.COM





CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

MUNICIPAL • DEVELOPMENT
SURVEYING • TRANSPORTATION

April 16, 2004

Mr. Dean Bayer, P.E., Project Manager
City of San Antonio Public Works
P.O. Box 839966
San Antonio, Tx. 78283-3966

Re: Mission Trails Package 3A, Explanation of Billings

Control: 0915-12-395

Project: STP 94 (330) TE

Highway: Various

County: Bexar

Dear Mr. Bayer:

The attached invoice is for work performed on Mission Trails Package 3A as a result of the following:

- Correspondence with COSA and SARA regarding environmental issues and agreements
- Final details for sidewalk change order, submittal

The work listed above was performed by CEC personnel during the month of March, 2004. The total of this invoice is \$332.50.

If you have any specific questions about any of the work performed, please do not hesitate to call me.

Sincerely,

Garland C. Galm, P.E.
Transportation Division Manager

Approved
Dean Bayer P.E.

SECTION 4
City of San Antonio
Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State Not Applicable for questions that do not apply.

**This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

Don Durden, P.E., R.P.L.S., 85.834% Ownership, President
Ken Thomas, P.E., R.P.L.S., 3.75% Ownership, Principal - Municipal Division Manager
Chester Varner, R.P.L.S., 2.75% Ownership, Principal - Senior Project Surveyor
Alan Lindskog, P.E., R.P.L.S., 2.50% Ownership, Principal- Development Division Manager
Ken Koch, P.E., 1.9% Ownership, Principal-V.P./Director of Business Development
Joe Nix, P.E., R.P.L.S., P.T.O.E., 1.25% Ownership, Principal - Senior Project Engineer
Garland Galm, P.E., 1.22% Ownership, Principal-Transportation Division Manager
Mike Haberer, R.P.L.S., 0.55% Ownership, Principal-Survey Division Manager
Matt Van Wicklen, P.E., 0.25% Ownership, Principal - Vice President Employee Benefits

(2) the identity of any **business entity** that would be a party to the discretionary contract:
and the name of:

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

N/A

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary business* entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

(3) the identity of any **lobbyist** or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

Political Contributions


Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any member of City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be by an disclosed under (1), (2) or (3) above. Indirect contributions entity include, but are not limited to, contributions made through the officers, owners, or registered lobbyists of the entity.

Whom Made To:	Amount:	Date of Contribution:
Toni Moorhouse	\$500	1/28/02
Bobby Perez	\$100	8/6/02
Bonnie Conner	\$100	8/6/02
Carroll Schubert	\$100	8/6/02
Toni Moorhouse	\$100	8/14/02
Ed Garza	\$300	8/14/02

Whom Made To:	Amount:	Date of Contribution:
David Carpenter	\$100	10/21/02
Enrique Barrera	\$100	10/21/02
Carroll Schubert	\$150	5/1/03
Julian Castro	\$100	5/1/03
Enrique Barrera	\$150	5/1/03
Toni Moorhouse	\$150	5/1/03
John Clamp	\$150	5/1/03
Ed Garza	\$150	5/1/03
Roger Flores	\$150	5/21/03
Joel Williams	\$150	5/21/03
Richard Perez	\$150	5/21/03
Patty Radle	\$150	5/21/03
Art Hall	\$150	5/21/03
Chip Haas	\$150	5/21/03
Richard Perez	\$150	9/26/03

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which reasonably understood, raise a question¹ as to whether any city official would violate Section 1 of Part B by participating in official action relating to the discretionary contract.

Signature: 	Title: Principal Company: Civil Engineering Consultants	Date: 1/9/04

¹ For purpose of this rule, facts are "reasonably understood to "raise a question" about the appropriateness of official action if a disinterested person would conclude that facts, if true, require recusal or require careful consideration of whether or not recusal is required.