

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

**CONSENT AGENDA
ITEM NO. 20**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Andrew W. Cameron; Peter Zanoni; Milo D. Nitschke; and file

SUBJECT: Potomac – Mittman to Walters

DATE: May 20, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance amends the professional services agreement as part of the anticipated design implementation for this project, authorizes funds in the amount of \$9,096.00 payable to Greg Gomez, Incorporated (dba G.G.I.), an MBE, and authorizes funds in the amount of \$909.60 for engineering contingency, for a total amount of \$10,005.60 in connection with the Potomac – Mittman to Walters project, an authorized Community Development Block Grant (CDBG) funded project located in Council District 2.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This project provides for the reconstruction of Potomac from Mittman to Walters to widen the street to a thirty (30) foot width to include curbs, sidewalks, and driveway approaches. Project construction is anticipated to begin in January 2005 and be completed in April 2005.

This ordinance will amend the professional services agreement and provide additional compensation to G.G.I. to separate Potomac from the Potomac/Paso Hondo project design. The proposed funding will also cover an update of the Final Plans, the preparation of bid documents, and the Bid Phase Services. The consultant's proposal is included herein as Attachment 2.

This professional service contract was originally approved by City Ordinance Number 83616 on February 22, 1996 and initially authorized \$37,264.00. Subsequent ordinances have authorized additional funds in the amount of \$24,560.00. This ordinance will increase the total authorized for this professional service contract to \$70,920.00.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to participate in the development and construction of City selected and approved Community Development Block Grant projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and included in the FY 04-09 Capital Improvement Program Budget. Funds in the amount of \$10,005.60 are available from Community Development Block Grant (CDBG) funds, and are authorized payable as follows:

\$ 9,096.00	payable to G.G.I.
\$ 909.60	payable for engineering contingency

COORDINATION

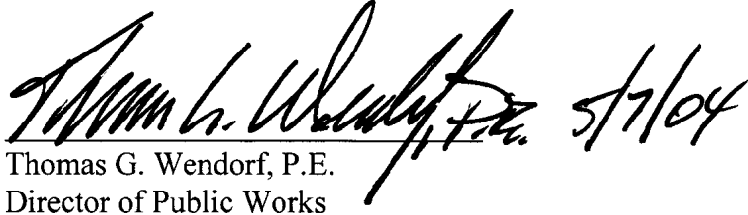
This request for ordinance has been coordinated with the Office of Management and Budget, the Housing and Community Development Department and the Finance Department.

SUPPLEMENTARY COMMENTS

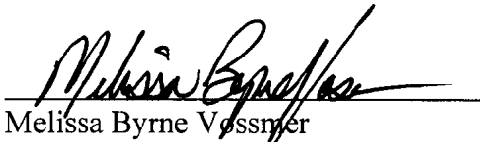
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

ATTACHMENTS

1. Project Map
2. Proposal
3. Discretionary Contracts Disclosure Form

 5/7/04
Thomas G. Wendorf, P.E.
Director of Public Works

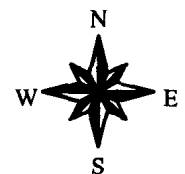
Approved:


Melissa Byrne Vossmer
Assistant City Manager


Terry M. Brechtel
City Manager

POTOMAC: MITTMAN TO WALTERS

	CANTON	
	CROCKETT	
		CROCKETT
MITTMAN	POTOMAC	WALTERS
		CENTER
	CENTER	
	GIBBS	



G.G.I. ENGINEERS**Engineers • Surveyors • Planners**

April 27, 2004

Mr. Anibal Gutierrez, P.E.
 City of San Antonio
 Department of Public Works
 P.O. Box 839966
 San Antonio, TX 78283-3966

RE: POTOMAC

ADDITIONAL SERVICES PROPOSAL

For Professional Engineering Service as follows:

- Cover Sheet
- Index Sheet
- Quantity Sheet
- Phasing Plan.....6.4 hours @ \$ 65.00/hr = \$ 416.00
- Storm Water Pollution Prevention Plan and Report to address March 2003 revised criteria.....24.0 hours @ \$ 65.00/hr = \$ 1,560.00
- Traffic Control Plan13.0 hours @ \$ 65.00/hr = \$ 845.00
- Tree inventory, Details and Summary...9 hrs @ \$ 65.00/hr = \$ 585.00

Make changes to plan and profile sheets to address:

- Concrete curb and gutters
- Update Topo
- Wheel chair ramp locations and orientations
18.0 hours @ \$ 65.00/hr = \$ 1,170.00

Prepare estimates, bid package, tabulations, etc...16 hours @ \$ 45.00/hr= \$ 720.00

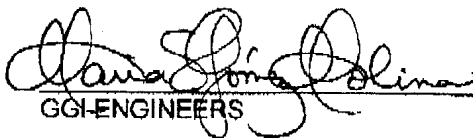
TDLR Review = \$ 250.00 (to others)

Field survey.....30.0 hours @ \$ 85.00/hr = \$ 2,550.00

Engineer Plan Review, Instructions, Meetings, etc.....
8.0 hours @ \$ 125.00/hr= \$ 1,000.00

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Total \$ 9,096.00



4/27/04

GGI-ENGINEERS

CITY OF SAN ANTONIO

Rate includes CAD drawing revisions, in-house review and corrections, submittal – response to comments and prepare One Day Final Review Package.

CONSTRUCTION

Driveway Plats 18 @ \$ 70 = \$ 1,260.00

Construction Phase fee as per contract \$ 3,484.76

TDLR Inspection \$ 250.00 (to others)

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\$ 4,994.76

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 18.2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract.

Not Applicable

(2) the identity of any business entity that would be a party to the discretionary contract.

GGI Engineers

and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract.

GGI Engineers

and the name of:

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

Greg D. Gomez

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

City of San Antonio Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

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(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

Not Applicable

Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
Not Applicable		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

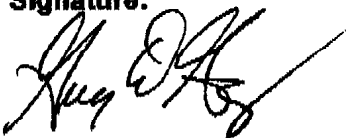
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Discretionary Contracts Disclosure***

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Signature: 	Title: President Company: GGI Engineers	Date: 4/29/04