

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER:

COUNCILMAN ROGER O. FLORESPurpose and Justification of Travel:**Attend and represent the City of San Antonio at various bond rating meetings.**

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

New York, NY

Estimated date of departure from San Antonio:

Sunday, May 16, 2004

Estimated date of return to San Antonio:

Tuesday, May 18, 2004GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: _____

VALUE: _____

EXCEPTIONS:

☒
☐
☐
☐

Official Business only
Dual purpose-Goodwill
Dual purpose-Education
Dual purpose-City Business

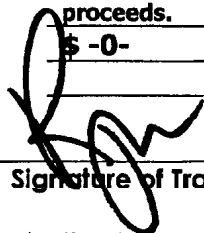
Financial Data:

Estimated cost of travel:

Travel Advance requested:

Fund, Account & Index Code to be charged:

Expenses paid out of bond proceeds.

\$ -0-

Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the ____ day of ____, 2004.

MAYOR

ATTEST: _____

CITY CLERK

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CITY OF SAN ANTONIO
CITY CLERK

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