

CONSENT AGENDA
ITEM NO. 22

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
LIBRARY DEPARTMENT**

TO: Mayor and City Council

FROM: Aubrey W. George, Acting Library Director

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Frances A. Gonzalez; Legal; Finance; Office of Management and Budget;
Information Technology Services Department; and Human Resources; File

SUBJECT: ORDINANCE AMENDING A GRANT FROM THE TEXAS STATE LIBRARY AND
ARCHIVES COMMISSION

DATE: June 3, 2004

SUMMARY AND RECOMMENDATIONS

This Ordinance amends the grant from the Texas State Library and Archives Commission entitled Library System Operation Grant – Grant # 470-04010, to accept additional funds in the amount of \$71,684.00, which have been recently authorized. The amount of the amended grant award will be \$716,838.00. The grant was accepted on September 4, 2003 by Ordinance # 98108. These funds will be used to purchase library materials for the 46 member libraries of the Alamo Area Library System.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

Since 1972, the Texas State Library and Archives Commission has awarded annual grants to the Alamo Area Library System, of which San Antonio Public Library is a member. San Antonio Public Library serves as the Major Resource Center for the Alamo Area Library System, which includes 46 libraries in a 21-county area. Benefits to Bexar County area library patrons have a value of approximately \$250,000.00. Prior grants received from the Library Systems Operations program from FY2000 through FY2004 have ranged from \$775,538.00 to \$716,838.00. The Texas State Library and Archives Commission originally set the FY2004 funds at \$716,838.00. However, the funding was subsequently reduced to \$645,154.00 on September 1, 2003 due to changes in retirement benefits for state employees. After further discussions with the Texas State Library and Archives Commission, the City was assured that an amended contract would be received in the amount of \$71,684.00, bringing the total amount of funding to \$716,838.00. This Ordinance restores the original funding to the \$716,838.00 level.

This grant is for state fiscal year 2004, beginning September 1, 2003 and ending August 31, 2004.

POLICY ANALYSIS

This action is consistent with City Council direction to accept State/Federal Grant Funds to enhance services for local residents. Benefits to Bexar County residents have a value of \$250,000.00. City Council has accepted Texas State Library and Archives Commission grants since 1972.

FISCAL IMPACT

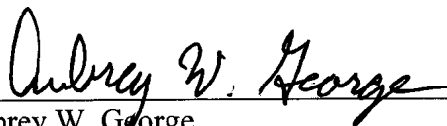
This amended grant, totaling \$716,838.00, provides one hundred percent of personnel, fringe benefits and operating costs associated with the grant. Indirect costs have been provided for and will be paid to the City for administration of the grant as per the City's Indirect Cost Plan. Staffing remains at the current level of five (5) full-time employees.

COORDINATION

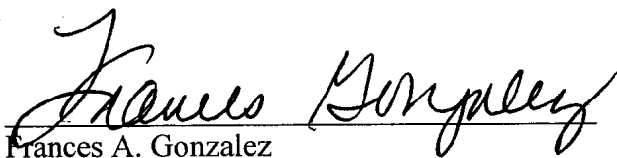
This item has been coordinated with Finance, Office of Management and Budget, Information Technology Services Department, and Human Resources. Staff of these Departments concur with this recommendation.

SUPPLEMENTARY COMMENTS

The Alamo Area Library System's Advisory Council, representing member libraries, supports acceptance of this grant. This action requires no disclosure under the City's Ethics Ordinance. The Discretionary Contracts Disclosure Form is not required.

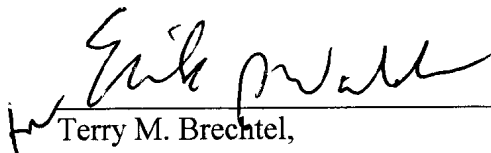


Aubrey W. George
Acting Library Director



Frances A. Gonzalez
Assistant City Manager

Approved:



Terry M. Brechtel,
City Manager

LIBRARY SYSTEM OPERATIONS – STATE/FEDERAL GRANT 2003/2004

Fund No. 26-018121

09/01/2003 - 08/31/2004

Index No.		Object Code	Current Budget	Contract Addition	Revised Budget
	ESTIMATED REVENUES				
073593	Grant from Texas State Library		\$645,154.00	\$71,684.00	\$716,838.00
	BUDGET APPROPRIATIONS				
774752	Regular Salaries and Wages	01-010	\$183,803.00		\$183,803.00
774893	Social Security	01-030	14,061.00		14,061.00
775031	TMRS	01-040	21,340.00		21,340.00
775171	Flexible Benefits Contribution	01-050	27,400.00		27,400.00
775312	Life Insurance	01-051	419.00		419.00
775452	Workers' Disability Comp.	01-060	1,075.00		1,075.00
775593	Personal Leave Buy Back Pay	01-072	2,212.00		2,212.00
775734	Communications: Telephones	02-110	13,500.00		13,500.00
775874	Mail & Parcel Post Service	02-113	6,500.00		6,500.00
776013	Rental of Facilities	02-116	100.00		100.00
776153	Rental of Equipment	02-119	4,500.00		4,500.00
776294	Travel - Official	02-124	5,750.00		5,750.00
776435	Travel - Other	02-127	500.00		500.00
776575	Education	02-128	1,000.00		1,000.00
776716	Car Expense Allowance	02-130	5,650.00		5,650.00
777847	Maint. & Repair – Mach. & Equip.	02-142	100.00		100.00
776856	Fees to Prof. Contractors	02-160	39,500.00		39,500.00
776997	Binding, Printing, & Reproduction	02-181	500.00		500.00
777136	Subscriptions to Publications	02-187	10,700.00		10,700.00
777276	Automatic Data Processing Services	02-172	9,500.00		9,500.00
777417	Office Supplies	03-210	3,200.00		3,200.00
777557	Tools, Apparatus, & Accessories	03-232	100.00		100.00
777698	Library Materials - Oth. Lib.	03-236	2,000.00		2,000.00
777839	Library Books - Oth. Lib.	03-235	131,197.00	71,684.00	202,881.00
777979	Library Books – City (Col. Dev.)	03-235	108,722.00		108,722.00
777706	Library Books – City (Lmt. Eng. Spk.)	03-235	25,000.00		25,000.00
777987	Computer Software	03-243	100.00		100.00
778704	Indirect Cost	04-280	26,725.00		26,725.00
			\$645,154.00	\$71,684.00	\$716,838.00

Fund Only Index Code: 000516

Activity 04-01-20