

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: Terry M. Brechtel, City Manager

COPIES: Christopher J. Brady; Finance; Management and Budget; Legal; File

SUBJECT: Ordinance Authorizing Payment to Gould Evans Associates, P.L.L.C. for the HemisFair Park Master Plan Project

DATE: June 24, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes payment in the amount of \$32,000.00 from the Convention and Visitors Facilities Fund to Gould Evans Associates, P.L.L.C. for stand-by consultant architectural services associated with the HemisFair Park Master Plan Project in City Council District 1.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Work has been completed on the HemisFair Park Area Master Plan. Forty-seven meetings with the general public and stakeholders were held to complete the plan. The Master Plan was presented to City Council and adopted through Ordinance 99009 on March 25, 2004.

The project required professional architectural services to facilitate meetings and to prepare design documents. Originally, this work was going to be divided between two design firms that were selected through Ordinance 97944 on August 7, 2003 and Ordinance 98075 on October 28, 2003, which were Beaty & Partners Architects, Inc. and Gould Evans Architects, P.L.L.C. However, after the work began, Beaty & Partners Architects, Inc. removed itself from the planning process because of a possible conflict. The planning process continued, with all of the consultant work being provided by Gould Evans Architects. Total amount that will be paid to the consultant for this project is \$32,000.00.

POLICY ANALYSIS

The consultant was chosen in accordance with the City's consultant selection procedures and was approved by Ordinance 98075 on October 28, 2003.

FISCAL IMPACT

The amount of \$60,000.00 in Convention and Visitors Facilities Funds were previously approved for the HemisFair Park Master Plan Project.

COORDINATION

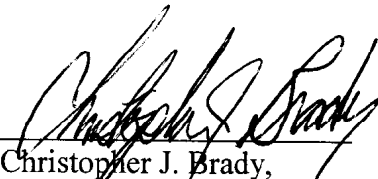
The Office of Management and Budget, Finance Department and Asset Management Department have assisted with this action.

SUPPLEMENTARY COMMENTS

A Discretionary Contracts Disclosure Form is attached.

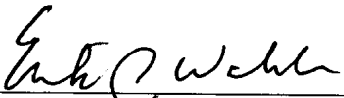


Malcolm Matthews,
Director of Parks and Recreation



Christopher J. Brady,
Assistant City Manager

Approved:



Terry M. Brechtel
City Manager

City of San Antonio
Discretionary Contracts Disclosure*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.*

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

N/A

(2) the identity of any business entity¹ that would be a party to the discretionary contract
and the name of:

(A) any individual or business entity that would be a subcontractor on the discretionary contract;

Gould Evans Associates

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract;

None

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.


Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
None		

Disclosures In Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

None		
Signature:  Walter Heard	Title: Principal Company: Gould Evans Assoc.	Date: 06/19/03

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.