

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY MANAGER**  
Interdepartmental Correspondence Sheet

CONSENT AGENDA  
ITEM NO. 61

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

COPIES: Capt. Tom Polonis – Traffic Section Commander; William Jenkins, Traffic  
Administration Officer; Thomas Wendorf, Director, Public Works

SUBJECT: Northwood July 4<sup>th</sup> Parade – Saturday, July 3, 2004  
9:30 a.m. - 10:30 a.m. (PP #2004-067)

DATE: June 24, 2004

**SUMMARY AND RECOMMENDATIONS:**

This ordinance will approve the parade permit and authorize the temporary closure of certain streets in connection with the Northwood July 4<sup>th</sup> Parade being held on Saturday, July 3, 2004. The run/walk will assemble and disband at Northwood Elementary School. The route is attached.

Staff recommends approval of this ordinance.

**POLICY ANALYSIS:**

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

**COORDINATION:**


This event has been coordinated with the City Manager's Office, the Traffic Section of the Police Department, and the Traffic Division of the Public Works Department. All of the involved city departments concur with the staff recommendation to approve this request.

**FINANCIAL IMPACT:**

All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Oak Park-Northwood Neighborhood Association. The City will receive revenues of \$25.00 from this event and will incur no additional costs.

**SUPPLEMENTAL COMMENTS:**

The requirements of the Ethics Ordinance are not applicable.

  
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Roland A. Lozano  
Assistant to the City Manager

<b>APPLICATION FOR PARADE PERMIT</b>		<b>San Antonio Police Department</b>		<b>PERMIT NUMBER: 2004 067</b>	
Time and Date Filed: 11:00 AM JUNE 7, 2004		Day of Week Filed: MONDAY		Parade Date: JULY 3, 2004	
Day of Week: SATURDAY		Assembly Time: 9:30 AM		Start Time: 9:45 AM	
Disbanding Time: 10:30 AM		Assembly Area (Boundary) NORTHWOOD ELEMENTARY SCHOOL			
Route Details: SEE ATTACHED					
Disbanding Area: NORTHWOOD ELEMENTARY SCHOOL					
Name of Individual Applicant: NORRIS YATES		Address: 2118 KENILWORTH SAN ANTONIO, TEXAS		Zip Code: 78209	Phone Number: (210) 824-4943
Sponsoring Organization: OAK PARK - NORTHWOOD NEIGHBORHOOD ASSOCIATION		Address: P.O. BOX 17093 SAN ANTONIO, TEXAS		Zip Code: 78217	Phone Number: (210) 824-4943
Name of Event: NORTHWOOD JULY 4TH PARADE			Purpose and/or Theme of Parade:		
Type and Approximate Number of Persons, Vehicles and Animals Participating: 200 WALKERS, BIKES					
Length of Parade (Miles): .5 MILES			Portion of Street Parade will Occupy: TOTAL		
Remarks: CONTACT PERSON: OFFICER RANDY GEARY (210) 207-8126. WILL PROVIDE TRAFFIC ASSISTANCE. APPLICANT WILL PROVIDE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).					
I have read, fully understand, and agree to comply with the provisions of this permit and Article 12, Section 19-31 through 19-444 of the City Code of the City of San Antonio which regulates parades and other similar uses of public places. <u>Failure to comply with all provisions provided for hereby voids this permit.</u>					
Signature of Applicant			Date:		
Positive Identification is required. A Social Security Card is NOT considered Positive Identification. This individual Applicant has identified himself/herself to me in the following manner:					
TYPE OF IDENTIFICATION (Driver's License, etc.)					
00238314 Texas Driver's License No		Other Identification Type and No		07/06/26 Applicant D.O.B.	
BARRICADES REQUIRED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		APPLICATION: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED			
APPROVED BY: LT. CHUCK O'DELL			APPROVAL DATE: JUNE 7, 2004		
S/Chief of Police: <i>[Signature]</i> T. PO. #5031					

APPLICATION FOR PARADE PERMIT	San Antonio Police Department	PERMIT NUMBER 20041067
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**ROUTE FOR PARADE/RUN**

WEST ON ROCKHILL TO HASKINS  
NORTH ON HASKINS TO WYNDALE  
EAST ON WYNDALE TO FIVE OAKS  
EAST ON FIVE OAKS TO PIKE  
SOUTH ON PIKE TO ROCKHILL



**OFFICER RANDY GEARY WILL HANDLE THIS EVENT**

**SAN ANTONIO POLICE DEPARTMENT  
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

**TO:** Mr. Roland Lozano, Assistant City Manager  
**FROM:** Officer William Jenkins, Traffic Section  
**COPIES:** Captain Polonis, Lieutenant Florance, Mr. Tom Wendorf, File  
**RE:** Ordinance Request for Parade Permit

**Date: 06/07/04**

On this date, NORRIS YATES, made an application for the NORTHWOOD JULY 4TH PARADE to be held on JULY 3, 2004. This application will need City Council approval.

I have attached a copy of the parade permit to assist you with the street closure ordinance.

If additional information is needed, please feel free to contact me at 207-2257.

Thank You,



William Jenkins, Officer  
Traffic and Emergency Operations  
San Antonio Police Department