

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager;
Department Directors; File

SUBJECT: Annual Contracts for Fiscal Year 2004-2005

DATE: July 22, 2004

CONSENT AGENDA
ITEM NO. 8

SUMMARY & RECOMMENDATION:

The attached tabulations of bids is hereby submitted for Council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for Fujitsu computer systems hardware maintenance and support, Learning Express library online database, controlled low strength concrete material (flowable fill) & quick set mix, underground tank/line tightness testing and red jacket leak detector testing, traffic signal steel poles, vehicle refueling, police bicycle repair parts, Synagis vaccine, vehicle decals, letter and numbers, Oracle database software and service, ESRI mapping applications service, ornamental water feature treatment services, reinforcing steel and wire mesh, Trane air conditioning parts, and printing of publications for Aviation Department.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

- SECTION I:** The bids in this section are single source of supply contracts. (2 contracts)
- SECTION II:** The bids in this section are low responsive bids in which award is recommended to the lowest bidder. (11 contracts)
- SECTION III:** The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications. (3 contracts)

POLICY ANALYSIS:

Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

FINANCIAL IMPACT:


Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2004-2005 budget approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$2,106,533.

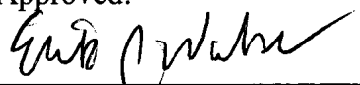
SUPPLEMENTAL COMMENTS:

Several agencies including schools, municipalities, Bexar County, San Antonio Water System, and City Public Service have been included in some of the bids in a cooperative effort.

MINORITY & WOMAN OWNED BUSINESS ENTERPRISE AWARDS:

Council Date	Number of Contracts Awarded	Estimated Dollars Awarded	Goal: 15%			WBE's Goal: 10%			AABE's Goal: 3%		
			Amount	%	Awards	Amount	%	Awards	Amount	%	Awards
4-15-04	6	\$252,419	\$59,880	23.72	1	\$7,842	3.11	1			
4-22-04	4	\$206,792	\$80,000	38.69	1						
4-29-04	4	\$200,087									
5-13-04	7	\$995,244									
5-20-04	11	\$1,071,672				\$26,780	25.0	1			
5-27-04	6	\$268,818									
6-24-04	26	\$1,911,535	\$46,515	2.43	2	\$48,452	2.53	2			
7-22-04	17	\$2,106,533	\$265,123	12.59	3	\$13,845	.0657	1			
TOTAL	81	\$7,013,100	\$451,518	6.44	7	\$96,919	1.38	5			


Janie Cantu, C.P.M., Director
Purchasing & General Services

Approved:

Erik J. Walsh, Assistant to the City Manager
City Manager's Office

SECTION I
COUNCIL, JULY 22, 2004
SINGLE SOURCE BIDS

SECTION I: SINGLE SOURCE BIDS

The bids in this section are single source of supply contracts.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Fujitsu Computer Systems Hardware Maintenance and Support A993-05 Upon Award through 1-31-05		Fujitsu Entire Bid Est Amount \$130,908

This contract will provide the City of San Antonio Information Technology Services Department with technological services used for maintenance and support of the Amdahl mainframe server used by all City departments for data processing and storage.

2. Learning Express Library Online Database A999-05 8-1-04 through 7-31-05		Learning Express, LLC Entire Bid Est Amount \$29,217
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This contract will provide the City of San Antonio Public Library and 19 library branches with an online interactive test preparation and practice database which allows staff and patrons access to over 300 online practice tests and course series exams for self preparation, career improvement and SAT and ACT preparation.

SECTION II
COUNCIL, JULY 22, 2004
LOW RESPONSIVE BIDS

SECTION II: LOW RESPONSIVE BIDS

The bids in this section are low bids in which award is recommended to the lowest bidders.

- | <u>COMMODITY</u> | <u>MBE</u> | <u>VENDOR</u> |
|--|------------|---|
| 1. Controlled Low Strength Concrete Material
(Flowable Fill) & Quick Set Mix
A018-05
10-1-04 through 9-30-04
with two one-year options to extend | MBE | MK1 Construction Services LLC
Entire Bid
Est Amount \$46,000 annually |

This contract will provide the City of San Antonio Public Works Department with controlled low strength concrete material to be used as back fill material for the maintenance of roads, sidewalks, pipe trenching and other infrastructure throughout the City.

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| 2. Underground Tank/Line Tightness Testing and Red Jacket Leak Detector Testing
A254-05
10-1-04 through 9-30-05
with one-year option to extend | | Excell Environmental, Inc.
Entire Bid
Est Amount \$12,905 annually |
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This contract will provide the City of San Antonio Fleet Operations Division with underground fuel and oil tank and product supply line tightness testing performed in accordance with the Texas Commission on Environmental Quality regulations.

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| 3. Traffic Signal Steel Poles
A258-05
10-1-04 through 9-30-06
with one-year option to extend | | Transamerica c/o Utilicor
Entire Bid
Est Amount \$300,200 annually |
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This contract will provide the City of San Antonio Public Works Department Traffic Division with traffic signal steel poles to be used in the construction of traffic signal locations to mount traffic signal equipment.

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<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
4. Vehicle Refueling A390-04 Upon Award through 9-30-04 With two one-year options to extend This contract will provide the City of San Antonio Fire Department with 29 additional fuel sites located throughout the City. The City currently has 5 fuel sites, the additional sites will allow fuel to be pumped on a 24/7 basis without having to enter the fueling facility and will also reduce wear and tear on fire apparatus due to shorter travel time and costs are reduced with consumption of less fuel.		Fleetcor Technologies, Inc. 18 sites and Valero Marketing & Supply, Inc. 11 sites Entire Bid Est Amount \$624,000 annually
5. Police Bicycle Repair Parts A614-05 10-1-04 through 9-30-05 with two one-year options to extend This contract will provide the City of San Antonio Police Department Bike Patrol, Park Police and Public Works Parking Division with deliverable bicycle repair parts.		Bike World Entire Bid Est Amount \$12,581 annually
6. Synagis Vaccine A710-05 10-1-04 through 9-30-05 This contract will provide the City of San Antonio Health Department with Synagis vaccine to be administered to infants and young children patients less than two years of age with Respiratory Syncytial Virus (RSV).		General Injectables & Vaccines, Inc. Entire Bid Est Amount \$224,570 annually

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- | <u>COMMODITY</u> | <u>MBE</u> | <u>VENDOR</u> |
|--|-------------|---|
| 7. Vehicle Decals, Letters and Numbers
A782-05
10-1-04 through 9-30-05
with one year option to extend | WBE/
MBE | Signs By Tomorrow
Entire Bid
Est Amount \$13,845 annually |

This contract will provide the City of San Antonio Automotive Operations Division with vehicle logo decals, letters and numbers for the purpose of identification of City owned fleet vehicles.

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| 8. Oracle Database Software and Service
A864a-05
Upon Award through 4-21-08
With two one-year options to extend | DLT Solutions
Entire Bid
Est Amount \$73,200 annually |
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This contract will provide the City of San Antonio Information Technology Services Department with Oracle database licenses to be used by various City departments for projects such as the Street Cut Application Permit project. This contract also provides one year of support and software updates.

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| 9. ESRI Mapping Applications Services
A949a-05
Upon Award through 9-13-04
With two one-year options to extend | ESRI
Entire Bid
Est Amount \$167,092 annually |
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This contract will provide the City of San Antonio Information Technology Services Department with mapping services for spatial realignment for zoning applications used by development services.

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<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
10. Ornamental Water Feature Treatment Services A987-05 10-1-04 through 9-30-05 with two one-year options to extend		Interpool, Inc. Entire Bid Est Amount \$59,000 annually

This contract will provide the City of San Antonio Parks & Recreation Department River Operations & Maintenance Division with chlorinators, acid pumps, chemical controllers and related equipment in order to maintain & control the water quality levels & standards required by the federal, state and local health codes.

SECTION III
COUNCIL, JULY 22, 2004
LOW QUALIFIED BIDS

SECTION III: LOW QUALIFIED BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications.

- | <u>COMMODITY</u> | <u>MBE</u> | <u>VENDOR</u> |
|--|------------|---|
| 1. Reinforcing Steel & Wire Mesh
A267-04
Upon Award through 9-30-05
With two one-year options to extend

This contract will provide the City of San Antonio Public Works Department with reinforcing steel and wire mesh to be used for concrete work in the maintenance of roads, sidewalks, pads, foundations and other facility and infrastructure improvements throughout the City. | MBE | AC Welding
Items 2, 3
Est Amount \$205,278

Alamo Iron Works
Items 1, 4
Est Amount \$90,814 |
| 2. Trane Air Conditioning Parts
A467-05
10-1-04 through 9-30-05
with two one-year options to extend

This contract will provide the City of San Antonio Public Works and Parks Departments with Trane air conditioning components and parts for City facilities. | | The Trane Company
Entire Bid
Est Amount \$78,500 annually |
| 3. Printing of Publications for Aviation Department
A639-05
10-1-04 through 9-30-05
with one-year option to extend

This contract will provide the City of San Antonio Aviation Department with printing services for the publication of newsletters and brochures. | | Litho Press
Entire Bid
Est Amount \$38,423 annually |