

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

THROUGH: Terry M. Brechtel, City Manager

COPIES: Frances A. Gonzalez, Assistant City Manager; City Attorney's Office; Human Resources Department; Finance; Project; File

SUBJECT: ORDINANCE ACCEPTING A GRANT AWARD FOR THE HEALTHY START INITIATIVE PROJECT

DATE: August 5, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept an award for the fourth year of a four year approved grant project in the amount of \$750,000.00 from the Health Resources & Services Administration (HRSA) for the San Antonio Metropolitan Health District (SAMHD) to continue the Healthy Start Initiative project to reduce the incidence of infant mortality and low birth weight in Bexar County for the period June 1, 2004 through May 31, 2005, establish the project fund, adopt the project budget, approve the personnel complement, and authorize payments for contractual services.

Staff recommends approval.

BACKGROUND INFORMATION

The San Antonio Healthy Start Initiative brings together community leaders to identify and address issues associated with perinatal health disparities. In addition, the project increases public awareness of the problem through community health education, and provides extensive outreach, recruitment, case management and health education interventions to women and families within a specific target community in San Antonio. In order to promote longer interconceptional periods and prevent relapses of risk behaviors, project services are planned for mother and infant through the infant's second year of life.

The goals of San Antonio's Healthy Start project are to:

1. Reduce the overall infant mortality rate within the target community by implementing community-based initiatives that build on current resources to improve perinatal health, with services delivered in a culturally and linguistically sensitive manner.

2. Enhance the community's perinatal service system by establishing a consortium of lay advisors and health care providers for the purpose of addressing disparities that affect perinatal health.
3. Increase the proportion of pregnant women who receive prenatal care in the first trimester to 85%. (Baseline: 1,783 of 2,213 pregnant women, or 81% received care during the first trimester: Source: City of San Antonio Vital Statistics, 1998-2000)
4. Decrease the number of post neonatal deaths within the targeted community from an average of 8.6% per 1,000 live births to the national average of 2.3 per 1,000 live births.
5. Decrease the proportion of infants born within the targeted community weighing less than 2500 grams from 8.4% to the national average of 7.6%.
6. Decrease the proportion of teens 19 years of age or younger giving birth within the targeted community from 20% to 16%.

The objectives for the Healthy Start project were chosen based on the needs of the targeted community, the availability of baseline data, and the capacity of community organizations to affect perinatal health behavior change. The project objectives support several Texas Department of Health strategic performance measures including: reduction in teen births, early prenatal care, and children fully immunized by age two, as well as related objectives of the national program Healthy People 2010.

To accomplish these goals and objectives, SAMHD's Healthy Start project is incorporating the proven strategies of outreach and recruitment, case management and health education. This fourth year grant will allow SAMHD to continue to consolidate and augment current population-based programs related to prenatal and infant health into a more coordinated and efficient initiative tied closely with Healthy Start. Additionally, the grant supports better cooperation and linkages with other maternal and child health providers in the community to improve patient access and decrease barriers to health care. This grant will also support funding for the HRSA required independent program evaluation, outreach services in the target area, evaluation of the current database, software consultation, and data validation. The personnel complement will consist of thirteen (13) personnel positions to administer and implement this project, a decrease of one Special Project Coordinator position from the previous year's budget that is currently vacant.

POLICY ANALYSIS

Passage of this ordinance will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FINANCIAL IMPACT

HRSA will provide the Healthy Start Initiative budget with a grant award of \$750,000.00 to continue the fourth year of the project. This ordinance will place no demand on the City General Fund.

COORDINATION

The City Attorney's Office and the Human Resources Department, Risk Management Division have reviewed and approved the HRSA Notice of Grant Award. The Finance Department has approved the proposed project budget.

SUPPLEMENTARY COMMENTS

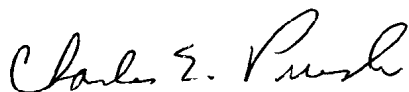
Although the Notice of Grant Award reflects an issue date of June 30, 2004, the hardcopy award notice was not received at SAMHD until July 13, 2004.

Provisions of the Ethics Ordinance do not apply.

Attachments:

Attachment I: Healthy Start Initiative Budget and Personnel Complement

Attachment II: HRSA Notice of Grant Award in the amount of \$750,000.00



Fernando A. Guerra, MD, MPH

Director of Health



Frances A. Gonzalez

Assistant City Manager

APPROVED:



Terry M. Brechtel

City Manager

Attachment I
Healthy Start Initiative
Project No. 26-022xxx
HRSA Grant No. 5 H49MC00101-04-00

INDEX	ESTIMATED REVENUES	OBJ-CODE	CURRENT AMOUNT
	HRSA - Healthy Start - Grant	00-004	\$ 750,000
	Total Estimated Revenues		<u>750,000</u>

APPROPRIATIONS

Healthy Start Initiative

Activity: 36-06-61

06/01/04 to 05/31/05

Regular Salaries & Wages	01-010	412,090
Language Skill Pay	01-019	4,800
Retirement Benefits - Soc. Sec.	01-030	31,525
Retirement Benefits - TMRS	01-040	47,060
Group Health Insurance	01-050	59,928
Life Insurance	01-051	563
Workers' Disability Compensation	01-060	4,044
Personal Leave Buy Back Pay	01-072	2,500
Communications: Telephones	02-110	14,000
Pagers	02-112	600
Mail & Parcel Post Service	02-113	1,200
Cellular Phones - Air Time	02-114	4,219
Rental of Facilities	02-116	43,596
Rental of Equipment	02-119	3,132
Travel - Official	02-124	12,283
Travel - Other	02-127	1,000
Education	02-128	3,750
Car Expense Allowance	02-130	12,202
Alarm and security services	02-159	350
Fees to Professional Contractors	02-160	54,631
Temporary Services	02-161	1,600
Automatic Data Processing Services	02-172	2,904
Membership Dues & Licenses	02-178	4,570
Binding, Printing & Reproduction	02-181	300
Office Supplies	03-210	4,167
Food	03-216	1,000
Other Commodities	03-244	443
Indirect Cost	04-280	21,543
Total Appropriations		<u>\$ 750,000</u>

Fund Only Index: 00xxxx

Class No.	PERSONNEL COMPLEMENT Title: Healthy Start Initiative Activity No. 36-06-61	PREVIOUS POSITIONS	ADD (DEDUCT)	CURRENT POSITIONS
0009	Senior Office Assistant	1	0	1
0040	Administrative Assistant I (.5 FTE)	1	0	1
0046	Management Analyst	1	0	1
0206	Health Program Manager	1	0	1
0239	Public Health Aide	1	0	1
0865	Special Project Officer	5	0	5
0870	Special Project Coordinator (.5 FTE)	2	(1)	1
0906	Social Services Manager	1	0	1
0985	Case Aide	1	0	1
	Total Personnel:	<u>14</u>	<u>(1)</u>	<u>13</u>

1. DATE ISSUED: (MM/DD/YYYY) 06/30/2004		2. PROGRAM CFDA: 93.926		DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION  NOTICE OF GRANT AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Section 751																																																																	
3. SUPERCEDES AWARD NOTICE dated: <small>except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.</small>																																																																					
4. GRANT NUMBER: 5 H49MC00101-04-00		5. FORMER GRANT NUMBER:																																																																			
6. PROJECT PERIOD: (MM/DD/YYYY) FROM: 07/01/2001 THROUGH: 05/31/2005																																																																					
7. BUDGET PERIOD: (MM/DD/YYYY) FROM: 06/01/2004 THROUGH: 05/31/2005																																																																					
8. TITLE OF PROJECT (OR PROGRAM): HEALTHY START INITIATIVE																																																																					
9. GRANTEE NAME AND ADDRESS: SAN ANTONIO CITY DEPARTMENT OF FINANCE 332 W. Commerce Street STE 300 SAN ANTONIO, TX 78205-2409 UDS #			10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Ms. Sharon Kaye Shumpert, LMSW SAN ANTONIO CITY DEPARTMENT OF FINANCE San Antonio Healthy Start 1325 N Flores St STE 104 San Antonio, TX 78212-4905																																																																		
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation <table style="width: 100%;"> <tr><td>a. Salaries and Wages:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>b. Fringe Benefits:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>c. Total Personnel Costs:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>d. Consultant Costs:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>e. Equipment:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>f. Supplies:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>g. Travel:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>h. Construction/Alteration and Renovation:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>i. Other:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>j. Consortium/Contractual Costs:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>k. Trainee Related Expenses:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>l. Trainee Stipends:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>m. Trainee Tuition and Fees:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>n. Trainee Travel:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>o. TOTAL DIRECT COSTS:</td><td style="text-align: right;">\$ 750,000.00</td></tr> <tr><td>p. INDIRECT COSTS: (Rate: % of S&W/TADC)</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>q. TOTAL APPROVED BUDGET:</td><td style="text-align: right;">\$ 750,000.00</td></tr> <tr><td> i. Less Non-Federal Resources:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td> ii. Federal Share:</td><td style="text-align: right;">\$ 750,000.00</td></tr> </table>			a. Salaries and Wages:	\$ 0.00	b. Fringe Benefits:	\$ 0.00	c. Total Personnel Costs:	\$ 0.00	d. Consultant Costs:	\$ 0.00	e. Equipment:	\$ 0.00	f. Supplies:	\$ 0.00	g. Travel:	\$ 0.00	h. Construction/Alteration and Renovation:	\$ 0.00	i. Other:	\$ 0.00	j. Consortium/Contractual Costs:	\$ 0.00	k. Trainee Related Expenses:	\$ 0.00	l. Trainee Stipends:	\$ 0.00	m. Trainee Tuition and Fees:	\$ 0.00	n. Trainee Travel:	\$ 0.00	o. TOTAL DIRECT COSTS:	\$ 750,000.00	p. INDIRECT COSTS: (Rate: % of S&W/TADC)	\$ 0.00	q. TOTAL APPROVED BUDGET:	\$ 750,000.00	i. Less Non-Federal Resources:	\$ 0.00	ii. Federal Share:	\$ 750,000.00	12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE <table style="width: 100%;"> <tr><td>a. Authorized Financial Assistance This Period</td><td style="text-align: right;">\$ 750,000.00</td></tr> <tr><td>b. Less Unobligated Balance from Prior Budget Periods</td><td></td></tr> <tr><td> i. Additional Authority</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td> ii. Offset</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>c. Unawarded Balance of Current Year's Funds</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>d. Less Cumulative Prior Award(s) This Budget Period</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</td><td style="text-align: right;">\$ 750,000.00</td></tr> </table> 13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">YEAR</th> <th style="width: 70%;">TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Not Applicable</td> </tr> </tbody> </table> 14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash) <table style="width: 100%;"> <tr><td>a. Amount of Direct Assistance</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>b. Less Unawarded Balance of Current Year's Funds</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>c. Less Cumulative Prior Awards(s) This Budget Period</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION</td><td style="text-align: right;">\$ 0.00</td></tr> </table>			a. Authorized Financial Assistance This Period	\$ 750,000.00	b. Less Unobligated Balance from Prior Budget Periods		i. Additional Authority	\$ 0.00	ii. Offset	\$ 0.00	c. Unawarded Balance of Current Year's Funds	\$ 0.00	d. Less Cumulative Prior Award(s) This Budget Period	\$ 0.00	e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$ 750,000.00	YEAR	TOTAL COSTS	Not Applicable		a. Amount of Direct Assistance	\$ 0.00	b. Less Unawarded Balance of Current Year's Funds	\$ 0.00	c. Less Cumulative Prior Awards(s) This Budget Period	\$ 0.00	d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	\$ 0.00
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15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Additional Cost B=Deduction C=Finance Non-Federal D=Cost Sharing or Matching E=Other Estimated Program Income: \$ 0.00 [A]																																																																					
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.</small>																																																																					
REMARKS: (Other Terms and Conditions Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No)																																																																					
Electronically signed by Janice Gordon, Grants Management Officer on: 06/30/2004																																																																					
17. OBJ. CLASS: 41.45		18. CRS-EIN: 1746002070A1		19. FUTURE RECOMMENDED FUNDING:																																																																	
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUBPROGRAM CODE																																																																
04-3898020	93.926	H49MC00101A0	\$ 750,000.00	\$ 0.00	N/A																																																																