

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
PURCHASING & GENERAL SERVICES DEPARTMENT**

**CONSENT AGENDA**  
**ITEM NO. 8**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES:** Erik J. Walsh, Assistant to the City Manager;  
Albert Ortiz, Chief of Police;  
File

**SUBJECT:** Water Well Improvements at Growden Road Facility

**DATE:** August 12, 2004

**SUMMARY & RECOMMENDATION:**

This ordinance authorizes the Purchasing & General Services Department to accept the low responsive bid submitted by Peerless Equipment, Ltd. to provide the City of San Antonio Police Department with water well improvements at the Growden Road Facility. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The attached tabulation of two bids to provide the City of San Antonio Police Department with water well improvements at the Growden Road Facility, 3625 Growden Road, San Antonio, Texas 78227 is hereby submitted for council consideration and action. The low responsive bid was submitted by Peerless Equipment, Ltd. for a total of \$197,985.

The San Antonio Police Department operates a 26-acre vehicle storage facility (pound) at 3625 Growden Road. This facility can accommodate approximately 1500 vehicles. These vehicles are impounded by the SAPD for numerous reasons including accidents, abandoned, recovered stolen, evidence, hazardous material spills and asset seizure. This facility is operated on a 24/7 basis. There are 10 sworn and 19 civilian employees assigned to the pound. Another 6 employees from the auction unit (located on 9<sup>th</sup> St.) conduct a vehicle auction at the facility every Wednesday. These auctions attract an additional 50 to 75 bidders each Wednesday. Numerous citizens, officers, wrecker drivers and insurance adjusters visit the pound on a daily basis. The combined services (wrecker contract, impound/storage fees and vehicle auction) provided by this facility generate in excess of 3.5 million annually for the City.

This facility is located in a brushy area just west of the Kelly Field runway and south of I.H.90. This is an ideal location for this type of operation. It is out of sight yet accessible. It is serviced by a water well that has been considered contaminated since the early 1980's. The Police Department has been purchasing bottled drinking water and germicidal hand cleaner for the employees since 1985. All of the water outlets have non-potable water warning signs prominently displayed at each faucet.

The current facility is a portable building that is in excess of 15 years old. The size is inadequate for today's operation due to the staffing requirements. Additionally, this building fails to meet current fire, safety and accessibility requirements. The cost to modify the current building to meet code requirements would not be practical. The City Manager has authorized us to proceed with the purchase of a new building provided it was of a portable nature. There are numerous long-term proposals for the areas around the pound. A portable building would lessen the impact the pound might have on future development.

In the past 5 years funds have been set aside (\$200,000) to construct a new portable building that would improve conditions and services. These funds cannot be used until the water problem has been solved.

The City's Uniform Development City code requires that any new structure have water. The Fire Code also requires that the structure have a fire hydrant within 500 feet. While SAWS could provide a water line it would require the running of a 12-inch main from the nearest line at I.H. 90. The cost was quoted at \$200,000. The pound would be the only user of this line. To maintain water quality SAWS would have to drain the line with the loss of over 50,000 gallons of water weekly. The well solution was chosen as the best compromise. It will provide good water in sufficient quantity for firefighting. It will also be the most cost effective.

#### **POLICY ANALYSIS:**

This contract will provide the City of San Antonio with labor, materials and equipment for the renovation of an existing 1,750-foot deep well. The renovations are to include the demolition of the existing concrete ring tank and supports, and site grading in preparation of the new well equipment. Equipment features a 10,000 gallon storage tank, 3,000 gallon booster tank, pumps, chlorinating system, and 6" schedule 80 PVC water line will provide 400 gallons per minute @ 60 PSI to the Growden Road site facility. The water well improvements are part of an on-going effort to improve working conditions and to provide a suitable potable water supply for future improvements, which include a new operations building. Currently, the Growden Road Vehicle Storage Facility personnel operate from a mobile structure, which has been in use since 1988. This building and its current water supply are undersized and in disrepair.

#### **FISCAL IMPACT**

The total cost of this contract is \$197,985.00. Funding will be from the Miscellaneous Special Revenue Fund - Facility Improvements Maintenance Projects Fund. All expenditures will be in accordance with the FY2003-2004 Budget approved by City Council.

#### **COORDINATION**


This item has been coordinated with the City of San Antonio Police Department.

#### **SUPPLEMENTAL INFORMATION:**


This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

**ADDITIONAL INFORMATION:**

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer, and the San Antonio Express-News. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

  
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Janie B. Cantu, C.P.M., Director  
Purchasing & General Services

Approved:

  
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Erik J. Walsh, Assistant to the City Manager  
City Manager's Office

## City of San Antonio Bid Tabulation

Opened: June 4, 2004		Peerless Equipment, Ltd.	Davenport Drilling & Pump Srv. Inc.
For: Water Well Improvements at Growden Rd. Facility		5400 New Highway 90 West	11844 Bandera Rd, PMB711
04-072	MR	San Antonio, TX 78227	Helotes, Tx 78023
Item	Description		
1	Growden Rd. Facility Water Well Improvements Price Complete	\$197,985.00	\$202,674.00
	Terms	Net 30	Net 30
	Total Award	\$197,985.00	