

**CITY OF SAN ANTONIO  
INTERDEPARTMENTAL MEMORANDUM  
DEPARTMENT OF COMMUNITY INITIATIVES**

**CONSENT AGENDA**

**ITEM NO.**

**16**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**THROUGH:** Terry M. Brechtel, City Manager

**COPIES TO:** Frances A. Gonzalez, Assistant City Manager; City Attorney's Office;  
Finance Department; File

**SUBJECT:** FY 2004 Child Care Delivery System Program

**DATE:** August 19, 2004

**SUMMARY AND RECOMMENDATION**

This ordinance acknowledges contract modifications to the Alamo Child Care Delivery System (CCDS) contract with Alamo Workforce Development, Inc. (AWD) for the period of September 1, 2003 through August 31, 2004 and authorizes the acceptance of additional CCDS funds in the amount of \$2,293,402 for the provision of childcare, quality initiatives and related services. Further, this ordinance authorizes the acceptance of CCDS funding in an amount up to \$3,300,000 to extend the current AWD contract one month to September 30, 2004 to realign the fiscal year and, accordingly, authorizes a contract amendment with the Alamo Area Development Corporation (AADC), to extend their sub-contract period one month to September 30, 2004 and provide additional funding in the amount of \$58,496. This ordinance also adopts a revised CCDS program budget and personnel complement.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The Texas Workforce Commission (TWC) is responsible for administering the State's childcare program and contracts the responsibility for the integrated delivery of childcare and workforce programs to local workforce development boards throughout the state. AWD, the local workforce board that serves Bexar and the 11 surrounding counties, has contracted the City's Department of Community Initiatives' (DCI) Child Care Delivery System Division (CCDSD) to operate the Alamo CCDS program and provide overall coordination, client services, fiscal management, and vendor management. CCDSD also provides participants with eligibility and certification services, counseling on the selection of childcare, and referrals to all participating childcare facilities.

TWC administers the Workforce Investment Act (WIA) program that serves as a resource to dislocated workers and other individuals in support of workforce preparation and other employment readiness services. Upon determining WIA eligibility, workforce centers refer clients to CCDS for childcare services while they are enrolled and participating in a WIA program. In order to ensure continuity of care, AWD is reallocating funds in the amount of \$20,000 to support WIA childcare referrals from the workforce centers. It is estimated that up to 5 additional low-income children will receive care through these WIA supportive funds.

AWD has reviewed their current year Child Care Development Fund (CCDF) appropriation to identify funds available for release prior to their expiration. Reallocated funds will support childcare services, quality initiatives and operations in connection with the Alamo CCDS program. Specifically, \$322,360 will support direct childcare services and operations. It is estimated that 21 additional low-income children will receive care through these reallocated CCDF funds. The remaining balance of \$157,640 is earmarked toward the Single Portal of Entry childcare repository that will improve the efficiency of childcare access in the community.

Historically, the Texas Department of Family and Protective Services (TDFPS) provides sufficient childcare funding to support referrals from Child Protective Services (CPS). This year, TDFPS proposes to provide an estimated \$1,793,402 to sustain care for all children referred from CPS to the CCDS program. It is anticipated that this amount will maintain the current level of service to 477 children provided through referrals from CPS.

Concerning the additional one month of CCDS funding, the TWC endeavors to realign its fiscal year to mirror the federal fiscal year that begins on October 1 and concludes on September 30. In order to adjust the fiscal year, AWD is allocating one additional month of funding in an amount up to \$3,300,000 to align CCDS programs to the federal fiscal year. One month funding appropriation will support both program operations and direct child care services. In response to the change of the fiscal year, the City is amending the delegate agency contract with AADC to include the month of September and provide additional funding in the amount of \$58,496. AADC is the sole sub-grantee with the City of San Antonio to provide CCDS services to families and children in the 11 surrounding counties within the Alamo Workforce Development Area.

In order to accommodate the changing mix of childcare services required, the personnel complement has been reduced by 15 positions by eliminating 17 unfilled grant positions that are no longer needed and adding two grant positions that have become necessary for program operations.

## **POLICY ANALYSIS**

Pursuant to Ordinance No. 98090, passed and approved on August 28, 2003, City Council authorized the operation of the Alamo CCDS program from September 1, 2003 to August 31, 2005. This contract modification continues existing City policies to administer the CCDS program through funding from AWD and TWC. This action also reflects a continuation of existing policies supporting the City's investment priorities including Family Strengthening and Workforce Development.

The Texas Legislative Budget Board sets accountability measures for programs administered through TWC and the Local Workforce Development Boards. The following performance standards are assigned the Alamo CCDS program for FY 2003-2004:

| Accountability Measure   | Target | Total To Date<br>As of July 2004 | % Attained |
|--|--------|----------------------------------|------------|
| No. of Child Care Providers Trained  | 873    | 6,671                            | 764%       |
| Ratio of Texas Rising Star Vendors<br>To Non-Texas Rising Star Vendors<br>(TRS Providers /Non-TRS Providers) | 17%    | 43%                              | 253%       |
| Avg. No. Children Served Daily   | 9,317  | 9,322*                           | 100.05%    |

\*As of June 2004. July data not yet available.

## **FISCAL IMPACT**

This ordinance authorizes the acceptance of additional CCDS funds in the amount of \$2,293,402 from AWD for the provision of childcare and related services for the 2003-2004 CCDS program. This amount is comprised of \$20,000 in WIA funds, \$480,000 in CCDF funds, and an estimated \$1,793,402 in TDFPS funding. Further, this ordinance also authorizes the acceptance of one-month CCDS funding up to the amount of \$3,300,000 for the period of September 1, 2004 – September 30, 2004. This ordinance amends the delegate agency contract with AADC to extend the contract period to September 30, 2004 and provide funding in the amount of \$58,496. Additionally, this action approves budget revision No. 7 to the CCDS 2003-2004 program year budget. There is no additional General Fund commitment. Attachment A reflects a summary of budget revisions for this contract period.

## **COORDINATION**

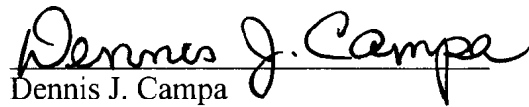
DCI coordinated activities with the Alamo Workforce Development, Inc., City Attorney's Office, and the Finance Department.

## **SUPPLEMENTARY COMMENTS**

CCDSD anticipates accepting second year funding of a two-year grant under the Child Care Delivery System Program for FY 2005 – FY 2006 at a later date.

Provisions of the Ethics Ordinance do not apply.

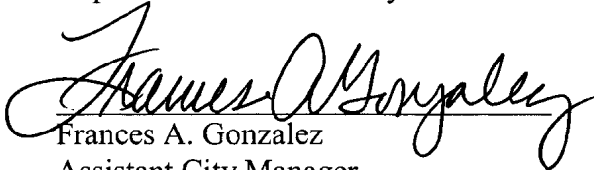
Attachments: Attachment A – Summary of Budget Revisions



Dennis J. Campa

Director

Department of Community Initiatives



Frances A. Gonzalez

Assistant City Manager

Approved:



Terry M. Brechtel

City Manager

**Fiscal Impact****CCDS Program Year Budget 2003-2004**

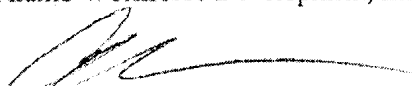
| <b>Budget Revision No.</b> | <b>Contract Modification No.</b>                      | <b>Budget Revision Amount</b> | <b>Revised Total Budget</b> |
|----------------------------|---|-------------------------------|-----------------------------|
| Initial Award              | CCDS Allocation                                       | NA                            | \$32,760,235                |
| 1                          | 2004 General Fund Grant Transfer                      | \$1,200,000                   | \$37,270,698                |
|                            | 2004 Federal Match Direct Care                        | \$2,285,789                   |                             |
|                            | 2003 Carry Forward Federal Match Quality              | \$545,000                     |                             |
|                            | 2004 Federal Match Operations                         | \$253,977                     |                             |
|                            | 2003 Carry Forward Federal Match Operations           | \$125,697                     |                             |
|                            | 2003 Carry Forward General Fund Grant Transfer        | \$100,000                     |                             |
| 2                          | Workforce Investment Act (WIA)                        | \$200,000                     | \$37,470,698                |
| 3                          | 2003 Carry Forward Direct Care                        | \$458,321                     | \$38,106,871                |
|                            | 2003 Carry Forward General Fund Grant Transfer        | \$177,852                     |                             |
| 4                          | 2003 Federal Match Direct Care                        | \$63,277                      | \$38,170,148                |
| 5                          | Workforce Investment Act (WIA)                        | (\$160,000)                   | \$39,082,319                |
|                            | Reallocated CCDF                                      | \$481,671                     |                             |
|                            | 2004 Additional Federal Match                         | \$590,500                     |                             |
| 6                          | Line-Item Budget Revision – No additional funding     | \$0                           | \$39,082,319                |
| 7                          | Workforce Investment Act (WIA)                        | \$20,000                      | \$44,675,721*               |
|                            | Reallocated CCDF                                      | \$480,000                     |                             |
|                            | Tx. Dept. of Family & Protective Services (Estimated) | \$1,793,402 *                 |                             |
|                            | One Month Funding                                     | \$3,300,000*                  |                             |

\*Includes an estimated \$1,793,402 of TDFPS funds based upon historically reimbursed child care services provided. This also includes an estimated amount of up to \$3,300,000 in one month funding for September 1 – 30, 2004-time period.



|  |                       |       |   |                |         |
|--|-----------------------|-------|---|----------------|---------|
| Contract #   | CCDS2003001           | Mod.# | 8 | Effective Date | 5/20/04 |
| Contractor Name  | City of San Antonio   |       |   |                |         |
| Mailing Address  | P.O. Box 839966       |       |   |                |         |
| City/State/Zip   | San Antonio, TX 78283 |       |   |                |         |
| Contact  | Attn: Dennis J. Campa |       |   |                |         |
| Purpose of Modification: (check as applicable)   |                       |       |   |                |         |
| <input type="checkbox"/> Change in Contract End Date From _____ To _____   |                       |       |   |                |         |
| <input checked="" type="checkbox"/> Increase or <input type="checkbox"/> Decrease in Contract Amount:<br>By <u>\$20,000.00</u> From <u>\$33,281,905.88</u> to <u>\$33,301,905.88</u> (Revised Budget Attached) |                       |       |   |                |         |
| <input type="checkbox"/> Budget Change/No Increase or Decrease in Contract Amount (Revised Budget Attached)  |                       |       |   |                |         |
| <input type="checkbox"/> Change to Statement of Work (Changes Attached)  |                       |       |   |                |         |
| <input type="checkbox"/> Change to Contract Terms and Conditions (Changes Attached)  |                       |       |   |                |         |
| <input type="checkbox"/> Change to Performance Measures (Changes Attached)   |                       |       |   |                |         |
| <input checked="" type="checkbox"/> Other (Describe and/or Attached)<br>To add additional WIA funds of \$20,000 to FY '04 CCDS contract for the following program:   |                       |       |   |                |         |
| 1) WIA Adult - \$18,000 to provide direct care<br>2) Administrative costs will not exceed 10% (\$2,000), and will be based on actual direct costs incurred.<br>3) Funds must be expended by 8/31/2004.         |                       |       |   |                |         |


The contract amendment herein consisting of this signature page and the contract parts listed above are hereby incorporated as part of the original contract. All other terms and conditions specified in the original contract remain in full force and effect.

|   |              |   |      |
|---|--------------|---|------|
| <input checked="" type="checkbox"/> Unilateral Modification                         |              | <input type="checkbox"/> Bilateral Modification |      |
| Alamo Workforce Development, Inc.   |              | Contractor:                                     |      |
|  |              |   |      |
| Alan D. Miller  | Date 5/20/04 | Name:   | Date |
| Executive Director  |              | Title:  |      |



|  |                       |       |    |                |         |
|--|-----------------------|-------|----|----------------|---------|
| Contract #   | CCDS2003001           | Mod.# | 10 | Effective Date | 7/23/04 |
| Contractor Name  | City of San Antonio   |       |    |                |         |
| Mailing Address  | P.O. Box 839966       |       |    |                |         |
| City/State/Zip   | San Antonio, TX 78283 |       |    |                |         |
| Contact  | Attn: Dennis J. Campa |       |    |                |         |
| Purpose of Modification: (check as applicable)   |                       |       |    |                |         |
| <input type="checkbox"/> Change in Contract End Date From _____ To _____   |                       |       |    |                |         |
| <input checked="" type="checkbox"/> Increase or <input type="checkbox"/> Decrease in Contract Amount:<br>By <u>\$480,000.00</u> From <u>\$33,301,905.88</u> to <u>\$33,781,905.88</u> (Revised Budget Attached)  |                       |       |    |                |         |
| <input type="checkbox"/> Budget Change/No Increase or Decrease in Contract Amount (Revised Budget Attached)  |                       |       |    |                |         |
| <input type="checkbox"/> Change to Statement of Work (Changes Attached)  |                       |       |    |                |         |
| <input type="checkbox"/> Change to Contract Terms and Conditions (Changes Attached)  |                       |       |    |                |         |
| <input type="checkbox"/> Change to Performance Measures (Changes Attached)   |                       |       |    |                |         |
| <input type="checkbox"/> Other (Describe and/or Attached)<br>To increase CCDS funding for the following:<br>Operations: \$245,360.<br>Quality: \$157,640.<br>Direct Care R01: \$77,000.<br>Total increase: \$480,000.00<br>Funds must be expended by 08/31/2004. |                       |       |    |                |         |

The contract amendment herein consisting of this signature page and the contract parts listed above are hereby incorporated as part of the original contract. All other terms and conditions specified in the original contract remain in full force and effect.

|   |         |   |      |
|---|---------|---|------|
| <input checked="" type="checkbox"/> Unilateral Modification                         |         | <input type="checkbox"/> Bilateral Modification |      |
| Alamo Workforce Development, Inc.   |         | Contractor:                                     |      |
|  |         |   |      |
| Alan D. Miller  | Date    | Name:   | Date |
| Executive Director  | 7/23/04 | Title:  |      |

**Delegate Agency**  
**Contract Amendment**  
**AADC**

**CHILD CARE DELIVERY SYSTEM PROGRAM - 2004 CCDS / QIA**

September 1, 2003 - August 31, 2004

26-039016

|                       |  | <b>BUDGET</b>       | <b>Revision #7<br/>+/-</b> | <b>Revised<br/>Budget</b> |
|-----------------------|--|---------------------|----------------------------|---------------------------|
| <b>REVENUES:</b>      |  |                     |                            |                           |
| 00-004                | 041434 PRS - Foster Care                             | \$0                 | \$345,040                  | \$345,040                 |
| 00-004                | 044586 PRS - Other Foster Care                       | 0                   | 259,420                    | 259,420                   |
| 00-004                | 044792 PRS - In Home                                 | 0                   | 1,103,540                  | 1,103,540                 |
| 00-004                | 025502 CCDF Choices                                  | 0                   | 0                          | 0                         |
| 00-004                | 025536 CCDF Transitional                             | 0                   | 0                          | 0                         |
| 00-004                | 025544 Title XX - At Risk                            | 169,578             | 15,184                     | 184,762                   |
| 00-004                | 025619 CCDF Workforce Applicant                      | 0                   | 0                          | 0                         |
| 00-004                | 025718 CCDF Early Childcare                          | 25,251,021          | 2,401,881                  | 27,652,902                |
| 00-004                | 025759 CCDF Quality Expansion                        | 1,556,177           | 137,815                    | 1,693,992                 |
| 00-004                | 026864 CCDF Infant & Toddler                         | 1,026,069           | 91,785                     | 1,117,854                 |
| 00-004                | 026872 CCDF School Age R & R                         | 177,483             | 15,566                     | 193,049                   |
| 00-004                | 061028 2004 WIA - Dislocated Worker                  | 18,000              | 0                          | 18,000                    |
| 00-004                | 061036 2004 WIA - Adult                              | 18,000              | 18,000                     | 36,000                    |
| 00-004                | 027045 2004 Federal Match                            | 2,876,289           | 0                          | 2,876,289                 |
| 00-004                | 027326 Carryforward 2003 Federal Match               | 545,000             | 0                          | 545,000                   |
| 00-004                | 061648 Carryforward 2003 Federal Match - Direct Care | 458,321             | 0                          | 458,321                   |
| 00-004                | 061655 2003 Federal Match - Direct Care              | 63,277              | 0                          | 63,277                    |
| 00-004                | 027367 PRS Program Admin - Foster Care               | 0                   | 17,252                     | 17,252                    |
| 00-004                | 027425 PRS Program Admin - Other Foster Care         | 0                   | 12,973                     | 12,973                    |
| 00-004                | 027789 PRS Program Admin - In Home                   | 0                   | 55,177                     | 55,177                    |
| 00-004                | 028001 CCDF Program Operations                       | 4,397,352           | 713,271                    | 5,110,623                 |
| 00-004                | 028274 CCDF QIA                                      | 664,226             | 157,640                    | 821,866                   |
| 00-004                | 029157 2004 Federal Match Operations                 | 253,977             | 0                          | 253,977                   |
| 00-004                | 061044 2004 WIA Operations - Dislocated Worker       | 2,000               | 0                          | 2,000                     |
| 00-004                | 061051 2004 WIA Operations - Adult                   | 2,000               | 2,000                      | 4,000                     |
| 00-004                | 029207 Carryforward 2003 Federal Match Operations    | 125,697             | 0                          | 125,697                   |
| 00-004                | 029298 TWC Revenue Clearing Account                  | 0                   | 0                          | 0                         |
| 00-009                | 101428 Transfer from 29-024 Human Development Fund   | 1,200,000           | 0                          | 1,200,000                 |
| 00-009                | 101444 General Fund Carryforward                     | 277,852             | 0                          | 277,852                   |
| <b>TOTAL REVENUES</b> |  | <b>\$39,082,319</b> | <b>\$5,346,544</b>         | <b>\$44,428,863</b>       |

**EXPENDITURES:****38-15-06 Child Care Delivery System - Operations**

|        |   |             |           |             |
|--------|---|-------------|-----------|-------------|
| 01-010 | 200022 Reg Salaries & Wages               | \$2,243,654 | \$428,784 | \$2,672,438 |
| 01-011 | 200048 Overtime Salaries & Wages          | 0           | 0         | 0           |
| 01-012 | 200055 Higher Class. Salary               | 0           | 4,467     | 4,467       |
| 01-019 | 200063 Language Skill Pay                 | 10,351      | 864       | 11,215      |
| 01-030 | 200071 FICA                               | 173,180     | 30,987    | 204,167     |
| 01-040 | 200089 TMRS                               | 261,414     | 50,970    | 312,384     |
| 01-050 | 200345 Flex Benefits                      | 436,229     | 70,229    | 506,458     |
| 01-051 | 200352 Life Insurance                     | 3,718       | 808       | 4,526       |
| 01-060 | 200360 Worker's Disability Comp.          | 20,193      | 1,427     | 21,620      |
| 01-072 | 200378 Personal Leave Buy Back Pay        | 13,726      | 35,742    | 49,468      |
| 02-110 | 200386 Communications : Telephones        | 102,610     | 19,425    | 122,035     |
| 02-112 | 200394 Rental of Pagers                   | 1,217       | 289       | 1,506       |
| 02-113 | 200519 Mail & Parcel Post                 | 29,441      | 7,559     | 37,000      |
| 02-116 | 200527 Rental of Facilities               | 261,658     | 46,716    | 308,374     |
| 02-119 | 200626 Rental of Equipment                | 17,348      | (725)     | 16,623      |
| 02-120 | 200634 Inter-Fund Rent of City Motor Pool | 10,142      | (107)     | 10,035      |
| 02-124 | 200667 Travel - Official                  | 3,836       | (1,536)   | 2,300       |
| 02-128 | 203018 Education                          | 1,932       | 3,944     | 5,876       |
| 02-130 | 203026 Car Expense Allowance              | 10,125      | (1,002)   | 9,123       |



**CHILD CARE DELIVERY SYSTEM PROGRAM - 2004 CCDS / QIA**

September 1, 2003 - August 31, 2004

26-039016

|        |   | BUDGET             | Revision #7<br>+/- | Revised<br>Budget  |
|--------|---|--------------------|--------------------|--------------------|
| 02-142 | 203034 Maint & Rep. Mach & Equip              | 979                | 266                | 1,245              |
| 02-160 | 203042 Fees to Prof. Contractors              | 33,581             | 21,822             | 55,403             |
| 02-161 | 203059 Temporary Services                     | 14,866             | (4,466)            | 10,400             |
| 02-163 | 203067 AADC - CCDF Program Operations         | 701,955            | 58,496             | 760,451            |
| 02-175 | 203166 Advertising & Publications             | 2,954              | (472)              | 2,482              |
| 02-178 | 203174 Membership Dues & Lic.                 | 495                | 264                | 759                |
| 02-181 | 203182 Binding Printing & Repro.              | 7,367              | 5,633              | 13,000             |
| 02-187 | 203190 Subscriptions to Publications          | 294                | (221)              | 73                 |
| 02-193 | 203208 Other Contractual Services             | 97                 | (97)               | 0                  |
| 03-210 | 203216 Office Supplies                        | 4,385              | 15,153             | 19,538             |
| 03-216 | 203232 Food                                   | 246                | (196)              | 50                 |
| 03-230 | 203240 Photographic Supplies                  | 24                 | (24)               | 0                  |
| 03-232 | 203257 Tools, Apparatus & Accessories         | 49                 | (49)               | 0                  |
| 03-242 | 203273 Maint & Rep. Material - Mach & Equip   | 345                | (245)              | 100                |
| 03-243 | 309781 Computer Software                      | 27,891             | (22,535)           | 5,356              |
| 03-244 | 203281 Other Commodities                      | 2,938              | (2,838)            | 100                |
| 04-260 | 203307 Liab. , Hazard & Fidelity              | 29,658             | 2,472              | 32,130             |
| 05-375 | xxxxxx Furniture & Fixtures                   | 5,700              | 0                  | 5,700              |
|        | <b>Total 38-15-06</b>                         | <b>\$4,434,598</b> | <b>\$771,804</b>   | <b>\$5,206,402</b> |
|        | <b>38-15-08 QUALITY IMPROVEMENT - GENERAL</b> |                    |                    |                    |
| 01-010 | 203315 Reg Salaries & Wages                   | \$111,296          | \$4,885            | \$116,181          |
| 01-019 | 203323 Language Skill Pay                     | 600                | 45                 | 645                |
| 01-030 | 203331 FICA                                   | 8,514              | 315                | 8,829              |
| 01-040 | 203349 TMRS                                   | 12,944             | 756                | 13,700             |
| 01-050 | 203356 Flex Benefits                          | 19,021             | 3,449              | 22,470             |
| 01-051 | 203406 Life Insurance                         | 201                | 4                  | 205                |
| 01-060 | 204156 Worker's Disability Comp.              | 975                | 0                  | 975                |
| 01-072 | 204164 Personal Leave Buy Back Pay            | 1,521              | 0                  | 1,521              |
| 02-110 | 204172 Communications : Telephones            | 500                | (500)              | 0                  |
| 02-112 | 204248 Rental of Pagers                       | 75                 | 0                  | 75                 |
| 02-113 | 204255 Mail & Parcel Post                     | 365                | (365)              | 0                  |
| 02-116 | 204685 Rental of Facilities                   | 54,258             | (3,894)            | 50,364             |
| 02-119 | 204693 Rental of Equipment                    | 500                | 674                | 1,174              |
| 02-120 | 204701 Inter-Fund Rent of City Motor Pool     | 200                | (200)              | 0                  |
| 02-124 | 204719 Travel - Official                      | 2,000              | (2,000)            | 0                  |
| 02-128 | 205096 Education                              | 750                | (590)              | 160                |
| 02-130 | 205146 Car Expense Allowance                  | 1,130              | (280)              | 850                |
| 02-160 | 205153 Fees to Prof. Contractors              | 1,250              | 157,699            | 158,949            |
| 02-160 | 205161 QI - ADAPTIVE EQUIPMENT                | 0                  | 0                  | 0                  |
| 02-160 | 205179 QI - RESOURCE ROOM                     | 0                  | 0                  | 0                  |
| 02-160 | 205187 QI - DIRECT ASSISTANCE                 | 0                  | 0                  | 0                  |
| 02-160 | 205195 QI - TECHNICAL ASSISTANCE              | 0                  | 0                  | 0                  |
| 02-160 | 205229 QI - RECOGNITION AWARDS                | 0                  | 0                  | 0                  |
| 02-160 | 205252 QI - OTHER ACTIVITIES                  | 0                  | 0                  | 0                  |
| 02-161 | 205310 Temporary Services                     | 1,000              | (1,000)            | 0                  |
| 02-163 | 205328 AADC - QIA                             | 30,000             | 0                  | 30,000             |
| 02-163 | 205393 Family Service - QIA                   | 409,951            | 0                  | 409,951            |
| 02-172 | 635789 Automatic Data Processing              | 0                  | 0                  | 0                  |
| 02-178 | 205401 Membership Dues & Lic.                 | 600                | (524)              | 76                 |
| 02-181 | 205419 Binding Printing & Repro.              | 2,000              | (1,200)            | 800                |
| 02-187 | 205427 Subscriptions to Publications          | 250                | (250)              | 0                  |
| 03-210 | 205435 Office Supplies                        | 2,500              | 941                | 3,441              |
| 03-230 | 205443 Photographic Supplies                  | 0                  | 0                  | 0                  |
| 03-232 | 205450 Tools, Apparatus & Accessories         | 100                | (100)              | 0                  |
| 03-242 | 205468 Maint & Rep. Material - Mach & Equip   | 50                 | (50)               | 0                  |

**CHILD CARE DELIVERY SYSTEM PROGRAM - 2004 CCDS / QIA**

September 1, 2003 - August 31, 2004

26-039016

|   |        |  | <b>BUDGET</b>       | <b>Revision #7<br/>+/-</b> | <b>Revised<br/>Budget</b> |
|---|--------|--|---------------------|----------------------------|---------------------------|
| 03-244  | 205476 | Other Commodities  | 175                 | (175)                      | 0                         |
| 04-260  | 205484 | Liab. , Hazard & Fidelity                                    | 1,500               | 0                          | 1,500                     |
| <b>Total 38-15-08</b>                                     |        |  | <b>\$664,226</b>    | <b>\$157,640</b>           | <b>\$821,866</b>          |
| <b>38-15-16 Child Care Delivery System - Indirect</b>     |        |  |                     |                            |                           |
| 01-010  | 205492 | Reg Salaries & Wages   | \$236,947           | \$28,869                   | \$265,816                 |
| 01-019  | 205500 | Language Skill Pay   | 0                   | 0                          | 0                         |
| 01-030  | 205518 | FICA   | 19,975              | 0                          | 19,975                    |
| 01-040  | 205559 | TMRS   | 28,053              | 0                          | 28,053                    |
| 01-050  | 205583 | Flex Benefits  | 24,417              | 0                          | 24,417                    |
| 01-051  | 205591 | Life Insurance   | 1,000               | 0                          | 1,000                     |
| 01-060  | 205633 | Workers Comp   | 1,850               | 0                          | 1,850                     |
| 01-072  | 205682 | Personal Leave Buy Back Pay                                  | 5,000               | 0                          | 5,000                     |
| 02-116  | 205690 | Rental of Facilities   | 5,000               | 0                          | 5,000                     |
| 02-120  | 205849 | Rent of City Motor Pool                                      | 300                 | 0                          | 300                       |
| 02-124  | 365908 | Travel - Official  | 6,000               | 0                          | 6,000                     |
| 02-128  | 365916 | Education  | 1,500               | 0                          | 1,500                     |
| 02-130  | 365924 | Car Expense Allowance  | 3,500               | 0                          | 3,500                     |
| 02-160  | 365932 | Fees to Professional Contractors                             | 2,700               | 0                          | 2,700                     |
| 02-161  | 365957 | Temporary Services   | 3,500               | 0                          | 3,500                     |
| 02-178  | 366013 | Membership Dues & Lic.                                       | 0                   | 0                          | 0                         |
| 02-187  | 366344 | Subscriptions to Publications                                | 300                 | 0                          | 300                       |
| 02-193  | 366385 | Other Contractual Services                                   | 386                 | 0                          | 386                       |
| 03-243  | 366393 | Computer Software  | 1,400               | 0                          | 1,400                     |
| 03-244  | 366401 | Other Commodities  | 850                 | 0                          | 850                       |
| 05-360  | 366427 | Computer Equipment   | 3,750               | 0                          | 3,750                     |
| 05-375  | 366484 | Furniture & Fixtures   | 0                   | 0                          | 0                         |
| <b>Total 38-15-16</b>                                     |        |  | <b>\$346,428</b>    | <b>\$28,869</b>            | <b>\$375,297</b>          |
| <b>38-15-17 CCDS - Program Service Providers</b>          |        |  |                     |                            |                           |
| 02-160  | 366500 | PRS - Foster Care  | \$0                 | \$345,040                  | \$345,040                 |
| 02-160  | 366518 | PRS - Other Foster Care                                      | 0                   | 259,420                    | 259,420                   |
| 02-160  | 367151 | PRS - In Home  | 0                   | 1,103,540                  | 1,103,540                 |
| 02-160  | 367227 | CCDF Choices   | 0                   | 0                          | 0                         |
| 02-160  | 367243 | CCDF Transitional  | 0                   | 0                          | 0                         |
| 02-160  | 367250 | Title XX - At Risk   | 169,578             | 15,184                     | 184,762                   |
| 02-160  | 367276 | CCDF Workforce Applicant                                     | 0                   | 0                          | 0                         |
| 02-160  | 367284 | CCDF Early Childcare   | 25,251,021          | 2,401,881                  | 27,652,902                |
| 02-160  | 367292 | CCDF Quality Expansion                                       | 1,556,177           | 137,815                    | 1,693,992                 |
| 02-160  | 367359 | CCDF Infant & Toddler  | 1,026,069           | 91,785                     | 1,117,854                 |
| 02-160  | 367367 | CCDF School Age R & R  | 177,483             | 15,566                     | 193,049                   |
| 02-160  | 315713 | 2004 WIA - Dislocated Worker                                 | 18,000              | 0                          | 18,000                    |
| 02-160  | 315721 | 2004 WIA - Adult   | 18,000              | 18,000                     | 36,000                    |
| 02-160  | 369413 | 2004 Federal Match   | 2,876,289           | 0                          | 2,876,289                 |
| 02-160  | xxxxxx | 2003 Federal Match - Direct Care                             | 63,277              | 0                          | 63,277                    |
| 02-160  | 369421 | Carryforward 2003 Federal Match                              | 458,321             | 0                          | 458,321                   |
| 02-160  | 369447 | TWC Expense Clearing Account                                 | 0                   | 0                          | 0                         |
| <b>Total 38-15-17</b>                                     |        |  | <b>\$31,614,215</b> | <b>\$4,388,231</b>         | <b>\$36,002,446</b>       |
| <b>38-15-18 CCDS - Federal Match: Quality Initiatives</b> |        |  |                     |                            |                           |
| 02-160  | 471854 | Carryforward 26-039013 - Federal Match - Quality Initiatives | \$99,046            | \$0                        | \$99,046                  |
| 02-160  | 472498 | Fees to Professional Contractors                             | 0                   | 0                          | 0                         |
| 02-163  | 473330 | Avance - Kinder Readiness                                    | 11,168              | 0                          | 11,168                    |
| 02-163  | 474007 | Avance - Career Readiness                                    | 25,479              | 0                          | 25,479                    |
| 02-163  | 474676 | Blessed Sacrament Academy - CDC Professional Accreditation   | 4,178               | 0                          | 4,178                     |
| 02-163  | 476002 | KLRN - Kinder Readiness                                      | 74,773              | 0                          | 74,773                    |

**CHILD CARE DELIVERY SYSTEM PROGRAM - 2004 CCDS / QIA**

September 1, 2003 - August 31, 2004

26-039016

|  |   | <b>BUDGET</b>       | <b>Revision #7<br/>+/-</b> | <b>Revised<br/>Budget</b> |
|--|---|---------------------|----------------------------|---------------------------|
| 02-163   | 477299 Family Service Association - Kinder Readiness              | 19,522              | 0                          | 19,522                    |
| 02-163   | 477554 Northside ISD - Kinder Readiness                           | 20,249              | 0                          | 20,249                    |
| 02-164   | 477836 Positive Beginnings - Kinder Readiness                     | 1,469               | 0                          | 1,469                     |
| 02-163   | 477976 YWCA - Kinder Readiness                                    | 16,577              | 0                          | 16,577                    |
| 02-163   | 478503 UTSA - Kinder Readiness Evaluation                         | 46,039              | 0                          | 46,039                    |
| 02-163   | 478719 Computer Solutions - SPE                                   | 187,000             | 0                          | 187,000                   |
| 02-163   | 481861 Avance - School Based Program                              | 24,500              | 0                          | 24,500                    |
| 02-163   | 482729 Blessed Sacrament Academy - CDC Professional Accreditation | 15,000              | 0                          | 15,000                    |
|  | <b>Total 38-15-18</b>   | <b>\$545,000</b>    | <b>\$0</b>                 | <b>\$545,000</b>          |
| <b>38-15-19 Child Care Services - Local Funded</b> |   |                     |                            |                           |
| 01-010   | 484303 Reg Salaries & Wages                                       | \$98,231            | (\$98,231)                 | \$0                       |
| 01-011   | 484774 Overtime Salaries & Wages                                  | 0                   | 0                          | 0                         |
| 01-012   | 485292 Higher Class. Salary                                       | 0                   | 0                          | 0                         |
| 01-019   | 485516 Language Skill Pay   | 0                   | 0                          | 0                         |
| 01-030   | 485839 FICA   | 7,515               | (7,515)                    | 0                         |
| 01-040   | 486787 TMRS   | 11,348              | (11,348)                   | 0                         |
| 01-050   | 487124 Flex Benefits  | 20,339              | (20,339)                   | 0                         |
| 01-051   | 487991 Life Insurance   | 147                 | (147)                      | 0                         |
| 01-060   | 489443 Worker's Disability Comp.                                  | 952                 | (952)                      | 0                         |
| 02-160   | 489781 Carryforward 26-039013 - G.F. Grant Transfer               | 3,807               | 0                          | 3,807                     |
| 02-160   | xxxxxx Computer Solutions - SPE                                   | 0                   | 111,000                    | 111,000                   |
| 02-160   | 490482 G.F. Match - Local Initiatives                             | 73,353              | 126,167                    | 199,520                   |
| 02-160   | 491209 G.F. Match - Our City Cares                                | 50,000              | (15,000)                   | 35,000                    |
| 02-160   | 491811 G.F. Match - SMART START                                   | 100,000             | 0                          | 100,000                   |
| 02-160   | 491225 G.F. Match - Our City Cares Homeless Project               | 31,026              | 0                          | 31,026                    |
| 02-160   | xxxxxx G.F. Match - Homeless Project - 2003 SHP Renewal           | 0                   | 37,300                     | 37,300                    |
| 02-160   | xxxxxx G.F. Match - Homeless Project - Salvation Army             | 0                   | 14,446                     | 14,446                    |
| 02-163   | 493965 Avance - Kinder Readiness                                  | 114,600             | 0                          | 114,600                   |
| 02-163   | 494492 Family Service Association - Kinder Readiness              | 141,328             | 0                          | 141,328                   |
| 02-163   | 494856 KLRN - Kinder Readiness                                    | 286,108             | 0                          | 286,108                   |
| 02-163   | 495143 Northside ISD - Kinder Readiness                           | 116,400             | 0                          | 116,400                   |
| 02-164   | 495457 Positive Beginnings - Kinder Readiness                     | 56,400              | 0                          | 56,400                    |
| 02-163   | 495978 YWCA - Kinder Readiness                                    | 80,785              | 0                          | 80,785                    |
| 02-163   | 496406 UTSA - Kinder Readiness Evaluation                         | 150,000             | 0                          | 150,000                   |
| 04-287   | 496505 Unallocated Appropriations                                 | 135,163             | (135,163)                  | 0                         |
| 05-375   | 496521 Furniture & Fixtures                                       | 350                 | (218)                      | 132                       |
|  | <b>Total 38-15-19</b>   | <b>\$1,477,852</b>  | <b>\$0</b>                 | <b>\$1,477,852</b>        |
| <b>TOTAL EXPENSES</b>                              |   | <b>\$39,082,319</b> | <b>\$5,346,544</b>         | <b>\$44,428,863</b>       |

Fund Only Index Code: 000514

**CHILD CARE DELIVERY SYSTEM PROGRAM - CCDS/QIA**

September 1, 2003 - August 31, 2004

26-039016

**PERSONNEL COMPLEMENT**

| <b>POSITIONS</b>                       | <b>JOB CLASS</b> | <b>CURRENT<br/>No. OF POSITIONS</b> | <b>ADDED/DELETED<br/>POSITIONS</b> | <b>REVISED<br/>No. OF POSITIONS</b> |
|--|------------------|-------------------------------------|------------------------------------|-------------------------------------|
| <b>38-15-06 CERTIFICATE/OPERATIONS</b> |                  |                                     |                                    |                                     |
| SOCIAL SERVICES MANAGER                | 0906             | 1                                   | 0                                  | 1                                   |
| FISCAL OPERATIONS MANAGER              | 0850             | 1                                   | 0                                  | 1                                   |
| CONTRACT SERVICES MANAGER              | 0156             | 2                                   | 0                                  | 2                                   |
| GRANTS MANAGEMENT OFFICER              | 0844             | 1                                   | 0                                  | 1                                   |
| SPECIAL PROJECTS OFFICER               | 0865             | 1                                   | 0                                  | 1                                   |
| CHILD CARE SERVICES COORDINATOR        | 0928             | 2                                   | 0                                  | 2                                   |
| CHILD CARE SERVICES SUPERVISOR         | 0991             | 6                                   | 0                                  | 6                                   |
| CONTRACT SPECIALIST                    | 0929             | 4                                   | 0                                  | 4                                   |
| CHILD CARE RESOURCES SPECIALIST        | 0990             | 48                                  | 0                                  | 48                                  |
| DATA CLERK SUPERVISOR                  | 0825             | 1                                   | 0                                  | 1                                   |
| RECORDS SUPERVISOR                     | 0007             | 1                                   | 0                                  | 1                                   |
| SENIOR RECORDS TECHNICIAN              | 0849             | 4                                   | (3)                                | 1                                   |
| RECORDS TECHNICIAN                     | 0848             | 8                                   | (3)                                | 5                                   |
| TRAINING OFFICER                       | 0092             | 4                                   | (3)                                | 1                                   |
| STOCK CLERK                            | 0021             | 2                                   | 0                                  | 2                                   |
| OFFICE ASSISTANT                       | 0010             | 13                                  | (3)                                | 10                                  |
| CUSTOMER SERVICE REPRESENTATIVE        | 0909             | 3                                   | 0                                  | 3                                   |
| SENIOR CHILD CARE PROVIDER SPECIALIST  | 0969             | 3                                   | 0                                  | 3                                   |
| CHILD CARE PROVIDER SPECIALIST         | 0986             | 15                                  | (5)                                | 10                                  |
| SENIOR OFFICE ASSISTANT                | 0009             | 7                                   | 0                                  | 7                                   |
| CASE AIDE                              | 0985             | 6                                   | 0                                  | 6                                   |
| SENIOR ACCOUNTING CLERK                | 0868             | 1                                   | 0                                  | 1                                   |
| FISCAL OFFICER                         | 0892             | 1                                   | 0                                  | 1                                   |
| MANAGEMENT ANALYST                     | 0046             | 3                                   | 0                                  | 3                                   |
| ACCOUNTANT II                          | 0874             | 5                                   | 0                                  | 5                                   |
| ADMINISTRATIVE ASSISTANT I             | 0040             | 1                                   | 0                                  | 1                                   |
| SECRETARY I                            | 0017             | 5                                   | 0                                  | 5                                   |
| ADMINISTRATIVE SECRETARY               | 0038             | 2                                   | 0                                  | 2                                   |
| ADMINISTRATIVE AIDE                    | 0067             | 1                                   | 0                                  | 1                                   |
| PROGRAM COORDINATOR - PART TIME        | 0915             | 2                                   | 0                                  | 2                                   |
| SENIOR MANAGEMENT ANALYST              | 0999             | 2                                   | 0                                  | 2                                   |
| SOFTWARE SPECIALIST                    | 0832             | 1                                   | 0                                  | 1                                   |
| DEPARTMENT SYSTEMS SPECIALIST          | 0896             | 1                                   | 0                                  | 1                                   |
| <b>38-15-06 CERTIFICATE/OPERATIONS</b> |                  | <b>158</b>                          | <b>(17)</b>                        | <b>141</b>                          |

**38-15-08 QUALITY IMPROVEMENT - GENERAL**

|                                       |      |   |   |   |
|---------------------------------------|------|---|---|---|
| ADMINISTRATIVE AIDE                   | 0067 | 1 | 0 | 1 |
| CHILD DEVELOPMENT SPECIALIST          | 0993 | 2 | 0 | 2 |
| CHILD CARE PROVIDER SPECIALIST        | 0986 | 2 | 0 | 2 |
| SENIOR CHILD CARE PROVIDER SPECIALIST | 0969 | 1 | 0 | 1 |

**CHILD CARE DELIVERY SYSTEM PROGRAM - CCDS/QIA**

September 1, 2003 - August 31, 2004

26-039016

**PERSONNEL COMPLEMENT**

| <b>POSITIONS</b>                              | <b>JOB CLASS</b> | <b>CURRENT<br/>No. OF POSITIONS</b> | <b>ADDED/DELETED<br/>POSITIONS</b> | <b>REVISED<br/>No. OF POSITIONS</b> |
|---|------------------|-------------------------------------|------------------------------------|-------------------------------------|
| CHILD CARE SERVICES SUPERVISOR                | 0991             | 1                                   | 0                                  | 1                                   |
| SPECIAL PROJECTS OFFICER                      | 0865             | 1                                   | 0                                  | 1                                   |
| SPECIAL PROJECTS COORDINATOR                  | 0870             | 0                                   | 1                                  | 1                                   |
| <b>38-15-08 QUALITY IMPROVEMENT - GENERAL</b> |                  | <b>8</b>                            | <b>1</b>                           | <b>9</b>                            |
| <b>38-15-09 INFANT &amp; TODDLER EARMARK</b>  |                  |                                     |                                    |                                     |
| CHILD CARE PROVIDER SPECIALIST                | 0986             | 0                                   | 0                                  | 0                                   |
| <b>38-15-09 INFANT &amp; TODDLER EARMARK</b>  |                  | <b>0</b>                            | <b>0</b>                           | <b>0</b>                            |
| <b>38-15-16 INDIRECT</b>                      |                  |                                     |                                    |                                     |
| FISCAL PLANNING MANAGER                       | 0826             | 1                                   | 0                                  | 1                                   |
| FISCAL OPERATIONS MANAGER                     | 0850             | 1                                   | 0                                  | 1                                   |
| GRANTS MANAGEMENT OFFICER                     | 0844             | 1                                   | 0                                  | 1                                   |
| SENIOR MANAGEMENT ANALYST                     | 0999             | 2                                   | 0                                  | 2                                   |
| SPECIAL PROJECTS COORDINATOR                  | 0870             | 1                                   | 0                                  | 1                                   |
| MANAGEMENT ANALYST                            | 0046             | 2                                   | 0                                  | 2                                   |
| SPECIAL PROJECTS OFFICER                      | 0865             | 4                                   | 0                                  | 4                                   |
| FINANCIAL ACCOUNTANT                          | 0927             | 1                                   | 0                                  | 1                                   |
| DEPARTMENT SYSTEMS SPECIALIST                 | 0896             | 1                                   | 0                                  | 1                                   |
| ADMINISTRATIVE SECRETARY                      | 0038             | 1                                   | 0                                  | 1                                   |
| ADMINISTRATIVE ASSISTANT I                    | 0040             | 5                                   | 0                                  | 5                                   |
| SECRETARY II                                  | 0014             | 1                                   | 0                                  | 1                                   |
| SENIOR ADMINISTRATIVE ASSISTANT               | 0042             | 2                                   | 0                                  | 2                                   |
| SOFTWARE SPECIALIST                           | 0832             | 1                                   | 0                                  | 1                                   |
| BUILDING CUSTODIAN                            | 7560             | 1                                   | 0                                  | 1                                   |
| TELECOMMUNICATIONS TECH                       | 0695             | 1                                   | 0                                  | 1                                   |
| SPECIAL PROJECTS COORDINATOR - PART TIME      | 0870             | 2                                   | 0                                  | 2                                   |
| SPECIAL PROJECTS OFFICER - PART TIME          | 0865             | 2                                   | 0                                  | 2                                   |
| PROGRAM COORDINATOR - PART TIME               | 0915             | 2                                   | 0                                  | 2                                   |
| SENIOR ACCOUNTING CLERK                       | 0868             | 1                                   | 0                                  | 1                                   |
| DEPARTMENT SYSTEMS SUPERVISOR                 | 0889             | 1                                   | 0                                  | 1                                   |
| SPECIAL PROJECTS COORDINATOR                  | 0870             | 0                                   | 1                                  | 1                                   |
| <b>38-15-16 INDIRECT</b>                      |                  | <b>34</b>                           | <b>1</b>                           | <b>35</b>                           |
| <b>TOTAL POSITIONS FOR 26-039016</b>          |                  | <b>200</b>                          | <b>(15)</b>                        | <b>185</b>                          |