

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Ramiro Cavazos; Andrew Martin; Peter Zanoni; Milo D. Nitschke; file

SUBJECT: Agreement to Use Funds – KellyUSA, Billy Mitchell Boulevard, Phase I

DATE: September 2, 2004

SUMMARY AND RECOMMENDATIONS

This Ordinance authorizes the City Manager or her designee to execute an “Agreement to Use Funds for Infrastructure Improvements to KellyUSA” between the City of San Antonio and the Greater Kelly Development Authority (GKDA), in the amount not to exceed \$558,580, to provide funding for the first phase of improvements to Billy Mitchell Boulevard as an authorized 2003-2007 General Obligation Street Improvement Bond funded project.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

The City’s November 4, 2003 Bond election authorized funds for the KellyUSA infrastructure improvements in the amount of \$2,600,000 in accordance with the KellyUSA Master Plan.

This Ordinance authorizes the execution of an “Agreement to Use Funds for Infrastructure Improvements to KellyUSA” whereby the City will provide funding in the amount not to exceed \$507,800 for construction and \$50,780 for construction contingency, for a total not to exceed amount of \$558,580 to GKDA for the improvements to eighteen hundred (1800) feet of the existing Billy Mitchell Boulevard at KellyUSA to include the construction of a four-lane arterial with traffic controls and updated signage, a drainage system with increased capacity, as well as new curbs and sidewalks. The construction and oversight of the project will be managed by GKDA and the City shall reimburse GKDA for expenses as they are submitted to the City per the terms of the Operating Agency Agreement. The project began in August of 2004 and is anticipated to be completed by January of 2005.

As part of the KellyUSA Master Plan, this project is being completed in conjunction with a larger \$14 Million office and warehouse complex project. The remaining 2003-2007 General Obligation Street Improvement Bond funds approved in the November election will be utilized at a later date for infrastructure improvements at KellyUSA. Options for the use of the remaining funds are currently being evaluated and prioritized by GKDA, and may include projects such as the Cupples Road Extension, Phase II of the Billy Mitchell Boulevard Improvements, or as a match to leverage \$12.4 Million in federal funds for the 36th Street Extension.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 2003-2007 General Obligation Street Improvement Bond funded projects.

FISCAL IMPACT

This project was approved as a result of the November 4, 2003 bond election. Although this project was not included in the FY04-09 Capital Improvement Program Budget, approval of this ordinance will appropriately modify the Capital Budget in the amount of \$558,580.

Funds in the not to exceed amount of \$558,580 are available from 2003-2007 General Obligation Street Improvement Bond funds and are authorized payable to GKDA upon execution of the Agreement and upon receipt of the appropriate documentation of expenses as provided in the agreement as follows:

\$ 507,800.00	Payable for construction services
\$ 50,780.00	Payable for contingency expenses

COORDINATION

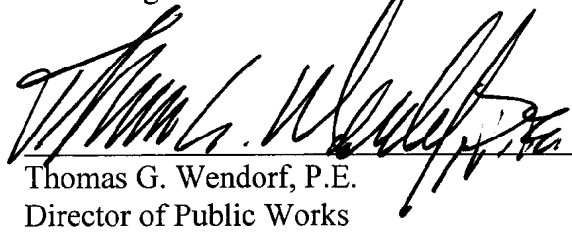
This action was coordinated with the Office of Management and Budget, the Finance Department, the City Attorney's Office, the Economic Development Department and the GKDA.

SUPPLEMENTARY COMMENTS

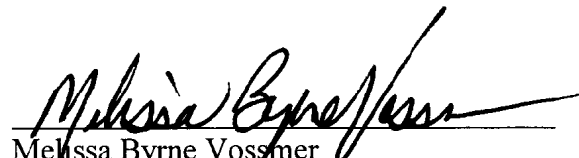
A Discretionary Contracts Disclosure Form is not required.

ATTACHMENTS

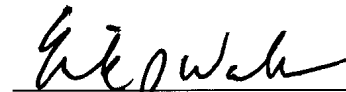
1. Project Location Map
2. Agreement to Use Funds


Thomas G. Wendorf, P.E.
Director of Public Works

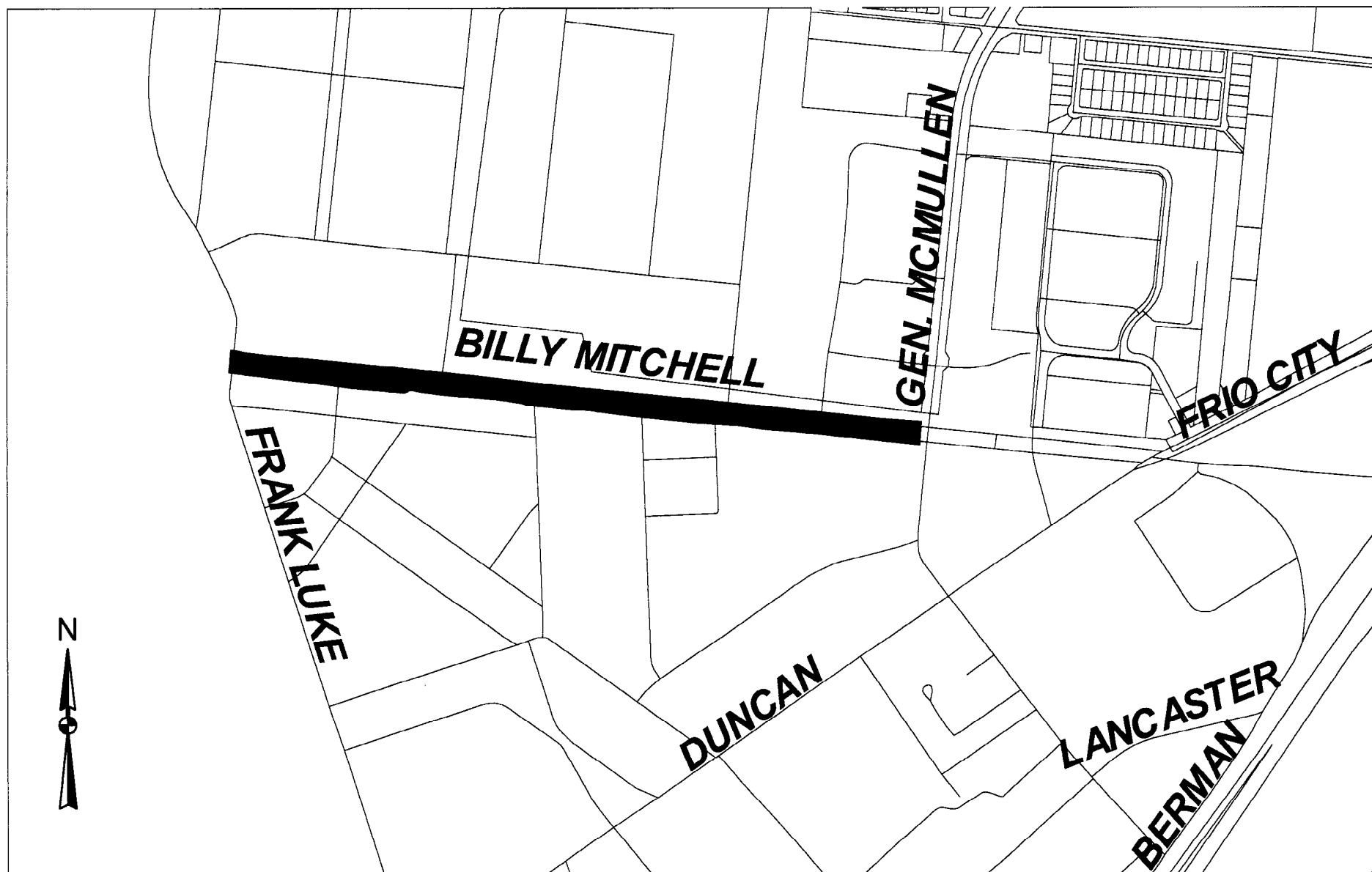
8/24/04


Melissa Byrne Vossmer
Assistant City Manager

APPROVED:

↓ 
Terry M. Brechtel
City Manager

KELLY USA : BILLY MITCHELL BLVD. - PHASE I



5/6/04 DT.

The Greater Kelly Development Authority

Contract No:

Order No:

Award Date:

May 4, 2004

Vendor Information:

Issued By:

HDR
1100 NE Loop 410
San Antonio, TX 78209
Attn: Jason Scheppers

Email: jscheppe@hdrinc.com
Phone: (210) 828-2217
Fax: (210) 828-4483

Greater Kelly Development Authority
143 Billy Mitchell Blvd
Bldg 43, Suite 6
San Antonio, TX 78226-1816
Attn: Debbie Tabinski
E-mail:
debbie.tabinski@kellyusa.com
Phone: 362-7819
Fax: 210-362-7828

Invoices To:
Greater Kelly Development Authority
Accounts Payable
143 Billy Mitchell Blvd
Bldg 43, Suite 6
San Antonio, TX 78226-1816
Phone: 210/362-7809
Fax: 210/362-7853

Account No.:

Job No.:

Phase:

Billy Mitchell Blvd Road Design

Schedule of Supplies / Services

Scope of Work

This "Tasking Document" authorizes the above vendor to proceed with this Purchase Order (PO). Contractor shall provide the below described services in accordance with this document and the Terms and Conditions attached herewith. Any additional or different terms and conditions contained or acknowledgement forms, invoice shipping papers or other documents relating to this order are hereby objected to and are null and void and of no effect in respect to the contract arising on or acceptance of this order.

Description of Scope of Work:

1. Develop construction design plans for Billy Mitchell Blvd from Wagner Road to Luke Road in which one (1) will be removed in each direction. Also provide in the design for new curbs and left turn lanes at three (3) locations.

Performance Period is 30 days. Payment terms are Net 30 days after receipt of proper invoice(s).

This is a Not-To-Exceed (NTE) Purchase Order! Upon completion and after acceptance of work performed under this PO, Provider must submit an itemized invoice to the Authority for validation. Exceeding "Not to Exceed" amount, without prior written approval of the contracting official below, is at the risk of the Provider.

Mail Invoices to Accounts Payable with the following information included to identify the invoice to:

Purchase Order Number: See Above

Charge Number: See Above

Project Title: See Above

Contracting Official:

Name: **JOE SAENZ** Signature: 

For the Owner's use only

Award Amount

\$ 49,958.87

Name: **BRUCE MILLER** Signature: Service Provider Acknowledgement

I accept the terms and conditions herein:

Print Name: **JASON SCHEPPERS** Title:

Signature:

Date:

Only the Contracting Official or designated representative is authorized to make changes or exceptions to this order and such must be confirmed in writing.

Received in Accounting:

Entered by Accounting:

1/10/04 DT.

The Greater Kelly Development Authority

Contract No:

Order No:

Award Date:

May 4, 2004

Invoices To:

Greater Kelly Development Authority
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Bldg 43, Suite 6
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Phone: 210/362-7809
Fax: 210/362-7853

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Issued By:

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143 Billy Mitchell Blvd
Bldg 43, Suite 6
San Antonio, TX 78226-1816
Attn: Debbie Tabinski
E-mail:
debbie.tabinski@kellyusa.com
Phone: 362-7819
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Name: **JOE SAENZ** Signature: _____

Award Amount

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Service Provider Acknowledgement

I accept the terms and conditions herein:

Print Name: **JASON SCHEPPERS** Title: _____

Signature: _____

Date: _____

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Received in Accounting: _____

Entered by Accounting: _____

Activity	Description	Orig Dur	Rev Dur	Early Start	Early Finish	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
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BILLY MITCHELL IMPROVEMENTS PROJECT

1000	Site survey	1	1	02AUG04	02AUG04
1005	Utility locates	2	2	02AUG04	03AUG04
1010	Erosion control	20	20	03AUG04	30AUG04
1015	Install storm boxes in median	15	15	11AUG04	31AUG04
1040	Notify police and fire of lane closures	1	1	31AUG04	31AUG04
1025	Barricade Billy Mitchell	2	2	01SEP04	02SEP04
1030	Close inside lanes	2	2	01SEP04	02SEP04
1045	Install storm drain laterals	40	40	03SEP04	28OCT04
1060	Demo existing curb, gutter & asphalt at	20	20	03SEP04	30SEP04
1070	Install new curb and gutter at median	20	20	08OCT04	04NOV04
1090	Install top soil & sod to 3ft B,O,C	15	15	05NOV04	25NOV04
1100	Re open inside lanes	2	2	05NOV04	08NOV04
1110	Move barricades	2	2	09NOV04	10NOV04
1120	Close outside lanes	2	2	11NOV04	12NOV04
1130	Demo curb, gutter & asphalt	15	15	15NOV04	03DEC04
1140	Install storm inlets on north side	20	20	18NOV04	15DEC04
1150	Install new curb, gutter & sidewalks	30	30	29NOV04	07JAN05
1160	Install new asphalt in outside lanes	5	5	10JAN05	14JAN05
1250	Install top soil & sod to 3ft B,O,C	1	1	10JAN05	10JAN05
1170	Stripe outside lanes	3	3	24JAN05	26JAN05
1180	Open outside lanes	2	2	27JAN05	28JAN05
1190	Close inside lanes	2	2	31JAN05	01FEB05
1200	Install new asphalt at inside lanes	4	4	02FEB05	07FEB05
1210	Stripe inside lanes	3	3	15FEB05	17FEB05
1230	Remove all barricades	2	2	18FEB05	21FEB05
1220	Open Billy Mitchell	1	1	22FEB05	22FEB05
1240	Substantial completion	1	1	23FEB05	23FEB05

Site survey
Utility locates
Erosion control
Install storm boxes in median
Notify police and fire of lane closures
Barricade Billy Mitchell
Close inside lanes
Install storm drain laterals
Demo existing curb, gutter & asphalt at median
Install new curb and gutter at median
Install top soil & sod to 3ft B,O,C
Re open inside lanes
Move barricades
Close outside lanes
Demo curb, gutter & asphalt
Install storm inlets on north side
Install new curb, gutter & sidewalks
Install new asphalt in outside lanes
Install top soil & sod to 3ft B,O,C
Stripe outside lanes
Open outside lanes
Close inside lanes
Install new asphalt at inside lanes
Stripe inside lanes
Remove all barricades
Open Billy Mitchell
Substantial completion

Start date	02AUG04
Finish date	23FEB05
Data date	02AUG04
Run date	03AUG04
Page number	1A

Lyda/Swinerton Builders
Billy Mitchell Blvd

	Early bar
	Early start point
	Early finish point
	Progress bar
	Critical bar
	Secondary bar
	Start milestone point
	End milestone point

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SUMMARY OF ESTIMATED QUANTITIES					
ITEM#	DESCRIPTION	UNIT	QTY	Price	TOTAL
100	MOBILIZATION	L.S.	1	11.00%	\$55,495.55
100.1	INSURANCE & BOND	L.S.	1	3.00%	\$15,135.15
101	PREPARING RIGHT OF WAY	L.S.	1	4.00%	\$20,150.20
102	OBLITERATING ABANDONED STREET	S.Y.	4711	\$2.68	\$13,473.46
103.1	REMOVE CONCRETE CURB	L.F.	3387	\$1.07	\$3,624.09
103.2	REMOVE CONCRETE SIDEWALKS & DRIVEWAYS	S.F.	700	\$2.24	\$1,568.00
104	STREET EXCAVATION	C.Y.	437	\$11.28	\$4,929.36
107	EMBANKMENT	C.Y.	1938	\$8.39	\$18,259.82
110.5	DEVELOPMENT AND IMPLEMENTATION OF A SITE HEALTH AND SAFETY PLAN	L.S.	1	\$2,475.00	\$2,475.00
204.1	ONE COURSE SURFACE TREATMENT	S.Y.	32920	\$1.85	\$60,902.00
208	ASPHALT TREATED BASE (12" THICK)	S.Y.	834	\$24.00	\$20,016.00
308	STRUCTURAL EXCAVATION	C.Y.	1669	\$9.47	\$15,805.43
401.1	24" STORM DRAINAGE PIPE, R.C.P., LATERALS	L.F.	318	\$65.00	\$20,670.00
401.1	30" STORM DRAINAGE PIPE, R.C.P., LATERALS	L.F.	573	\$72.22	\$41,382.08
401.1	48" STORM DRAINAGE PIPE, R.C.P., LATERALS	L.F.	92	\$147.00	\$13,524.00
403	STORM SEWER MANHOLES AND JUNCTION BOXES, STAGE II CONSTRUCTION	V.F.	27.5	\$151.08	\$4,154.15
403.1	CURB INLET 5'	EA	5	\$3,850.00	\$19,250.00
403.11	CURB INLET 10'	EA	14	\$4,505.63	\$63,078.82
403.4	JUNCTION BOX 7'x7'x7'	EA	7	\$2,621.25	\$18,348.75
501	MACHINE LAID CURB	L.F.	5011	\$5.70	\$28,582.70
502.1	CONCRETE SIDEWALKS	S.Y.	2160	\$26.93	\$58,158.80
511.3	REPLACING WITH ASPHALT TREATED BASE & PAVEMENT (12" COMPACTED DEPTH)	S.Y.	595	\$33.39	\$19,887.05
515	TOPSOIL	C.Y.	571	\$13.26	\$7,571.46
518.1	BERMUDA SODDING	S.Y.	5139	\$3.59	\$18,449.01
530.9	BARRICADES, SIGNS & TRAFFIC HANDLING 3%	PER MONTH	6	\$1,271.63	\$7,629.78
531.XX	R8-1R ONE WAY	EACH	3	\$178.13	\$534.39
536	4 INCH (102mm) WIDE WHITE LINE	L.F.	6638	\$2.20	\$14,603.60
536	24 INCH (610mm) WIDE WHITE LINE	L.F.	301	\$13.25	\$3,988.25
536	RIGHT WHITE ARROW	EACH	8	\$118.41	\$947.28
536.1	WORD "ONLY"	EACH	8	\$207.32	\$1,243.92
537.15	RAISED PAVEMENT MARKINGS (REFL) TY II - C - R	EACH	114	\$2.31	\$263.34
541	CURB INLET GRAVEL FILTERS	L.F.	343	\$2.50	\$857.50
542	TEMPORARY SEDIMENT CONTROL FENCE (SILT FENCE)	L.F.	2000	\$8.17	\$16,340.00
543	CONSTRUCTION EXIT (TYPE II)	L.F.	30	\$7.50	\$225.00
550	TRENCH EXCAVATION SAFETY PROTECTION	L.F.	1290	\$0.94	\$1,212.60
814	6" DUCTILE IRON PIPE	L.F.	75	\$18.06	\$1,354.50
834	FIRE HYDRANT	EA	1	\$2,281.47	\$2,281.47
836	PIPE FITTINGS, ALL SIZES AND TYPES	TON	0.5	\$1,430.42	\$715.21
XXX	WORK ZONE PAVEMENT MARKINGS (TEMPORARY TABS)	EA	254	\$0.94	\$248.18
					\$595,315.85