

CITY OF SAN ANTONIO
OFFICE OF THE CITY CLERK
 Interdepartmental Correspondence Sheet

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AGENDA ITEM NO.

TO: Mayor and Members of the City Council

FROM: Leticia M. Vacek, City Clerk *LV*

COPIES : Terry M. Brechtel, City Manager; Erik Walsh, Assistant to the City Manager;
 Management Team; Department Heads; File

SUBJECT: Ordinance rescheduling City Council Meetings

DATE: September 23, 2004

SUMMARY AND RECOMMENDATION

This ordinance will formally reschedule certain meetings of the City Council to the next available date due to special events and City holidays as noted below. Staff recommends approval of the following Council Meetings to be rescheduled as follows:

<u>SCHEDULED MEETING</u>	<u>PURPOSE</u>	<u>SCHEDULED TO</u>
October 28, 2004	TML Conference	November 4, 2004
November 11, 2004	Veteran's Day Holiday	November 18, 2004
November 25, 2004	Thanksgiving Holiday	December 9, 2004
December 2, 2004	NLC Conference	December 9, 2004
December 23, 2004	Christmas Holiday	January 6, 2005
December 30, 2004	New Year's Holiday	January 6, 2005

This Ordinance will also reschedule all City Council Subcommittees for the respective weeks.

POLICY ANALYSIS

This change to the Council Meeting schedule takes into account previous policy regarding deviation from the Regular Thursday schedule. If the City Council deems it necessary, a Special Meeting may be called.

FINANCIAL ANALYSIS

There are no costs associated with the rescheduling of City Council Meetings.

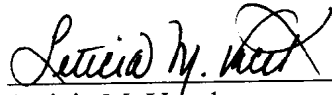
MAYOR AND CITY COUNCIL

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COORDINATION

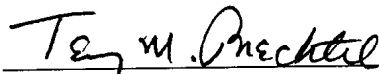
This ordinance has been coordinated with the City Manager's Office and the City Attorney's Office.



Leticia M. Vacek
City Clerk



Erik Walsh, Assistant to the City Manager



Terry M. Brechtel, City Manager