

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PURCHASING & GENERAL SERVICES DEPARTMENT**

Revised

CONSENT AGENDA

ITEM NO. 9
revised

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

THROUGH: Terry M. Brechtel, City Manager

COPIES: Erik J. Walsh, Assistant to the City Manager;
Kevin Doliolle, Director of Aviation;
File

SUBJECT: Wireless and Communication System Infrastructure at the San Antonio International Airport

DATE: September 9, 2004

SUMMARY & RECOMMENDATION:

This ordinance authorizes the Purchasing & General Services Department to accept a proposal submitted by PC Specialists dba Technology Integration Group (TIG), an MBE company, to provide the City of San Antonio Aviation Department with wireless and communication system infrastructure at the San Antonio International Airport for a contract price of \$282,466.00. This ordinance also establishes a budget of \$350,000 in the Airport Capital Improvement and Contingency fund to facilitate the development of Information Technology (IT) infrastructure and system improvements at the San Antonio International and Stinson Municipal Airports. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION:

In March 2001, a wireless data services study was conducted. This survey concluded the need existed for wireless service at the San Antonio International Airport. Also, as a result of passenger surveys the traveling public indicated a strong interest in Internet and wireless systems. In December 2002, a wireless pre-site survey was conducted for an infrastructure assessment. This survey established the number and the location of the required "access points" to provide the desired coverage. To assist in the acquisition process of the infrastructure for the network, a wireless system consultant was retained in July 2003.

A high technology request for sealed proposals was issued in response to creating a high capacity (audio, video, and digital), high-speed communications network for the San Antonio International Airport and Stinson Municipal Airport. The Aviation Department in conjunction with the Information Technology Services Department (ITSD) built a network, which could be upgraded to support a high-speed network. The new network will respond to the request from the public and Airport tenants including the Transportation Security Agency for wireless capability. The network will also enhance communications within the City structure and support future IT applications. The consultant assisted City staff with the development of the request for proposal and the evaluation of the proposals.

A six member evaluation committee (Attachment A) was formed to evaluate the qualifying proposals. A matrix illustrating the results of the evaluation process are attached (Attachment B). The intent of the optional demonstration in the RFP was to allow for the review of alternative proposals to the technical specifications. Since no alternatives were proposed, no demonstrations were requested from any of the proposers. Therefore, the 20 points for the demonstration category were divided between the experience of firm, functionality/technical and price categories. The maximum points awarded for experience of firm was 20 points. Functionality/technical received a maximum of 33 points. 27 maximum points could be awarded for price. 20 maximum points were awarded based on the firm's compliance with SBEDA requirements. The total maximum points possible were 100.

The proposal submitted by IBM Corporation was determined to be the best, qualified proposal, however, after several months of failing to negotiate the indemnification terms for the contract with IBM Corporation, IBM was non responsive due to non-compliance with the RFP specifications. Contract negotiations began with the next best, qualified proposal submitted by PC Specialists, Inc. dba Technologies Integration Group (TIG), an MBE company. During negotiations with PC Specialists, Inc. dba Technologies Integration Group (TIG), the manufacturer provided a price reduction of \$8455.00 for the proposed hardware.

The work will be completed within 45 calendar days. Upon approval of the proposed contract, City staff will pursue the process of awarding a service provider contract to manage the wireless system for the public side, allowing travelers access to their email, internet and any applications their company may have in place. This item will be presented for City Council consideration later this year.

POLICY ANALYSIS:

The proposed ordinance is consistent with the current policy of expanding the City's communications and IT capabilities to allow standard desktop programs to run on a wireless PC, pocket PC or laptop as well as providing first-class wireless services to the traveling public.

FINANCIAL IMPACT:

This ordinance appropriates \$350,000.00 in the Airport Capital Improvement and Contingency Fund to facilitate the development of Information Technology (IT) infrastructure and system improvements at the San Antonio International and Stinson Municipal Airports and authorizes a contract for \$282,466.00. All expenditures will be in accordance with the FY03-04 Budget approved by City Council. The budget for this project is attached.

COORDINATION:

This ordinance has been coordinated with the Aviation Department, City Attorney's Office, Finance Department, Purchasing & General Services Department, Information & Technology Services Department and Asset Management Department.

SUPPLEMENTAL INFORMATION:

The Discretionary Disclosure form submitted by PC Specialists Inc. dba Technologies Integration Group (TIG), an MBE company, is attached.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, the San Antonio Observer and the San Antonio Express News. This office also advertises bids on the local Public Access Channel, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services

Approved:



Erik J. Walsh, Assistant to the City Manager
City Manager's Office

RFP #03-083

**Wireless and Communication System Infrastructure San Antonio International
Airport**

Evaluation Committee

Department	Title
Aviation	Assistant Aviation Director
Aviation	Department Systems Manager
Community Initiatives	Department Systems Manager
Information Technology Services	Assistant IT Manager
Economic Development	Economic Development Specialist
Consulting Firm	Senior Consulting Engineer

City of San Antonio
Discretionary Contracts Disclosure*

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.*

** This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

None

(2) the identity of any **business entity**¹ that would be a party to the discretionary contract:

None

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

None

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

None

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

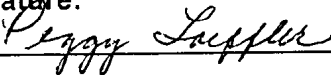
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
None	0.00	N/A

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: Vice President	Date: June 28, 2004

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio Bid Tabulation

Opened: September 15, 2003		PC Specialists, Inc. dba Technology Integration Group (TIG)	IBM Corporation	SBC Communications, Inc.	E-Rev Technologies, LC	Communication Technologies, Inc.	Global Data Systems
For: BAFO Wireless and Communication System Infrastructure		5800 Granite Parkway, Ste. 280	400 West 15th Street, Ste. 1200	4119 Broadway, Ste. 460	101 W. McDermont, Ste. 118	14151 Newbrook Drive, Ste 400	9430 Research Blvd., Ste. 140
03-083	AW/arw	Plano, TX 75024	Austin, TX 78701	San Antonio, TX 78209	Allen, TX 75013	Chantilly, VA 20151	Austin, TX 78739
Description							
BAFO Wireless and Communication System Infrastructure			N A S		N A S		
Project Total		\$282,466.00	\$293,119.00	\$455,853.00	\$572,860.64	\$574,973.00	\$718,688.06
Terms		N30	Net 30	Net 30	Net 30	Net 30	Net 30

IBM deemed NAS due to non-compliance of indemnification requirement as specified in the RFP
E-Rev deemed NAS due to non-compliance of Good Faith Effort requirement as specified in the RFP

BUDGET
FUND NO. 51-013, PROJECT NO. 013204
IT Infrastructure and System Improvements

<u>INDEX NUMBER</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
	<u>REVENUES</u>	
035543	FUND 51-013	\$350,000.00
	TOTALS	<u>\$350,000.00</u>
	<u>EXPENDITURES</u>	
494732	UNALLOCATED EXPENDITURES	\$43,407.00
494955	CONSTRUCTION	\$241,266.00
495200	CONSTRUCTION CONTINGENCY	\$24,127.00
495515	ADMINISTRATIVE EXPENSES	<u>\$41,200.00</u>
	TOTALS	<u>\$350,000.00</u>

ACTIVITY NO. 33-01-01

RFP #03-083**Wireless and Communication System Infrastructure San Antonio International Airport****Evaluation Matrix**

		20 Points	33 Points	27 Points	20 Points			100 Points	
No.	Vendor Candidates	Experience of Firm	Functionality/Technical	Price	Local Business Enterprise	HUE	SBEDA Policy	TOTAL	RANKING
1	IBM Corporation	18.51	31.09	26.80	6	0	0	82.40	1
2	PC Specialists dba Technology Integration Group (TIG)	15.71	29.17	27.00	0	1	3	75.88	2
3	Communication Technologies, Inc.	14.99	28.33	13.66	6	5	2	69.98	3
4	SBC Communications	15.95	22.65	17.23	6	0	0	61.83	4
5	Global Data Systems	12.00	14.34	10.94	0	1	0	38.28	5