

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PARKS AND RECREATION DEPARTMENT**

CONSENT AGENDA

ITEM NO. 7

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

THROUGH: J. Rolando Bono, Interim City Manager

COPIES: Christopher J. Brady; Management and Budget; Legal; File

SUBJECT: Basketball Court Improvements Package Project

DATE: October 7, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the proposal and amends a current consultant agreement with Durand-Hollis, Rupe Architects, Inc., a DBE/SBE/MBE firm, to provide architect services associated with the Basketball Court Improvements Package Project in City Council Districts 1, 4 and 6; authorizes the execution of an amendment to the professional services contract in an amount not to exceed \$11,303.60; authorizes \$1,130.00 for contingency expenses, \$500.00 for bid advertising/printing and \$19,600.00 for mandatory project fees. The amount of \$13,100.00 will be appropriated from 2003-2007 Park Bond Funds and the amount of \$19,433.60 will be appropriated from Community Development Block Grant Funds, for total additional project funding of \$32,533.60.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The 30th Year CDBG program approved funding to build a shade cover over an existing basketball court at Cuellar Park, located at 5626 San Fernando in City Council District 6. Durand-Hollis, Rupe Architects, Inc. has submitted a proposal to provide professional design services for the project and these services will be combined with a current professional services agreement with this firm that was approved on June 3, 2004 (Ordinance No. 99291) for work associated with the Basketball Court Improvements Package Project in City Council Districts 1, 4 and 6.

The existing project provides for the installation of basketball court improvements in four parks that were combined to accomplish an economy of scale, which are Rainbow Hills Park (528 Rasa) in City Council District 4, Heritage Duck Pond Park (900 Ellison Drive) in City Council District 4, Los Angeles Heights Park (1700 W. Hermosa) in City Council District 1 and Acme Park (534 S. Acme Road) in City Council District 6. The scope of work includes basketball court covers on existing basketball courts at Rainbow Hills Park and Acme Park and new covered basketball courts at Los Angeles Heights Park and Heritage Duck Pond Park. Associated amenities will include ADA modifications, lighting, benches and goals. The ordinance also will allocate additional funds for mandatory project fees required for the project. These consist of geotechnical studies, surveying and stormwater engineering studies for each site.

The proposal from Durand-Hollis, Rupe Architects, Inc. includes a production schedule which calls for the additional improvements at Cuellar to be completed at the same time as the previous project schedule. The architect design will be finished in October 2004. Construction is anticipated to occur from February 2005 until August 2005.

POLICY ANALYSIS

This project is in accordance with the 2003 Bond Program approved in November 2003 and with the Community Development Block Grant Program. The consultant was selected through the City's RFQ consultant selection process.

FISCAL IMPACT

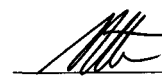
The amount of \$13,100.00 will be appropriated from 2003-2007 Park Bond Funds and the amount of \$19,433.60 will be appropriated from Community Development Block Grant Funds, for total additional project funding of \$32,533.60. The amount of \$11,303.60 is for architect fees, \$1,130.00 is for consultant contingency, \$500.00 is for bid advertising/printing and \$19,600.00 is for mandatory project fees. With this amendment, the total consultant contract is \$58,680.60 and the approved project budget is \$94,660.60.

COORDINATION

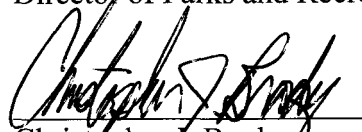
This item has been coordinated with the Finance Department, the Office of Management and Budget and the Housing and Community Development Department.

SUPPLEMENTARY COMMENTS

A Discretionary Contract Disclosure Form from Durand-Hollis, Rupe Architects, Inc. is attached.




Malcolm Matthews,
Director of Parks and Recreation



Christopher J. Brady,
Assistant City Manager

Approved:



J. Rolando Bono,
Interim City Manager

City of San Antonio

Discretionary Contracts Disclosure*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2
Attach additional sheets if space provided is not sufficient.
State "Not Applicable" for questions that do not apply.

* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract.

(2) the identity of any business entity that would be a party to the discretionary contract.
DURAND HOLLIS RUPE, INC
and the name of

(A) any individual or business entity that would be a subcontractor on the discretionary contract.

BAIN MEDINA BAIN
MURRAY & ASSOC.
ALPHA ENGINEERING

(B) any individual or business entity that is known to be a partner, or a parent or subsidiary business entity, of any individual or business entity who would be a party to the discretionary contract.

GABRIEL DURAND-HOLLIS, FAIA
ALICIA C. TREVINO, AIA
GREG T. SHUE, AIA

(3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

NONE

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

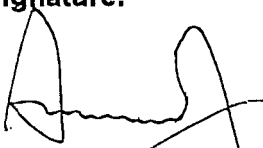
Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
NONE		

Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Signature: 	Title: PRINCIPAL Company: DURAND-HOLLIS RUPE, INC	Date: 9-16-2004

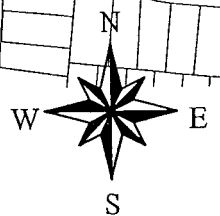
² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

Site Map

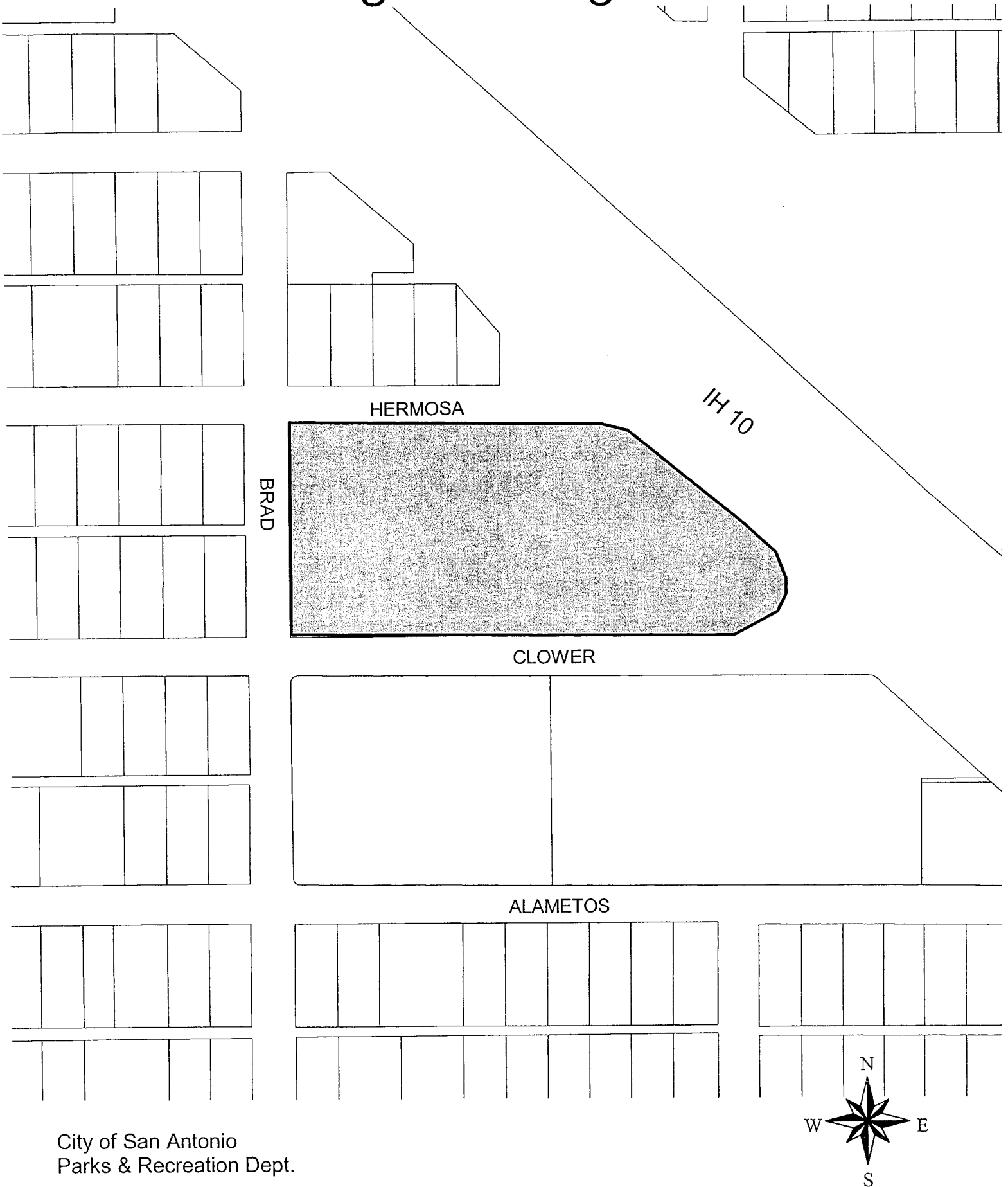
Basketball Court Improvements Package



Site Map Cuellar Park

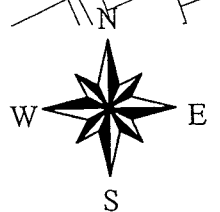
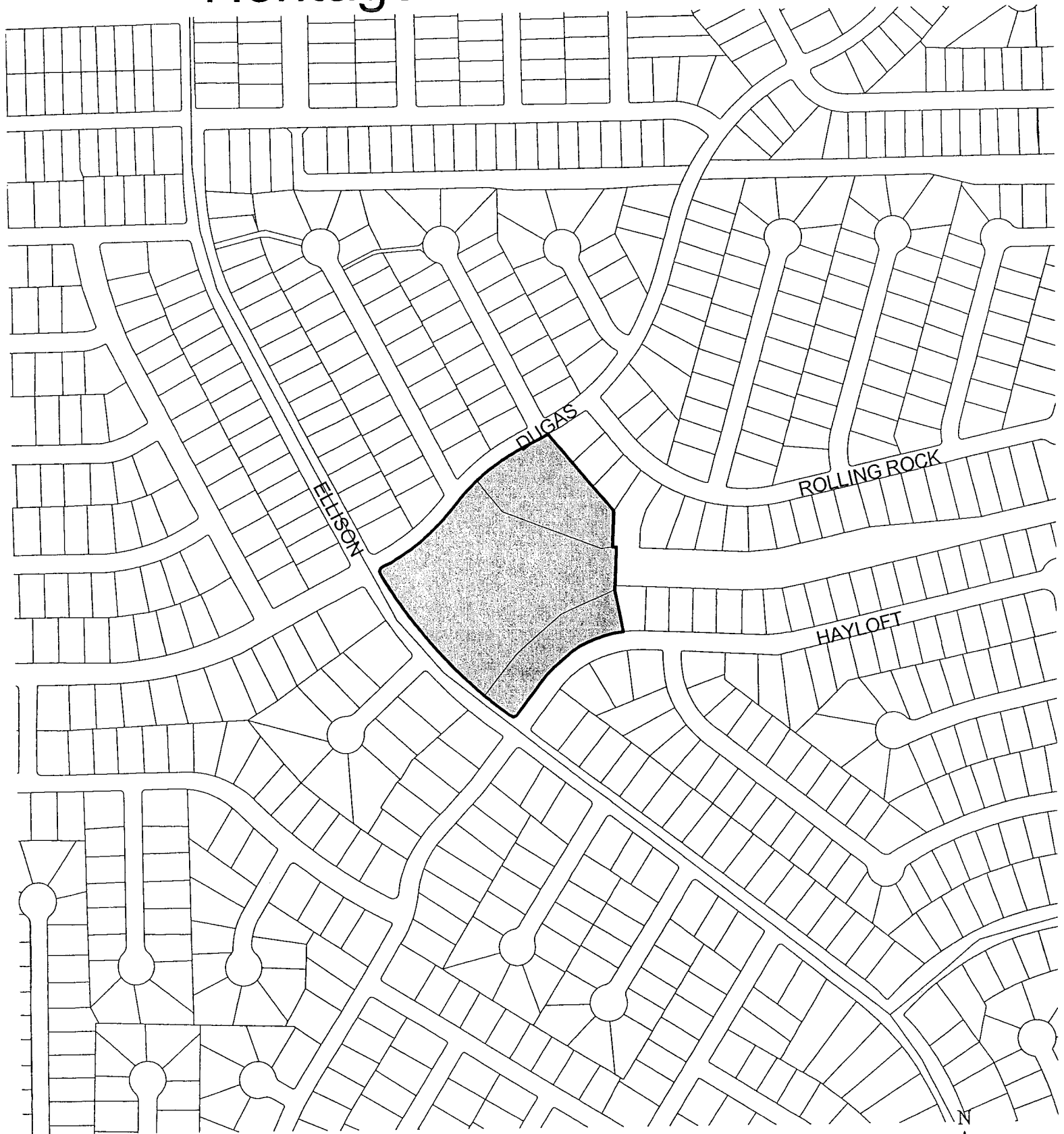


Site Map Los Angeles Heights Park

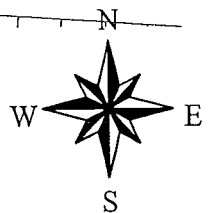


Site Map

Heritage Duck Pond Park



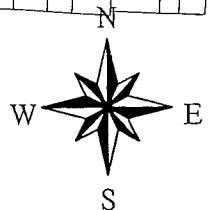
Site Map Rainbow Hills Park



Site Map Acme Park



City of San Antonio
Parks & Recreation Dept.





September 14, 2004

Mr. Scott Stover, ASLA
 Parks Projects Manager
 Parks and Recreation Department
 City of San Antonio
 P.O. Box 83966
 San Antonio, Texas 78283-3966

RE: Capital Improvements Projects - Basketball Court Improvements Package Project
 at Cuellar Community Center.

Dear Mr. Stover:

The following is our proposal for the additional location to receive a covering for an existing basketball court. Our proposal envisions that we use a similar design to the other four locations and all would be bid as one package.

Services:

Geotechnical Engineering	\$ 1,375.00	x	1.15	=	\$ 1,581.25
Structural Engineering	\$ 750.00	x	1.15	=	\$ 862.50
Civil - Surveying (Limited to Accessible Route)	\$ 2,139.00	x	1.15	=	\$ 2,459.85
Electrical Engineering (Limited to Lighting)	\$ 1,000.00	x	1.15	=	\$ 1,150.00
Architectural					
Design	\$ 1,500.00			=	\$ 1,500.00
Construction Documents	\$ 2,500.00			=	\$ 2,500.00
Bidding	\$ 250.00			=	\$ 250.00
Construction Administration	\$ 1,000.00			=	\$ 1,000.00

TOTAL	\$11,303.60
--------------	--------------------

Other Potential Fees/Costs:

Fees for advisory boards and commissions; plan check fees (should be waived); fire flow test; printing beyond standard city regulations; TDLR review.

We are not including any fees for environmental issues or taxes on professional services if they should be required in the future. These services would be an added charge.

We appreciate this opportunity to be of service.

Sincerely,


 Gabriel Durand-Hollis, FAIA
 Durand-Hollis Rupe Architects, Inc.

"The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas, Texas Board of Architectural Examiners, P.O. Box 12337 • Austin, TX 78711-2337, Telephone: (512) 305-9000 / Fax: (512) 305-8900"