

## TRAVEL AUTHORIZATION REQUEST

## Richard Perez

Wednesday, Oct. 20, 2004

**CITY CLERK**

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
OCT - 1 P 1:28  
City Council

## TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER:

COUNCILMAN ROGER O. FLORESPurpose and Justification of Travel:

To re-establish sister cities ties with Kumamoto City's new Mayor, Hon. Seishi Kohyama and groups responsible for on-going projects with San Antonio.

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Japan, Kumamoto, Kyoto, Nagoya and Tokoyo

Estimated date of departure from San Antonio:

Thursday, October 14, 2004

Estimated date of return to San Antonio:

Wednesday, October 20, 2004GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

EXCEPTIONS:

☒  
☐  
☐  
☐

Official Business only  
Dual purpose-Goodwill  
Dual purpose-Education  
Dual purpose-City Business

Financial Data:

Estimated cost of travel:

\$4,116.00

Travel Advance requested:

\$2691.00

Fund, Account &amp; Index Code to be charged:

010101/600080  
\_\_\_\_\_  
Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the \_\_\_\_ day of \_\_\_\_, 2004.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_

CITY CLERK

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

Enrique M. Barrera

**Destination or Itinerary:** (If more than one point, state, "in order listed" or "any order.")

Japan, Kumamoto, Kyoto, Nagoya and Tokyo – re-establish sister cities ties with Kumamoto City's New Mayor, Honorable Seishi Kohyama and groups responsible for on-going projects with San Antonio

**Estimated date of departure from San Antonio:** Thursday, Oct. 14, 2004

**Estimated date of return to San Antonio:** Wednesday, Oct. 20, 2004

**GRATUITOUS OR NON-CITY FUNDED TRIPS**

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

EXCEPTIONS:

☒  
☐  
☐  
☐

Official Business only  
Dual purpose-Goodwill  
Dual purpose-Education  
Dual purpose-City Business

**Financial Data:**

Estimated cost of travel:

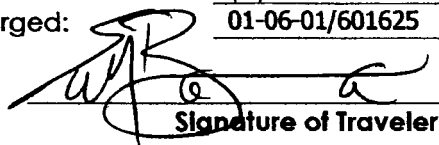
\$4,116.00

Travel Advance requested:

\$2,691.00

Fund, Account & Index Code to be charged:

01-06-01/601625

  
Signature of Traveler

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
2004 OCT -4 A 11:37

I hereby certify that the above request for travel authorization has been approved by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_

CITY CLERK