CITY OF SAN ANTONIO DEPARTMENT OF ASSET MANAGEMENT INTRADEPARTMENTAL CORRESPONDENCE SHEET

TO:

Mayor and City Council

FROM:

Rebecca Waldman, Director of Asset Management

THROUGH: J. Rolando Bono, Interim City Manager

COPIES:

Erik J. Walsh

DATE:

October 14, 2004

SUBJECT: Staff Briefing on Municipal Marketing Partnership Program Request for Proposal

Staff will present a briefing on the proposed Municipal Marketing Partnership Program Request for Proposals (RFP). The purpose of the RFP is to identify an individual or firm experienced in the development and implementation of a Municipal Marketing Partnership Program. This Program will identify opportunities and strategies that will generate additional revenue, goods, and services for the City over a specified period of time. Agreement term is proposed to be two (2) years with two (2) one-year renewal options.

Rebecca Waldman, Director

Department of Asset Management

Assistant to the City Manager

J. Rolando Bono Interim City Manager