

CONSENT AGENDA
ITEM NO. 11

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
SAN ANTONIO METROPOLITAN HEALTH DISTRICT**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

THROUGH: J. Rolando Bono, Interim City Manager

COPIES: Frances A. Gonzalez, Assistant City Manager; City Attorney's Office; Office of Management and Budget; Finance Department; Project; File

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE SEXUALLY TRANSMITTED DISEASE (STD) STAFF SUPPORT PROGRAM

DATE: October 14, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept and execute a contract change totaling \$43,501.00 from the Texas Department of Health (TDH) to augment support for the ongoing Sexually Transmitted Disease (STD) Staff Support Program in the San Antonio Metropolitan Health District (SAMHD) for the period January 1, 2004 through December 31, 2004. This ordinance will also revise the program budget.

Staff recommends approval.

BACKGROUND INFORMATION

TDH provides annual assistance to the City to support core public health activities provided by the SAMHD. TDH has issued Contract Change Notice No. 11, Attachment 03A, to the TDH contract previously accepted through an ordinance passed and approved on December 4, 2003. This change notice augments support for the STD Staff Support Program in the SAMHD. The STD Staff Support Program consists of personnel in the STD Clinic who conduct counseling to control and prevent the spread of sexually transmitted diseases, including HIV/AIDS and viral hepatitis. Annually the STD Clinic provides services to over 15,000 STD patients. Additional programs in the SAMHD provide services to over 500 HIV/AIDS patients.

This change notice will increase funding to provide for the staff to attend TDH required training, allow for the purchase of supplies for client education, and reimburse funds spent to remodel the clinic to comply with TDH required standards. There is no change to the personnel complement.

POLICY ANALYSIS

Acceptance of this grant from TDH will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FISCAL IMPACT

This TDH contract change provides \$43,501.00 to augment funding for the ongoing STD Staff Support Program in the SAMHD. Acceptance of this contract change will place no demand on the City General Fund.

COORDINATION

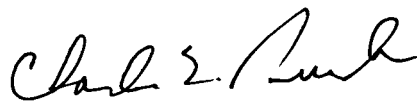
The City Attorney's Office and the Human Resources Department, Risk Management Division, have reviewed the contract with TDH. The Finance Department has approved the proposed program budget.

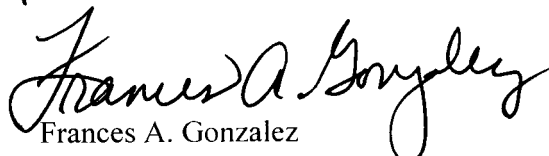
SUPPLEMENTARY COMMENTS

Provisions of the Ethics Ordinance do not apply.

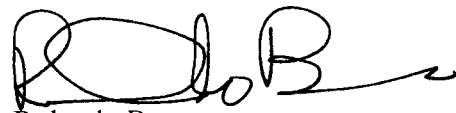
Attachments:

- Attachment I: Public Health State Support Project 2004/2005 - Federal Budget and Personnel Complement
- Attachment II: TDH 7460020708 2005 Contract Change Notice No. 11, Attachment No. 03A


✓ Fernando A. Guerra, MD, MPH
Director of Health


Frances A. Gonzalez
Assistant City Manager

APPROVED:


J. Rolando Bono
Interim City Manager

ATTACHMENT I
Public Health State Support Project 2004/2005 - Federal
Fund No. 26-016066
TDH Contract No. 7460020708 2005

INDEX	<u>ESTIMATED REVENUES</u>	OBJECT CODE	ORIGINAL BUDGET	ADD (DEDUCT)	REVISED BUDGET
083709	Attachment #03	00-004	215,116	43,501	258,617
	Total Estimated Revenues		\$ 215,116	43,501	258,617

APPROPRIATIONS

STD Staff Support Program
Activity 36-07-29 01/01/2004 to 12/31/2004

797886	Regular Salaries & Wages	01-010	147,959	0	147,959
798025	Language Skill Pay	01-019	3,000	0	3,000
798165	Social Security	01-030	11,319	0	11,319
798306	TMRS	01-040	16,897	0	16,897
798454	Group Health Insurance	01-050	24,540	0	24,540
798603	Life Insurance	01-051	266	0	266
798744	Workers' Disability Comp.	01-060	1,500	0	1,500
798884	Personal Leave Buy Back Pay	01-072	3,226	0	3,226
799023	Rental of Pagers	02-112	0	0	0
799163	Mail and Parcel Post Service	02-113	250	0	250
799304	Travel-Official	02-124	2,278	13,129	15,407
799445	Car Expense Allowance	02-130	2,009	0	2,009
799585	Fees to Professional Contractors	02-160	0	0	0
799734	Temporary Services	02-161	1,872	0	1,872
799874	Advertising & Publication	02-175	0	0	0
800094	Office Supplies	03-210	0	250	250
800235	Chemicals, Medical & Drugs	03-228	0	0	0
	Maint & Repairs-Bldg & Improve	03-240	0	30,122	30,122
800375	Binding, Printing, & Reproduction	02-181	0	0	0
800599	Indirect Cost	04-280	0	0	0
800870	Liability Insurance	04-260	0	0	0
801183	Computer Equipment	05-360	0	0	0
801324	Machinery & Equipment - Other	05-373	0	0	0
	Total 36-07-29:		\$ 215,116	43,501	258,617
	Total Appropriations		\$ 215,116	43,501	258,617

Fund Only Index # 000566

PERSONNEL COMPLEMENT:

Activity 36-07-29

	PREVIOUS POSITIONS	ADD (DEDUCT)	CURRENT POSITIONS
0282 Health Program Specialist	4	0	4
0282 Health Program Specialist (.5 FTE)	1	0	1
0918 Program Manager	1	0	1
Total:	6	0	6



TEXAS DEPARTMENT OF HEALTH
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

ATTACHMENT II

STATE OF TEXAS

TDH Document No. 7460020708 2005

COUNTY OF TRAVIS

Contract Change Notice No. 11

The Texas Department of Health, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION:

ATT NO. 03A : STD - HIV

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

By: _____
(Signature of person authorized to sign)

(Name and Title)

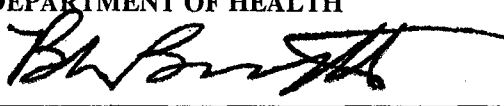
Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different from person authorized to sign contract)

RECEIVING AGENCY :

TEXAS DEPARTMENT OF HEALTH

By: 
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division
(Name and Title)

Date: 7/29/04

SC PCSD - Rev. 6/04

DETAILS OF ATTACHMENTS

Att/ Amd No.	TDH Program ID/ TDH Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (TDH Share)
		Begin	End	Source of Funds*	Amount		
01	TB/PC 0000001629	01/01/04	12/31/04	93.116	356,700.00	0.00	356,700.00
02	HIV/PREV 0000001706	01/01/04	12/31/04	93.940	232,350.00	0.00	232,350.00
03A	STD/HIV 0000001818	01/01/04	12/31/04	93.977	258,617.00	0.00	258,617.00
04A	IMM/LOCALS 0000001769	01/01/04	12/31/04	State	286,541.00	0.00	286,541.00
05A	HIV/SURV 0000002157	04/01/04	12/31/04	93.944	86,303.00	0.00	86,303.00
06	EPI/LEAD 0000002255	07/01/04	06/30/05	93.262	45,000.00	0.00	45,000.00
07	DIAB/CDSP 0000002262	07/01/04	03/29/05	93.988	90,000.00	0.00	90,000.00
08	TB/PC C038632000	09/01/04	08/31/05		199,444.00	0.00	199,444.00
09	STD/HIV C038634000	09/01/04	08/31/05		77,046.00	0.00	77,046.00
TDH Document No.7460020708 2005 Change No. 11					Totals	\$ 0.00	\$1,632,001.00
					\$1,632,001.00	\$ 0.00	\$1,632,001.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.

TEXAS DEPARTMENT OF HEALTH

RECEIVING AGENCY PROGRAM: BUREAU OF HIV AND STD PREVENTION

PERFORMING AGENCY: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

CONTRACT TERM: 01/01/2004 THRU: 12/31/2004

BUDGET PERIOD: 01/01/2004 THRU 12/31/2004

TDH DOC. NO. 7460020708 200503A CHG. 11

REVISED CONTRACT BUDGET

FINANCIAL ASSISTANCE			
OBJECT CLASS CATEGORIES	CURRENT APPROVED BUDGET (A)	CHANGE REQUESTED (B)	NEW OR REVISED BUDGET (C)
Personnel	\$154,769.00	\$0.00	\$154,769.00
Fringe Benefits	57,210.00	0.00	57,210.00
Travel	3,037.00	13,129.00	16,166.00
Equipment	0.00	0.00	0.00
Supplies	0.00	250.00	250.00
Contractual	0.00	0.00	0.00
Other	100.00	30,122.00	30,222.00
Total Direct Charges	\$215,116.00	\$43,501.00	\$258,617.00
Indirect Charges	0.00	0.00	0.00
TOTAL	\$215,116.00	\$43,501.00	\$258,617.00
PERFORMING AGENCY SHARE:			
Program Income	0.00	0.00	0.00
Other Match	0.00	0.00	0.00
RECEIVING AGENCY SHARE	\$215,116.00	\$43,501.00	\$258,617.00
PERFORMING AGENCY SHARE	\$0.00	\$0.00	\$0.00
<div> <div>Detail on Indirect Cost</div> <div>Rate Type:</div> </div>			
Rate	0.00	Base	\$0.00
		Total	\$0.00
Budget Justification: Increase in funding due to one-time carry forward funds to provide for new DIS staff to attend required training, fund integration and co-location of STD/HIV surveillance staff, and purchase of supplies for client education.			

Form No. GC-9

Financial status reports are due the 30th of April, 30th of July, 30th of October, and the 30th of March.