

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY MANAGER**  
Interdepartmental Correspondence Sheet

CONSENT AGENDA  
ITEM NO. 16

TO: Mayor and City Council

FROM: Roland A. Lozano, Assistant to the City Manager

COPIES: Capt. Tom Polonis – Traffic Section Commander; William Jenkins, Traffic Administration Officer; Thomas Wendorf, Director, Public Works

SUBJECT: 1<sup>st</sup> Annual Our Lady of the Lake University (OLLU) 5K Run  
Saturday, October 30, 2004 6:00 am – 9:30 am (PP #2004-50)

DATE: October 14, 2004

**SUMMARY AND RECOMMENDATIONS:**

This ordinance will approve the parade permit and authorize the temporary closure of certain streets in connection with the 1<sup>st</sup> Annual OLLU 5K Run being held on Saturday, October 30, 2004. The run/walk will assemble at S. Josephine Tobin at Goodrich Ave. (near Woodlawn Lake) and disband at Our Lady Of the Lake University. The route is attached.

Staff recommends approval of this ordinance.

**POLICY ANALYSIS:**

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

**COORDINATION:**

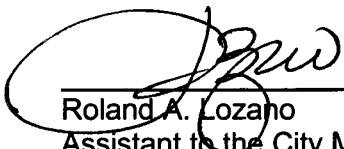
This event has been coordinated with the City Manager's Office, the Traffic Section of the Police Department, and the Traffic Division of the Public Works Department. All of the involved city departments concur with the staff recommendation to approve this request.


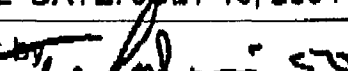
**FINANCIAL IMPACT:**

All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Patricia S. Castillo. The City will receive revenues of \$25.00 from this event and will incur no additional costs.

**SUPPLEMENTAL COMMENTS:**

The requirements of the Ethics Ordinance are not applicable.

  
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Roland A. Lozano  
Assistant to the City Manager

<b>APPLICATION FOR RUN/WALK PERMIT</b>		<b>San Antonio Police Department</b>		<b>PERMIT NUMBER: 2004-50</b>	
Time and Date Filed: 8:00 AM JULY 16, 2004		Day of Week Filed: FRIDAY		Parade Date: OCT. 30, 2004	
Day of Week: SATURDAY		Assembly Time: 6:00 AM		Start Time: 7:30 AM	
Disbanding Time: 9:30 AM		Assembly Area (Boundary) S. JOSEPHINE TOBIN AT GOODRICH AVE (NEAR WOODLAWN LAKE)			
Route Details: SEE ATTACHED ROUTE					
Disbanding Area: OUR LADY OF THE LAKE UNIVERSITY					
Name of Individual Applicant: PATRICA S. CASTILLO		Address: 1443 SOUTH ST. MARY'S SAN ANTONIO, TEXAS		Zip Code: 78210	
Phone Number: 533-2729		Sponsoring Organization: PATRICIA S. CASTILLO		Address: 1433 SOUTH ST. MARY'S SAN ANTONIO, TEXAS	
Zip Code: 78210		Phone Number: 533-2729		Name of Event: 1ST ANNUAL OLLU 5K RUN	
Purpose and/or Theme of Parade:					
Type and Approximate Number of Persons, Vehicles and Animals Participating: 500 RUNNERS					
Length of Parade (Miles): 5K		Portion of Street Parade will Occupy:			
Remarks: CONTACT PERSON: DEPUTY SHERIFF ROY. WILL PROVIDE TRAFFIC ASSISTANCE. APPLICANT WILL PROVIDE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).					
I have read, fully understand, and agree to comply with the provisions of this permit and Article 13 Section 19-450 through 19-457 of the City Code of the City of San Antonio which regulates runs, walks, and other similar uses of public places. <u>Failure to comply with all provisions provided for herein VOIDS this permit.</u>					
 Signature of Applicant				7-16-04 Date:	
Positive identification is required. A Social Security Card is <b>NOT</b> Considered Positive identification. This individual Applicant has identified himself/herself to me in the following manner:					
TYPE OF IDENTIFICATION (Driver's License, etc.)					
03434216 Texas Driver's License No		Other Identification Type and No		08-31-58 Applicant D.O.B.	
BARRICADES REQUIRED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		APPLICATION: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED			
APPROVED BY: LT. O'DELL		APPROVAL DATE: JULY 16, 2004			
S/Chief of Police: 					

**SAN ANTONIO POLICE DEPARTMENT  
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

**TO:** Mr. Roland Lozano , Assistant City Manager  
**FROM:** Officer William Jenkins, Traffic and Emergency Operation Section  
**COPIES:** Captain Polonis, Lieutenant Florance, Mr. Tom Wendorf, File  
**RE:** Ordinance Request for Parade Permit 2004-50

**Date: 07/16/04**

On this date, PATRICA S. CASTILLO, made an application for the 2ND ANNUAL OLLU 5K RUN to be held on OCTOBER 30, 2004. This application will need City Council approval.

I have attached a copy of the parade permit to assist you with the street closure ordinance.

If additional information is needed, please feel free to contact me at 207-2257.

Thank You

  
William Jenkins, Officer  
Traffic and Emergency Operations Section  
San Antonio Police Department

**APPLICATION FOR  
PARADE PERMIT**

**San Antonio Police  
Department**

**PERMIT NUMBER:  
2004-50**

**ROUTE FOR PARADE/RUN**

RUNNERS WILL RUN AROUND WOODLAWN LAKE TRAIL ONCE TO NEFF AVE  
RIGHT ON NEFF AVE TO CINCINNATI  
RIGHT ON CINCINNATI TO 24<sup>TH</sup> ST  
LEFT ON 24<sup>TH</sup> ST TO OUR LADY OF THE LAKE UNIVERSITY