

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
POLICE DEPARTMENT**

CONSENT AGENDA
ITEM NO. 21

TO: Mayor and City Council

FROM: Albert A. Ortiz, Chief of Police

THROUGH: J. Rolando Bono, Interim City Manager

COPIES: Christopher J. Brady, Assistant City Manager; File

SUBJECT: Ordinance authorizing the City Manager to accept a \$80,000 grant from the Office of the Governor, Criminal Justice Division (CJD) for the Crisis Assistance Team Administration

DATE: October 21, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager or his designee to accept a \$80,000 grant from the Office of the Governor, Criminal Justice Division (CJD). The grant will fund the ninth year of the administrative and coordination efforts of the Crisis Assistance Team Administration (CATA) of the Victims Advocacy Section. This project will require an In-Kind Match of \$19,260 and a General Fund cash match of \$7,407.

Staff recommends approval.

BACKGROUND INFORMATION

The purpose of the grant project is to provide administrative and operational support to the Police Departments Crisis Assistant Teams. The Crisis Assistance Team Administration will oversee the coordination of crisis intervention volunteers. This program is designed primarily as a collaborative effort in the community to address the issues of violence against women. Services to be provided will include crisis intervention services to battered women and their children by a trained corps of community volunteers. Two civilian positions, a Program Coordinator and an Assistant Program Coordinator will be continued and paid from grant funds. Funding is consistent with prior years.

CJD requires specific naming of the "Authorized Grant Official", specific delineation of the type and amount of match being provided and specific language to be included in the "resolution" (ordinance) authorizing the application of the grant application.

POLICY ANALYSIS

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The program will enhance the City's efforts in dealing with domestic violence and victims of domestic violence.

FISCAL IMPACT

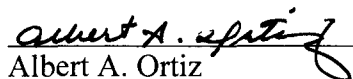
The Office of the Governor, Criminal Justice Division, will provide Grant funds for a total of \$80,000. Volunteer hours provided would be considered an In-Kind Match of \$19,260 and the City will contribute a \$7,407 cash match. The cash matching funds were included in the Police Department's target budget.

COORDINATION

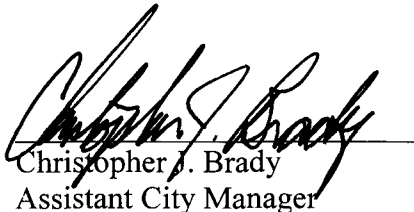
This ordinance request has been coordinated with Finance, City Attorney's Office and the Office of Management & Budget.

SUPPLEMENTAL COMMENTS

The Discretionary Contracts Disclosure Form is not required.

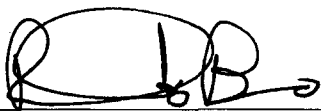


Albert A. Ortiz
Chief of Police



Christopher J. Brady
Assistant City Manager

Approved:



J. Rolando Bono
Interim City Manager

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

CRISIS ASSISTANCE TEAM ADMINISTRATION

BUDGET

September 1, 2004 - August 31, 2005

Fund: 26

Project: 26-

Activity: 17-10-49

Fund Only Index No.

REVENUES Obj. Code	Index Code	Description	
00-004		Office of the Governor Criminal Justice Division	\$ 80,000
		Cash Match - City of San Antonio	
00-009		Police Department	\$ 7,407
00-010		In Kind Match - Volunteer Services	\$ 19,260
		Total Revenues	<u>\$ 106,667</u>

EXPENDITURES Obj. Code	Index Code	Description	
01-010		Salaries	\$ 62,802
01-030		Social Security	\$ 4,804
01-040		TMRS	\$ 7,304
01-050		Flexible Benefits	\$ 10,896
01-051		Life Insurance	\$ 101
01-072		Personal Leave Buy Back Pay	\$ 1,500
		Total Personal Services	<u>\$ 87,407</u>
81-510	805317	In Kind Match - Volunteer Services	\$ 19,260
		In Kind Match - Volunteer Services	<u>\$ 19,260</u>
		Total Project Expenditures	<u>\$ 106,667</u>

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

CRISIS ASSISTANCE TEAM ADMINISTRATION
(CATA)

PERSONNEL COMPLEMENT
September 1, 2004 - AUGUST 31, 2005

Funded Positions

Activity Number	Job class	Job Title	Number of Positions
17-10-49	0915	Program Coordinator	1
	0916	Assistant Program Coordinator	1