

**CITY OF SAN ANTONIO
DEPARTMENT OF ASSET MANAGEMENT
CITY COUNCIL AGENDA MEMORANDUM**

**CONSENT AGENDA
ITEM NO. 23**

TO: Mayor and City Council

FROM: Rebecca Waldman, Director, Department of Asset Management

DATE: December 09, 2004

SUBJECT: S.P. No. 1147 - Request for a License Agreement to use a 16' x 300' (0.1089 acre) portion of City-owned property for the placement of a sanitary sewer line to extend north from NEISD Wilderness Oak Elementary School property to an existing 8" sanitary sewer main line.

PETITIONER: Northeast Independent School District
c/o MBC Engineering Consultants
1035 Central Parkway North
San Antonio, Texas 78232

SUMMARY AND RECOMMENDATIONS

This Ordinance will authorize a License Agreement with the Northeast Independent School District (NEISD) for the placement of sanitary sewer line within a 16' x 300' (0.1089 acre) portion of City-owned property within NCB 19218, in conjunction with the construction of Wilderness Oak Elementary School, located in Council District No. 9, for a total consideration of \$5,000.00.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

In conjunction with the construction of Wilderness Oak Elementary School, applicant is requesting a license agreement to use a 16' x 300' (0.1089 acre) portion of City-owned property for the placement of a sanitary sewer line in the location as shown on attached Exhibits "A", "B" and "C". This proposed sanitary sewer line will tie into an existing 8-inch sanitary sewer main to the north of the school. The San Antonio River Authority (SARA) also has a blanket easement over this property and is agreeable to the granting of this easement.

POLICY ANALYSIS

This action is consistent with the City Code and Ordinances which require City Council approval for any private use of property owned or controlled by the City.

FISCAL IMPACT

The City will collect \$5,000.00 for this license to use Public Right of Way.

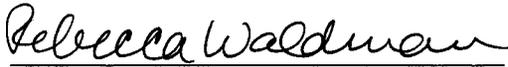
COORDINATION

In compliance with City procedures, this request has been canvassed through interested City departments, public utilities and applicable agencies. A Canvassing Checklist and an executed Letter of Agreement, by which the petitioner agrees with all conditions imposed through this canvassing, are attached for review.

SUPPLEMENTARY COMMENTS

The City of San Antonio's Planning Commission will consider this request at its regular meeting of 12/8/2004.

Executed Discretionary Contracts Disclosure Statement from petitioner(s) is not required.



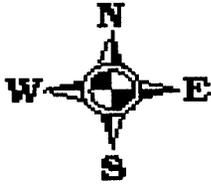
Rebecca Waldman, Director
Department of Asset Management



Erik J. Walsh
Assistant to the City Manager



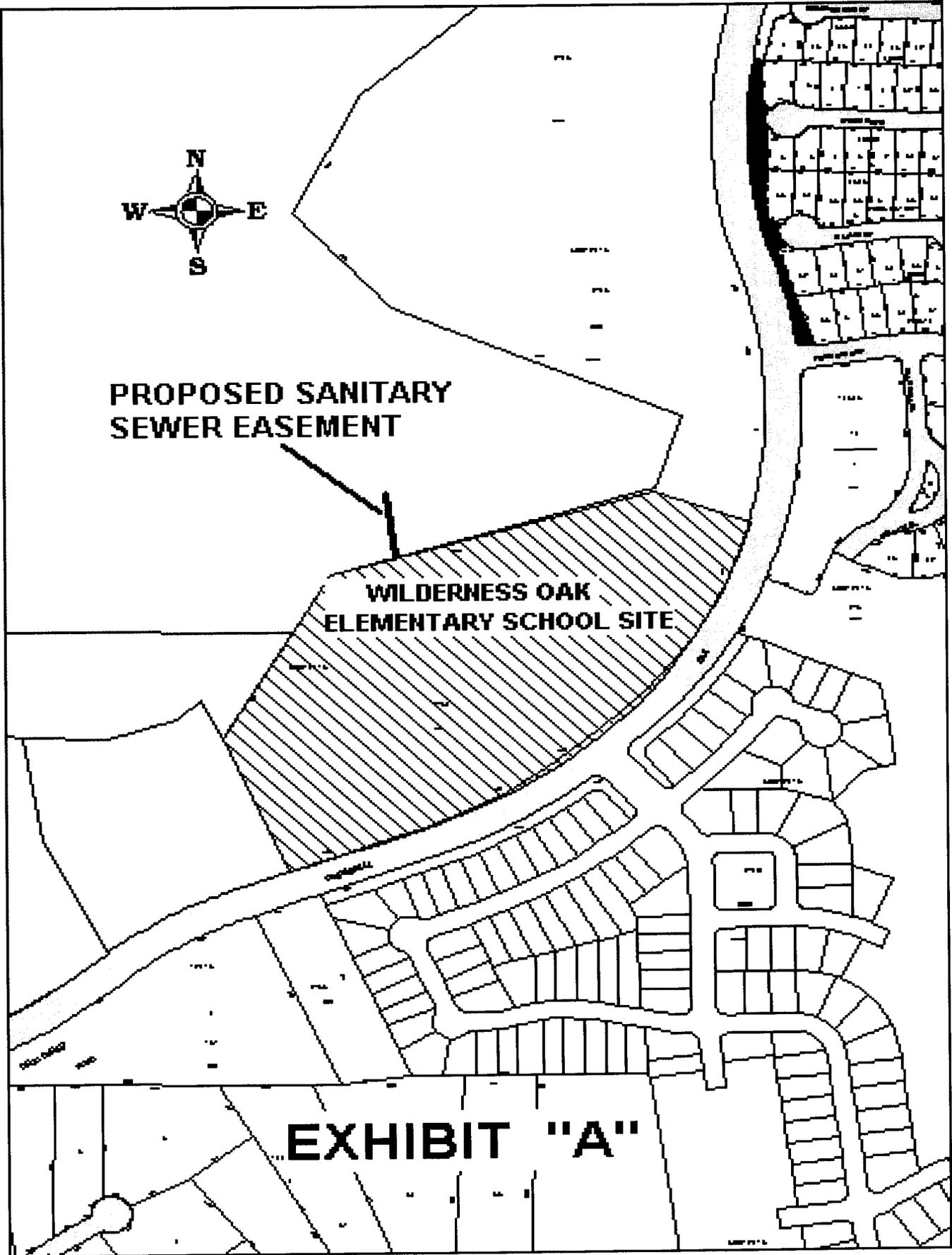
J. Rolando Bono
Interim City Manager



**PROPOSED SANITARY
SEWER EASEMENT**

**WILDERNESS OAK
ELEMENTARY SCHOOL SITE**

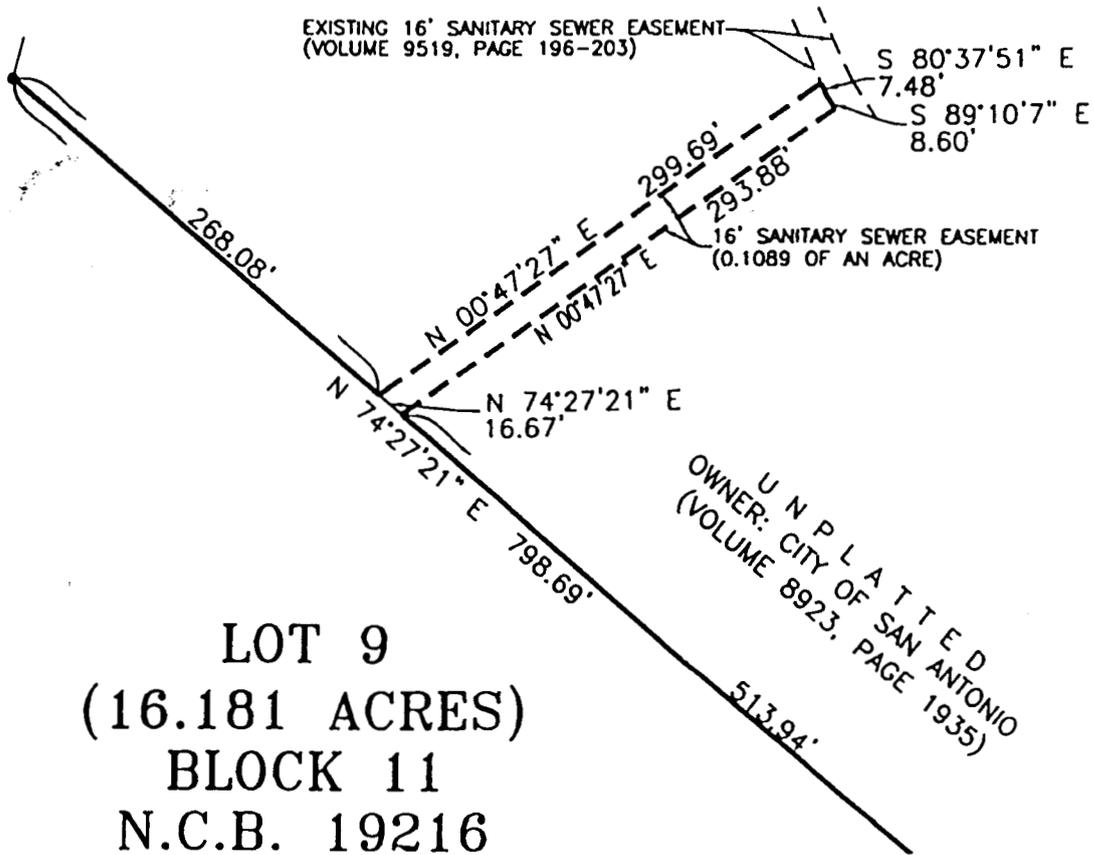
EXHIBIT "A"





SCALE: 1"=100'

BEARINGS BASED ON THE
SOUTH R.O.W. LINE OF
WILDERNESS OAK AS BEING
N 68°54'13" E.



LOT 9
(16.181 ACRES)
BLOCK 11
N.C.B. 19216



1035 Central Parkway North
San Antonio, Texas 78232
(210) 545-1122
FAX (210) 545-9302

EXHIBIT SKETCH OF
A
16' SANITARY SEWER EASEMENT
(0.1089 ACRE)

DESIGN	---
DRAWN	SEO
CHECKED	MC
DATE	Jan 13, 2004
JOB NO.	28475-1277
SHT.	1 of 2

Date: Jan 13, 2004, 3:50pm User ID: sondrias Layout: exhibit1
File: P:\1277\28475-Wilderness Oak Elementary\design\Exhibits\8475EX1.dwg Layout name: exhibit1

EXHIBIT 'C'

APR 12 2004



CITY OF SAN ANTONIO

DEPARTMENT OF ASSET MANAGEMENT
P.O. BOX 839966 SAN ANTONIO, TEXAS 78283-3966
TEL 210-207-4032 FAX 210-207-7888

April 9, 2004

Northeast Independent School District
Attn: Mark Cervantez, MBC Engineering Consultants
1035 Central Parkway North
San Antonio, Texas 78232

Re: S. P. No. 1147 —Request for a License to encroach with a sanitary sewer line to extend from the NEISD Wilderness Oak Elementary School site onto property owned by the City of San Antonio.

Dear Mr. Cervantez:

With reference to the captioned project, please be advised that the City of San Antonio has now completed the canvassing process and will recommend approval of your request. A fee established for this License is \$5,000.00 for a 10-year term, to be paid to the City of San Antonio prior to City Council consideration.

If for some reason the License is not approved by City Council, the fee will be returned to your client. Also, a Certificate of Insurance must be provided and the City of San Antonio must be formally released from any and all liabilities, which may be incurred in connection with this request.

If you concur with the above mentioned, including the payment of the fee established for this encroachment, please countersign this letter in the space provided below and return to the undersigned. Upon receipt of this signed Letter of Agreement and the Certificate of Insurance we will continue processing your request.

Sincerely,

Oscar Serrano
Real Estate Manager
Department of Asset Management

AGREED AS TO TERMS AND CONDITIONS:

PETITIONER: Northeast Independent School District

By _____

Garrett J. Sullivan
Print Name

Executive Director,
Construction Mgmt & Engineering
Title

May 24, 2004
Date

Canvassing Checklist

SPNo 1147

Request: In conjunction with its proposed construction of Wilderness Oak Elementary School, applicant is requesting a 16'X300' (0.1089 acre) sanitary sewer easement in the location as shown on attached Exhibits "A", "B" and "C". This proposed easement will tie into an existing 8-inch sanitary sewer main to the north. The proposed sanitary sewer easement is on property owned by the City of San Antonio. The San Antonio River Authority (SARA) also has a blanket easement over this property and is agreeable to the granting of this easement.

	Included in Canvassing	Out Date	In Date	Uncond. Approval	Conditional Approval	Denial
Planning Department	<input checked="" type="checkbox"/>	1/22/2004	2/25/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PublicWorks	<input checked="" type="checkbox"/>	1/22/2004	2/5/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Development Services	<input checked="" type="checkbox"/>	1/22/2004	1/30/2004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Police Department	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Department	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighborhood Action (NAD)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Public Service	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S.A. Water System (SAWS)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TXDOT	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S.A. River Authority (SARA)	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VIA Metropolitan	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Services	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Agency	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighborhood Association	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Canvassing Comments
