

**CITY OF SAN ANTONIO  
DEPARTMENT OF COMMUNITY INITIATIVES  
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA  
ITEM NO. 26

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**SUBJECT:** Contract Modification for the Child Care Delivery System

**DATE:** November 18, 2004

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes execution of a contract modification from Alamo Workforce Development, Inc. (AWD), which authorizes additional funds in the amount of \$59,176 for Quality Improvement Activities in connection with the Child Care Delivery System (CCDS) Program. Additionally, it adopts a revised CCDS program budget and authorizes the execution of a delegate agency contract amendment with Family Services Association of San Antonio, Inc. (Family Services) to provide the requested activities.

This ordinance shall become effective immediately upon eight affirmative votes. Staff recommends the approval of this ordinance.

**BACKGROUND INFORMATION**

The Texas Workforce Commission (TWC) is responsible for administering the State's childcare program and contracts the responsibility for the integrated delivery of childcare and workforce programs to local workforce development boards throughout the state. AWD, the local workforce board that serves Bexar and the 11 surrounding counties, has contracted with the City's Department of Community Initiatives' (DCI) Child Care Delivery System Division (CCDSD) for 13 years to operate the Alamo CCDS program and provide overall coordination, client services, fiscal management, provider management and quality improvement activities.

AWD has earmarked additional funds in the amount of \$59,176 from the Workforce Investment Act (WIA) and desires to contract with the Department of Community Initiatives' (DCI) Child Care Delivery System Division (CCDSD) to further enhance the quality of childcare in its service delivery area. DCI currently has a Delegate Agency contract with Family Services of San Antonio, Inc. (Family Services) to provide Quality Improvement Activities for Early Care and Education Professionals.

Family Services has implemented the Center for Improving the Readiness of Children for Learning and Education (C.I.R.C.L.E.) Professional Development Early Language and Literacy Module for Regulated Providers in the AWD service delivery area. The C.I.R.C.L.E. Preschool Early Language and Literacy Training Module, developed by the University of Texas Health Science Center in Houston, provides literacy skills to early care and education professionals. Family Services, through this model, will improve classroom strategies in the following areas: pre-reading skills, phonological awareness, vocabulary, background knowledge, printing knowledge and basic math concepts.

Family Services will offer C.I.R.C.L.E. Training for AWD providers in three, 2-day sessions with a maximum participation of 120 individuals over a 6-day period. The target audience will be early childhood practitioners from publicly funded child care centers, registered family and group day homes and public pre-kinder educators.

These additional funds must be expended by December 15, 2004 or they will be returned to TWC. Because of the time needed to prepare for and deliver the requested training, it is requested that this ordinance become effective immediately.

### **POLICY ANALYSIS**

This ordinance addresses the core issue of Family Strengthening and continues existing City policy of providing a high quality early childhood education system as outlined in the Early Care and Education Strategic Plan. It also continues existing policy to use both General Fund and grant funds to support the City's investment priorities to provide quality childcare in the community.

### **FISCAL IMPACT**

This ordinance accepts additional grant funding from AWD for FY05 in the amount of \$59,176 for the provision of quality improvement activities. The City will use this grant to provide childcare training, through Family Services, to childcare providers in the AWD service delivery area. There will be no impact to the City's General Fund.

### **COORDINATION**

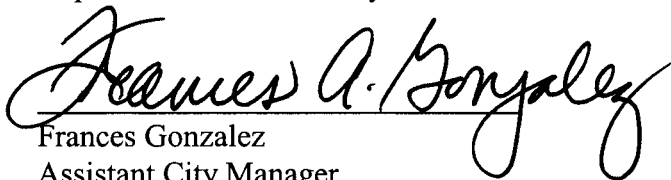
DCI coordinated activities with AWD, the Finance Department, the City Attorney's Office, and the Office of Management and Budget.

### **SUPPLEMENTARY COMMENTS**

A Discretionary Contracts Disclosure Form is attached.



Dennis J. Campa, Director  
Department of Community Initiatives



Frances Gonzalez  
Assistant City Manager



J. Rolando Bono  
Interim City Manager

## AN ORDINANCE

AUTHORIZING THE EXECUTION OF A CONTRACT MODIFICATION WITH THE ALAMO WORKFORCE DEVELOPMENT, INC., WHICH AWARDS FUNDS OF \$59,176.00 AND AMENDS THE STATEMENT OF WORK FOR THE PERIOD NOVEMBER 18, 2004 THROUGH DECEMBER 15, 2004, FOR THE PROVISION OF QUALITY IMPROVEMENT ACTIVITIES WITHIN THE ALAMO AREA CHILD CARE DELIVERY SYSTEM (CCDS) PROGRAM; AUTHORIZING THE ACCEPTANCE OF SAID ADDITIONAL FUNDS IN CONNECTION THEREWITH; APPROVING A REVISED CCDS PROGRAM BUDGET FOR FISCAL YEAR 2005; AUTHORIZING EXECUTION OF AN AMENDMENT OF THE DELEGATE AGENCY CONTRACT WITH FAMILY SERVICES ASSOCIATION OF SAN ANTONIO, INC. PROVIDING ADDITIONAL FUNDS IN THE AMOUNT OF \$59,176.00 FOR THE PROVISION OF QUALITY IMPROVEMENT ACTIVITIES DURING THE PERIOD NOVEMBER 18, 2004 THROUGH DECEMBER 15, 2004; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE UPON PASSAGE BY EIGHT (8) AFFIRMATIVE VOTES.

\* \* \* \* \*

**WHEREAS**, on August 28, 2003, pursuant to Ordinance No. 98090, the City Council authorized the operation of the Alamo Area Child Care Delivery System (CCDS) program for the period September 1, 2003 to August 31, 2005 with funds from the Texas Workforce Commission (TWC) awarded and managed through Alamo Workforce Development, Inc (AWD); and

**WHEREAS**, the City of San Antonio, Department of Community Initiatives, Child Care Delivery System Division, serves as the administrator for the CCDS program, to include the provision of Quality Improvement Activities for the AWD service delivery area; and

**WHEREAS**, the City presently subcontracts with Family Services Association of San Antonio, Inc. (Family Services) for Quality Improvement Activities for Early Care and Education Professionals pursuant to a Delegate Agency contract executed on October 1, 2004 as authorized by Ordinance No. 99725; and

**WHEREAS**, AWD has proposed a contract modification awarding to the City of San Antonio Workforce Investment Act (WIA) funds in the amount of \$59,176.00 and amending the City's Statement of Work for the provision of Quality Improvement Activities to enhance the quality of child care in the AWD service delivery area; and

**WHEREAS**, the City desires to use said funds to enter into a sub-contract with Family Services to provide Quality Improvement Activities through the Family Services' Early Care and Education Professionals Program to enhance the quality of child care in the AWD service delivery area; and

**WHEREAS**, it is now necessary to execute a contract modification in connection with the CCDS program and authorize acceptance of additional funds in the amount of \$59,176.00 in connection therewith, adopt a revised CCDS program budget for FY 2005 and authorize execution of a delegate agency contract amendment with Family Services; and

**WHEREAS**, because the Quality Improvement Activities to be provided through the CCDS program would not otherwise be provided if this ordinance were not made immediately effective, for the preservation of public peace, property, health or safety, an emergency is hereby declared such that the City Council deems it necessary that this ordinance become effective at once, upon passage with at least eight (8) affirmative votes; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Interim City Manager, or in his stead, either an Assistant City Manager, an Assistant to the City Manager or the Director of the Department of Community Initiatives is authorized to execute a contract modification with Alamo Workforce Development, Inc. (AWD) which awards \$59,176.00 and amends the Statement of Work for the period November 18, 2004 through December 15, 2004 for the provision of Quality Improvement Activities within the Alamo Area Child Care Development System (CCDS) program. A copy of said modification is attached hereto and incorporated herein for all purposes as Attachment I.

**SECTION 2.** The Interim City Manager, or in his stead, either an Assistant City Manager, an Assistant to the City Manager or the Director of the Department of Community Initiatives is authorized to accept additional funds in the amount of \$59,176.00 for the provision of Quality Improvement Activities in connection with the CCDS Program for the period November 18, 2004 through December 15, 2004.

**SECTION 3.** Grant Internal Order No. 138000000270, entitled "Child Care Delivery System Program 2004-2005", is designated for use in accounting for said funds. The revised budget for the CCDS program, attached hereto and incorporated herein for all purposes as Attachment II, is approved.

**SECTION 4:** The Interim City Manager or in his stead, either an Assistant City Manager, an Assistant to the City Manager or the Director of the Department of Community Initiatives is authorized to execute an amendment to the Delegate Agency Contract with Family Services Association of San Antonio, Inc. providing additional funds in the amount of \$59,176.00 to provide Quality Improvement Activities during the period November 18, 2004 through December 15, 2004. A copy of said amendment, in substantially final form, is attached hereto and incorporated herein for all purposes as Attachment III.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the Interim City Manager, an Assistant City Manager, or an Assistant to the City Manager, correct allocations to specific Revenue Internal Orders and Fund Numbers as necessary to carry out the purpose of the ordinance.

**SECTION 6.** Pursuant to and for the purpose of complying with Article II, Section 15 of the City's Charter, this ordinance is hereby passed as an emergency measure and shall become effective immediately, upon passage by eight (8) or more affirmative votes for the preservation of public peace, property, health or safety; otherwise, this ordinance shall become effective on November 28, 2004.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2004.

M A Y O R

ATTEST: \_\_\_\_\_

City Clerk

APPROVED AS TO FORM: \_\_\_\_\_

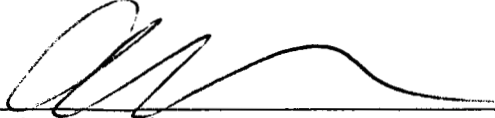
City Attorney



# WorkSource

Contract #	CCDS2003001-02	Amend #	2	Effective Date	11/18/04
Contractor Name	City of San Antonio				
Mailing Address	Box 839966				
City / State / ZIP	San Antonio, TX 78283				
Contact	Attn: Dennis Campa				
Purpose of Amendment (check as applicable)					
<input type="checkbox"/> Change in Contract End Date from: _____ to _____					
<input checked="" type="checkbox"/> Increase OR <input type="checkbox"/> Decrease in Contract Amount: By <u>\$59,176.00</u> From <u>\$32,696,356.00</u> to <u>\$32,755,532.00</u> (Revised Budget Attached)					
<input type="checkbox"/> Budget Change / No Increase or Decrease in Contract Amount (Revised Budget Attached)					
<input checked="" type="checkbox"/> Change to Statement of Work (Changes Attached)					
<input type="checkbox"/> Change to Contract Terms and Conditions (Changes Attached)					
<input type="checkbox"/> Change to Performance Measures (Changes Attached)					
<input checked="" type="checkbox"/> Other (Described below or Attached) To provide WIA Statewide Alternative funds for training of incumbent child care workers from 11/18/04 - 12/15/04. A separate close-out for this grant is due by 01/31/2005.					

The contract amendment herein consisting of this signature page and the contract parts listed above are hereby incorporated as part of the original contract. All other terms and conditions specified in the original contract remain in full force and effect.

<input type="checkbox"/> Unilateral Amendment	<input checked="" type="checkbox"/> Bilateral Amendment
Alamo WorkSource	Contractor
 Alan D. Miller Executive Director	Name: Title:
Date	Date

Statement of Work: WIA Incumbent Worker Training

**Preschool Early Language and Literacy Training  
C.I.R.C.L.E.**

(Center for Improving the Readiness of Children for Learning and Education)

The *C.I.R.C.L.E. Preschool Early Language and Literacy Training Module* developed by the University of Texas Health Science Center in Houston provides research-based literacy training for early pre-kinder teachers across Texas to use in the caregiver setting. The *C.I.R.C.L.E.* model builds on existing quality improvement and professional development efforts, and creates a consistent foundation of staff knowledge and skills in early literacy to enhance the locally designated curriculum and staff development efforts. The two-day C.I.R.C.L.E. literacy training follows the rationale and research drawn from the Joint Position Statement of the International Reading Association and the National Association for the Education of Young Children: Learning to Read and Write: Developmentally Appropriate Practices for Young Children (1998). As recommended by IRA/NAEYC's joint position statement, there should be "a comprehensive, consistent system of early childhood professional preparation as well as ongoing professional development..." that includes a focus on children's early reading development.

This comprehensive training will provide preschool teachers with important literacy and language skills with an emphasis on how to implement these skills in the early childhood classroom. More specifically individual teachers will be trained on classroom "Best Practices", Phonological Awareness, Written Expression, Language Development, Print and Book, Read Aloud and Letter Knowledge. Individual participants will gain an increased knowledge of literacy and what it takes to bring this to life for young children. They will personally have an increased knowledge on the various techniques utilized to teach reading and pre-reading with an increased knowledge of "Literacy" theories.

This training will be coordinated by Family Service Association targeting the existing child care programs participating in the City of San Antonio's Kindergarten Readiness

Sites. In addition to the lead preschool teachers and teachers assistants in these programs, recruitment and priority will be given to child care programs participating in the child care subsidy program (CCDS). A total of 120 early childhood teachers will be trained. Included in the training a pre and post test which will be administered to demonstrate an increased knowledge of early literacy skills. Eighty-five percent of the attendees will demonstrate an increase in knowledge and skills. Finally, each site will receive related equipment on Phonological awareness developed through Lakeshore specifically for this literacy training.

There will be a total of three 2day-training cycles over a 6-day period the first week of December which will be scheduled with CIRCLE. Each participant who agrees to attend will complete the required paperwork as part of a registration process coordinated by Family Service Association. In addition, Family Service Association staff will coordinate necessary signatures from employers to verify their employment. All trainees will have been employed at least 6 months prior to being accepted for training. All required paperwork, completion of the training and billing will be completed by December 15, 2004 with all necessary back up documentation including results of the pre and post test.

The items that are due on or before December 15<sup>th</sup> are the self certification form (*these forms must be presented to Alamo WorkSource prior to the start date of the training*) with the date training started for each attendee, pre and post test results demonstrating an 85% gain, first day of attendance certification from the instructor, course evaluation forms by the attendees and an invoice. The self-certification forms shall be turned in as soon as possible but not later than the last date of training to allow Alamo WorkSource staff time to data enter the client's into TWIST. All clients must be entered into TWIST prior to Alamo WorkSource providing reimbursement for training costs.



**WIA INCUMBENT WORKER BUDGET  
FAMILY SERVICE ASSOCIATION  
CIRCLE TRAINING**

CIRCLE TRAINING: 120 Individuals Trained, three 2-day cycles with 40 per

Trainers:	\$750 per day (6 days)/trainer	\$9,000.00
Travel:	\$210 per trainer	410.00
Hotel:	\$560 per trainer	1,120.00
Food:	\$30 per day (7 days)/trainer	420.00
Cab:	\$60 per trainer	120.00
Suitcases:	\$300 UPS per trainer	600.00
Circle Training Implementation:		2,300.00
<b>Subtotal:</b>		<b><u>\$13,970.00</u></b>

All travel costs will be at state approved rates. The cost of the suitcases is the shipping cost of training materials to San Antonio. The Circle Training cost is for the UT Health Science Center's overhead fee for their participation in the implementation of the Circle Training curriculum.

OTHER COSTS:

Manuals:	\$50 per manual/shipping	\$6,540.00
Curricula:	Copy of course curricula for Board	50.00
Lakeshore:	\$250 times 80 for Literacy Kits	20,000.00
Recruitment & Outcome Assessment:	\$20 per hour times 40 hours	800.00
Substitute Teachers:	120 teachers X 16 hours @ \$7/hr	13,400.00
Office Supplies:	laminating, construction & colored paper	800.00
<b>Subtotal:</b>		<b><u>\$41,590.00</u></b>

Each attendee will receive a training manual. Each provider site will receive a literacy kit for phonological awareness for implementation of the training. Substitute teachers will be used to fill in for the teachers during the training period.

STAFF:

1 Early Care & Education Consultant/Trainer:	(25% of time for 1 month) 37.5 hours	\$800.00
FSA admin	5% of project cost	2,816.00
<b>Subtotal:</b>		<b><u>\$3,616.00</u></b>

<b>Total Grant Costs</b>		<b><u>\$59,176.00</u></b>
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**2005 CHILD CARE DELIVERY SYSTEM**

October 1, 2004 - September 30, 2005

	BUDGET	Revision #2 +/-	REVISED BUDGET
<b>REVENUES:</b>			
Title XX - At Risk	169,450	-	169,450
CCDF Early Childcare	25,565,205	-	25,565,205
CCDF Quality Expansion	1,638,353	-	1,638,353
CCDF Infant & Toddler	1,358,710	-	1,358,710
CCDF School Age R & R	197,125	-	197,125
2005 Federal Match	3,297,360	-	3,297,360
CCDF Program Operations	4,133,887	-	4,133,887
CCDF Quality Improvement	-	59,176	60,000
TRF General Fund (29-024)	1,200,000	-	1,200,000
<b>TOTAL REVENUES</b>	<b>37,560,090</b>	<b>59,176</b>	<b>37,620,090</b>

**EXPENDITURES:****138000000270 Child Care Delivery System - Operations**

5101010 Reg Salaries & Wages	1,742,663	-	1,742,663
5101030 Higher Class. Salary	9,100	-	9,100
5101050 Language Skill Pay	11,400	-	11,400
5103005 FICA	175,194	-	175,194
5105010 TMRS	266,341	-	266,341
5104030 Flex Benefits	419,496	-	419,496
5103010 Life Insurance	3,435	-	3,435
5405020 Worker's Disability Comp.	17,300	-	17,300
5403010 Communications : Telephones	96,000	-	96,000
5403030 Rental of Pagers	1,800	-	1,800
5205010 Mail & Parcel Post	35,000	-	35,000
5206010 Rental of Facilities	265,300	-	265,300
5205020 Rental of Equipment	15,000	-	15,000
5208020 Inter-Fund Rent of City Motor Pool	9,600	-	9,600
5207010 Travel - Official	2,500	-	2,500
5203090 Travel - Other	7,200	-	7,200
5103065 Education	4,376	-	4,376
5204080 Maint & Rep. Mach & Equip	1,000	-	1,000
5201040 Fees to Prof. Contractors	7,500	-	7,500
5202025 AADC - CCDF Program Operations	617,614	-	617,614
5203040 Advertising & Publications	2,500	-	2,500
5203050 Membership Dues & Lic.	800	-	800
5203060 Binding Printing & Repro.	10,000	-	10,000
5203070 Subscriptions to Publications	100	-	100
5202025 Other Contractual Services	75	-	75
5302010 Office Supplies	7,000	-	7,000
5304010 Food	100	-	100
5304050 Tools, Apparatus & Accessories	50	-	50
5301030 Maint & Rep. Material - Mach & Equip	150	-	150
5304075 Computer Software	29,107	-	29,107
5304080 Other Commodities	100	-	100
5405030 Liab. , Hazard & Fidelity	29,658	-	29,658
<b>Total 138000000270</b>	<b>3,787,459</b>	<b>-</b>	<b>3,787,459</b>

**2005 CHILD CARE DELIVERY SYSTEM**

October 1, 2004 - September 30, 2005

	BUDGET	Revision #2 +/-	REVISED BUDGET
<b>138000000271 Child Care Delivery System - Indirect</b>			
5101010 Reg Salaries & Wages	236,947	-	236,947
5103005 FICA	19,975	-	19,975
5105010 TMRS	28,053	-	28,053
5104030 Flex Benefits	24,417	-	24,417
5103010 Life Insurance	1,000	-	1,000
5405020 Workers Comp	1,850	-	1,850
5103035 Personal Leave Buy Back Pay	5,000	-	5,000
5204070 Rental of Facilities	5,000	-	5,000
5208020 Rent of City Motor Pool	300	-	300
5207010 Travel - Official	6,000	-	6,000
5203090 Travel - Other	3,500	-	3,500
5103065 Education	1,500	-	1,500
5201040 Fees to Professional Contractors	2,700	-	2,700
5202010 Temporary Services	3,500	-	3,500
5203070 Subscriptions to Publications	300	-	300
5202025 Other Contractual Services	386	-	386
5304075 Computer Software	1,400	-	1,400
5304080 Other Commodities	850	-	850
5501000 Computer Equipment	3,750	-	3,750
<b>Total 138000000271</b>	<b>346,428</b>	<b>-</b>	<b>346,428</b>
<b>138000000294 CCDS - Quality Improvement</b>			
5202025 Family Service Association	-	59,176	60,000
<b>Total 138000000294</b>	<b>-</b>	<b>59,176</b>	<b>60,000</b>
<b>138000000272 CCDS - Program Service Providers</b>			
5201040 Title XX - At Risk	169,450	-	169,450
5201040 CCDF Early Childcare	25,565,205	-	25,565,205
5201040 CCDF Quality Expansion	1,638,353	-	1,638,353
5201040 CCDF Infant & Toddler	1,358,710	-	1,358,710
5201040 CCDF School Age R & R	197,125	-	197,125
5201040 2005 Federal Match	3,297,360	-	3,297,360
<b>Total 138000000272</b>	<b>32,226,203</b>	<b>-</b>	<b>32,226,203</b>
<b>138000000273 Child Care Services - Local Funded</b>			
5202025 Avance - Kindergarten Readiness	114,600	-	114,600
5202025 Family Service Association - Quality Activities	22,666	-	22,666
5202025 Family Service Association - Early On	141,328	-	141,328
5202025 Family Services Association - Casey Match	23,001	-	23,001
5202025 KLRN - Early On	286,108	-	286,108
5202025 NISD - Even Start - Kindergarten Readiness	116,400	-	116,400
5202025 Positive Beginnings - Kindergarten Readiness	56,400	-	56,400
5202025 UTSA - School Readiness Project	79,391	-	79,391
5202025 YWCA of SA - Kindergarten Readiness	80,785	-	80,785
5201040 GF Match - Local Initiatives	279,321	-	279,321
<b>Total 138000000273</b>	<b>1,200,000</b>	<b>-</b>	<b>1,200,000</b>
<b>TOTAL EXPENSES</b>	<b>37,560,090</b>	<b>59,176</b>	<b>37,620,090</b>

**AMENDMENT #2 TO DELEGATE AGENCY CONTRACT  
WITH  
FAMILY SERVICE ASSOCIATION OF SAN ANTONIO, INC.**

This amendment of the Family Service Association of San Antonio, Inc., FY2005 Delegate Agency Contract (hereinafter referred to as "this Amendment") is entered into by and between the City of San Antonio, a Texas Municipal Corporation, (hereinafter referred to as "City") acting by and through its designated representative, the Director of the Department of Community Initiatives, pursuant to Ordinance No. \_\_\_\_\_ passed and approved on \_\_\_\_\_, and Family Service Association of San Antonio, Inc., (hereinafter referred to as "Contractor") acting by and through its Executive Director.

WHEREAS, the City presently subcontracts with Contractor, for the Quality Activities for Early Care and Education Professionals pursuant to a Delegate Agency Contract (hereinafter referred to as "the Contract") that was executed on October 1, 2004 pursuant to Ordinance No. 99725; and

WHEREAS, the Alamo WorkSource has awarded the City of San Antonio \$59,176.00 to increase the quality of child care; and

WHEREAS, the City desires to use said funds to grant an additional \$59,176.00 to the Contractor to perform additional services through its Quality Activities for Early Care and Education Professionals Program; and

WHEREAS, as a result of the additional services, the Contractor needs to revise their Balanced Scorecard Performance Plan and their budget for Project B in the Contract; and

WHEREAS, it is in the best interest of the City that an amendment of the Contract now be executed which revises the Contractors Balanced Scorecard Performance Plan and Project budget so that the additional work may be performed; NOW THEREFORE:

City and Contractor agree to amend the Contract as follows:

1. The documents entitled "Executive Summary and Balanced Scorecard Performance Plan (Revision #1) for Project B" attached hereto and incorporated herein as Exhibit I and "Attachment II(B) (Budget Revision #1)" attached hereto and incorporated herein as Exhibit II, will hereby supercede the Executive Summary and Balanced Scorecard Performance Plan Attachment I(B) identified as Attachment I(B) in the Contract and the Budget for Project B, identified as Attachment II B in the Contract, respectively, and all references in the Contract to Executive Summary and Balanced Scorecard Performance Plan for Project B and the Budget for Project B will now refer to the attached Executive Summary and Balanced Scorecard Performance Plan (Revision #1) for Project B and Attachment II(B) (Budget Revision #1).

2. Section 3.1 is hereby amended as follows:

3.1 In consideration, the City will reimburse Contractor for costs incurred for Project A, Project B, Project C, and Project D in accordance with the budget approved for Project A, Project B, Project C, and Project D by City Council of San Antonio in Ordinance No. 99725. Said budgets are affixed hereto and incorporated herein for all purposes as Attachment II (A) for Project A, Attachment II (B) for Project B, Attachment II (C) for Project C, and Attachment II (D) for Project D. It is specifically agreed that reimbursement hereunder shall not exceed the total amount of **\$546,426.00**, representing **\$100,000.00** for Project A, **\$98,411.00** for Project B, **\$123,686.00** for Project C, and **\$224,329.00** for Project D.

3. Section 3.2 is hereby amended as follows:

- 3.2 The funding level of this Contract is based on an allocation from the following funding sources:

Project A:	<u>\$100,000.00</u>	General Fund FY2005
Project B:	<u>\$16,569.00</u>	General Fund FY2005
	<u>\$22,666.00</u>	General Fund used as Child Care Development Fund Grant Match FY2005
	<b><u>\$59,176.00</u></b>	<b><u>Child Care Development Funds from Alamo WorkSource</u></b>
Project C:	<u>\$123,686.00</u>	General Fund FY2005
Project D:	<u>\$224,329.00</u>	General Fund used as Child Care Development Fund Grant Match FY2005

Consequently, Contractor agrees to comply with the following referenced requirements for the following respective project(s):

Project A, Project C, Project D: Sections I and II B of the Technical Workbook, affixed hereto and incorporated herein for all purposes as Attachment III.

Project B: Sections 1, IIB, and IIIB of the Technical Workbook, affixed hereto and incorporated herein for all purposes as Attachment III.

4. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF SAN ANTONIO:**

**CONTRACTOR:**

Family Service Association of San Antonio,  
Inc.  
702 San Pedro Avenue  
San Antonio, Texas 78212

\_\_\_\_\_  
Dennis J. Campa, Director  
Department of Community Initiatives

\_\_\_\_\_  
By: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Board President  
(if required by agency)

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Attorney

**City of San Antonio**  
**Discretionary Contracts Disclosure\***

Form 10

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

\*This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

N/A

(2) the identity of any **business entity**<sup>1</sup> that would be a party to the discretionary contract:

N/A

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

N/A

and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

N/A

(3) the identity of any **lobbyist** or **public relations firm** employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

N/A

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

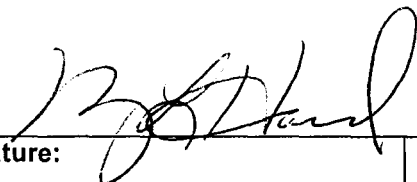
### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
<u>SBC PAC to:</u>		
▪ Robert Tejeda	\$1,000	2-24-04
▪ Julian Castro	\$100	3-13-03
▪ Julian Castro	\$100	8-30-02
▪ Carroll Schubert	\$100	7-23-02
▪ Ed Garza	\$200	5-14-02
Elizabeth Ames Jones	\$500	October 2002
Carlos Uresti	\$250	December 2003

### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

		
<b>Signature:</b>	<b>Title:</b> President/Chief Executive Officer	<b>Date:</b>
Nancy L. Hard	<b>Company:</b> Family Service Association of San Antonio, Inc.	March 17, 2002

COSA Form 1050-33-2, Discretionary Contracts Disclosure, 09/12/02

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.