

**CITY OF SAN ANTONIO
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA
ITEM NO. 35

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Street Closure on West Evergreen between San Pedro Avenue and Maverick Street.

DATE: November 18, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance approves the closure for temporary street closure of West Evergreen between San Pedro Avenue and Maverick Street on Friday November 26 and Saturday November 27, 2004, from 8:00 a.m. to 7:00 p.m. in order for the Esperanza Peace and Justice Center to hold its 15th Annual Peace Market. The closure is requested by the Esperanza Peace and Justice Center and is located in City Council District 1. This closure is a new request. The Bill Millers Restaurant located at 1004 San Pedro disapproves of the closure of West Evergreen between San Pedro Avenue and Maverick Street.

BACKGROUND INFORMATION

This is a new request.

POLICY ANALYSIS

This request is consistent with the City policy in accordance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD) for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$75 from this event and there will be no additional costs incurred.

COORDINATION

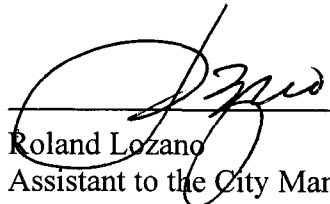
The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

Letter of request, acknowledgment form-approval of all businesses and residences fronted by this closure, agreement form, and grid map.



Roland Lozano
Assistant to the City Manager

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: Evergreen (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 2nd day of November, 2004.

Applicant
(Requesting Party)

BY: Graciela Sanchez and Irma Mayorga, Esperanza Peace and Justice Center

TITLE: Executive Director and Staff member

FROM : ESPERANZA

PHONE NO. : 210 228 0000

Oct. 26 2004 12:27PM P6

**ACKNOWLEDGEMENT FORM
SAN ANTONIO FIRE DEPARTMENT**

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: First 125 feet of W. Evergreen starting at San Pedro & going East
2. Closed from (intersecting street name): San Pedro
To (intersecting street name): 125 Feet from San Pedro, before Maverick
3. City Council District #: 1
4. Date of Closure: November 26 & 27, 2004
5. Beginning Time of Closure: 8am
6. Ending Time of Closure: 7pm
7. The persons' name and telephone number responsible for the request:
(Name) Irma Mayorga (Phone #) 210/228-0201

▼ OFFICE USE ONLY ▼**Public Works – Engineering and Traffic Division will complete the following:**

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested **DOES / DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL / WILL NOT** recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan **WILL / WILL NOT** leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department **DOES / DOES NOT** recommend approval of this street closure application.

Signature: Capt DenisTitle: Fire InspectorDate: 11/3/04

Reason for Denial (if applicable): _____

11/01/2004 MON 10:09 FAX

002/002

FROM : ESPERANZA

PHONE NO. : 210 228 0000

Oct. 26 2004 12:27PM P5

STREET CLOSURE ACKNOWLEDGEMENT FORM SAN ANTONIO POLICE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: First 125 ft. of W. Evergreen St. starting from San Pedro & going East
 2. Closed from (intersecting street name): San Pedro
To (intersecting street name): 125 feet from San Pedro, before Maverick
 3. Date to be closed: November 26 & 27, 2004
 4. Time to be closed: 8am
 5. Time to be re-opened: 7pm
 6. Purpose of Closure: 15th Annual Peace Market
 7. Estimated number of people: 2,000 per day
 8. What will be happening in the closed area? Street vendors with tables to sell handmade art and visitors to buy these goods.
 9. Will vehicles be allowed inside closure? Only from 7am to 9:30 am so that vendors may drop off their inventory
 10. Applicant's name: Esperanza Peace and Justice Center
 11. Applicant's address: 922 San Pedro
 12. Applicant's telephone number: 210/228-0201
 13. Certified Barricade Company used for closure: FLASHER EQUIPMENT
 14. Contact person with certified barricade company: ISRAEL RAMIREZ
 15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
 16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO
 17. Off-duty Police Officers' name: _____
 18. Off-duty Police Officers' phone number: _____
 19. Off-duty Police Officers' Department name: _____
 20. Locations around street closure that officers will be placed: _____
- I certify that the information provided above is true and correct to the best of my knowledge.
(Signature) Irma Mayorga (Date) Oct. 25, 2004

OFFICE USE ONLY

Public Works – Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant WILL / WILL NOT need to have Off-duty Police officers assigned to work traffic around the street closure.
2. Officers will need to be placed at the following locations: _____
3. The San Antonio Police Department DOES / DOES NOT recommend approval of your street closure application.
Signature / Date: [Signature] 11-1-04
4. Reason for denial (if applicable): Needs Council approval because of business being effected. Traffic will be forced into perimeter of business.

October 21, 2004

To Whom It May Concern:

I agree to the temporary closure of Evergreen St. on November 26 & 27, 2004 as proposed by the Esperanza Peace and Justice Center. Our property is located on Evergreen St. next to the Esperanza. We understand that the placement of barricades for the closure will not block our driveway entrances.

Our signature below indicates our approval.

<u>Mario Mendez</u>	<u>Oct. 25, 04</u>
Name	Date
<u>410 W. EVERGREEN</u>	
Address	

Mr. Mario Mendez (above) also owns
properties of 408 W. Evergreen.

**STREET CLOSURE
ACKNOWLEDGEMENT FORM**We, the undersigns, APPROVE or DISAPPROVE the temporary street closure of(Street Name) 412 WEST RIVERGREEN (First 125 ft of W. Evergreen)from (Street Name) San Pedroto (Street Name) 125 ft. from San Pedro, before Maravick

- This street closure is requested by _____
Located in City Council District # 1.
- We understand that during the time of closure we will ^{NOT} be denied vehicular access to our property.
- Acknowledgment in writing from all persons whose property front the street being closed, and from those whose driveways are on that street, regardless if attending the event or not.

DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

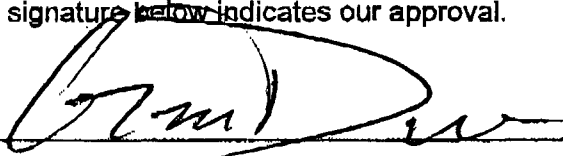
SIGNATURE	ADDRESS	APPROVAL/DISAPPROVAL
1. <u>[Signature]</u>	<u>412</u>	<u>WEST RIVERGREEN - APPROVE</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

October 21, 2004

To Whom It May Concern:

I agree to the temporary closure of Evergreen St. on November 26 & 27, 2004 as proposed by the Esperanza Peace and Justice Center. Our property is located on Evergreen St. next to the Esperanza. We understand that the placement of barricades for the closure will not block our driveway entrances.

Our signature below indicates our approval.

 10/21/04
Name Date
412 WEST EVERGREEN
Address

**STREET CLOSURE
ACKNOWLEDGEMENT FORM**

We, the undersigns, **APPROVE** or **DISAPPROVE** the temporary street closure of

(Street Name) First 125 feet of W. Evergreen starting at San Pedro & going East

from (Street Name) San Pedro

to (Street Name) 125 Feet from San Pedro, before Maverick

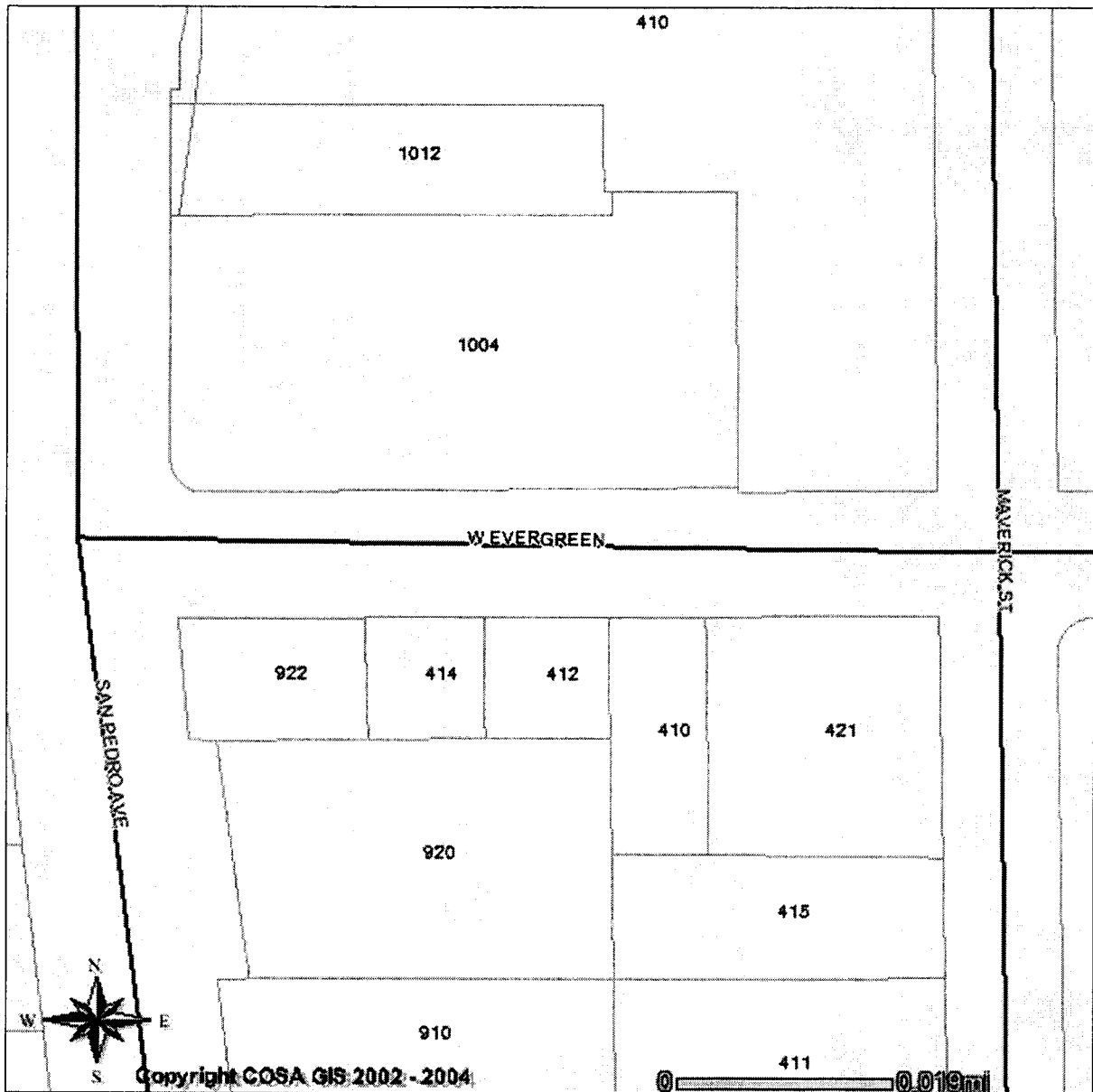
- This street closure is requested by _____
Located in City Council District # 1.
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- Acknowledgment in writing from all persons whose property front the street being closed, and from those whose driveways are on that street, regardless if attending the event or not.

DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

SIGNATURE	ADDRESS	APPROVAL/DISAPPROVAL
1. <u>Mano Mendez</u>	<u>410 W. EVERGREEN</u>	<u>APPROVAL</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

STREET CLOSURE

West Evergreen between San Pedro Avenue and Maverick Street



West Evergreen between San Pedro Avenue and Maverick Street

