

**CITY OF SAN ANTONIO  
PARKS AND RECREATION DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Malcolm Matthews, Director, Parks and Recreation Department  
**SUBJECT:** Ordinance Authorizing the Temporary Closure of a Portion of Alamo Street for the 2004 Christmas Tree Lighting Ceremony  
**DATE:** November 18, 2004

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the temporary closure of a portion of Alamo Street for the 2004 Christmas tree lighting ceremony.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

This ordinance authorizes the temporary closure of Alamo Street between Houston and Commerce Streets from 5:00 P.M. to 7:00 P.M. on Friday, November 26, 2004 so that the City and HEB may conduct the annual Christmas Tree lighting ceremony in Alamo Plaza. This temporary closure is necessary in order to provide for the safety of those attending this event.

**POLICY ANALYSIS**

The City has co-sponsored the annual Christmas Tree lighting ceremony in Alamo Plaza for a number of years. This action is consistent with this policy.

**FISCAL IMPACT**

HEB will provide the cost of street barricades for this event, in addition to their funding for the tree and tree lighting. The City will provide traffic control, will reroute traffic during the ceremony and will assist with set up.

**COORDINATION**

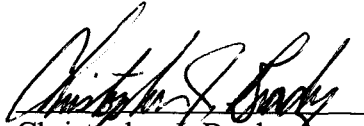
This street closure has been coordinated with the Public Works Department and the Police Department.

**SUPPLEMENTARY COMMENTS**

A Discretionary Contracts Disclosure Form is not required.



Malcolm Matthews  
Director of Parks and Recreation



Christopher J. Brady  
Assistant City Manager



J. Rolando Bono  
Interim City Manager