

CONSENT AGENDA  
ITEM NO. 8

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Evidence Collection Van

**DATE:** December 16, 2004

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the low responsive bid submitted by Philpott Motors, Ltd. to provide the City of San Antonio Fire Department's Arson Division with one bomb evidence collection van for a total of \$91,800.00.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

A request for sealed bids was issued to purchase one custom manufactured bomb evidence collection van for the City of San Antonio Fire Department Arson Division. A total of one bid was received. The low responsive bid was submitted by Philpott Motors, Ltd. for a total of \$91,800.00. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

Currently, the Fire Department does not have an evidence collection van within their fleet. This bomb evidence collection van will be utilized as a mobile lab to conduct on-site detection and investigative work. The Arson Division will utilize the van when responding to Weapons of Mass Destruction (WMD), Terrorist and/or Arson related incidents.

**POLICY ANALYSIS**

In 2003, the City of San Antonio was issued a State Homeland Security Grant to improve the City's ability to respond to potential acts of terrorism with the use of Weapons of Mass Destruction. The Fire Department Arson Division will utilize the bomb evidence collection van as a mobile lab for the purpose of responding to incidents involving possible WMD's.

**FISCAL IMPACT**

The total cost of this contract is \$91,800.00. Funding will be from the Grants in Aid Trust Fund - State Homeland Security Grant. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

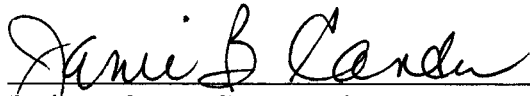
**COORDINATION**

This item has been coordinated with the City of San Antonio Fire Department.

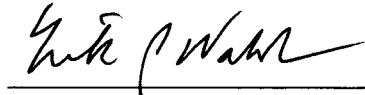
**SUPPLEMENTAL INFORMATION**

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer, and the San Antonio Express-News. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.



Jamie B. Cantu, C.P.M., Director  
Purchasing & General Services



Erik J. Walsh  
Assistant to the City Manager

# City of San Antonio Bid Tabulation

Opened: October 19, 2004			
For: Bomb/Evidence Collection Van			Philpott Motors, LTD
04-135		TC	PO Box 876
			Port Neches, TX 77651
Item	Description	QTY	
1	Body/Evidence Collection Van Price Total Make Model Delivery  OPTIONS: Deleted  Terms	1	
			\$91,800.00 Ford E350 Diesel 180 Days  Net 30
	Total Award		\$91,800.00