

CONSENT AGENDA
ITEM NO. 9

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Cargo Vans for Fire Department

DATE: December 16, 2004

SUMMARY & RECOMMENDATION

This ordinance authorizes the Purchasing & General Services Department to accept the low responsive bid submitted by Ancira Winton Chevrolet, an MBE, to provide the City of San Antonio Fire Department with two cargo vans for a total of \$107,977.40.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

A request for sealed bids was issued to purchase two cargo vans for the City of San Antonio Fire Department. A total of one bid was received. The low responsive bid was submitted by Ancira Winton Chevrolet, an MBE, for a total of \$107,977.40. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

Currently, the Fire Department has two older vans that are utilized on a daily basis for delivery of EMS supplies to fire stations throughout the City and to the EMS supply warehouse. The new cargo vans will be used to store and transport EMS supplies and equipment during large scale incidents as well as incidents involving Weapons of Mass Destruction (WMD) and Mass Casualty and/or Disasters.

This contract will provide the Fire Department with two cargo vans with built-in shelves. The cargo vans are additional units to the City's fleet. This contract provides a one year warranty on parts and service.

POLICY ANALYSIS

In 2003, the City of San Antonio was issued a State Homeland Security Grant to improve the City's ability to respond to potential acts of terrorism with the use of Weapons of Mass Destruction. These vehicles will be used to provide the Fire Department with supplies and equipment needed when responding to incidents involving possible WMD's.

FISCAL IMPACT

The total cost of this contract is \$107,977.40. Funding will be from the Grants in Aid Trust Fund - State Homeland Security Grant. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

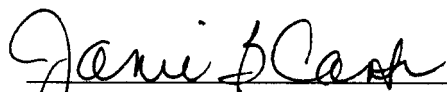
COORDINATION

This item has been coordinated with the City of San Antonio Fire Department.

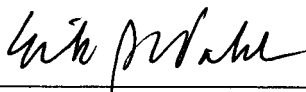
SUPPLEMENTAL INFORMATION

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer, and the San Antonio Express-News. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services



Erik J. Walsh
Assistant to the City Manager

City of San Antonio Bid Tabulation

Opened: October 15, 2004			Ancira-Winton Chevrolet 6111 Bandera Rd. San Antonio, TX 78238
For: Cargo Vans for Fire Department		TC	
04-134			
Item	Description	QTY	
1	Cargo Van	2	
	Price Each		\$53,988.70
	Price Total		\$107,977.40
	Make		Workhorse
	Model		W31852
	Delivery		120 Days
2	Deleted		
3	Deleted		
	Terms		Net 30
	Total Award		\$107,977.40

NO BID: American LaFrance Gulf Coast