

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**CONSENT AGENDA**  
**ITEM NO. 9**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Annual Contracts for Fiscal Year 2004-2005

**DATE:** January 6, 2005

**SUMMARY & RECOMMENDATION**

The attached tabulations of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for Texshare database annual membership fee, ruggedized notebook computers, vital record forms.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

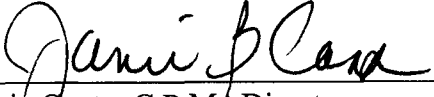
- SECTION I:** The bids in this section are single source of supply contracts. (1 contract)
- SECTION II:** The bids in this section are low responsive bids in which award is recommended to the lowest bidder. (1 contract)
- SECTION III:** The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications. (1 contract)

**POLICY ANALYSIS**

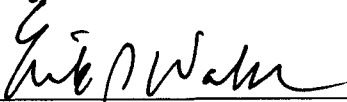
Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

**FINANCIAL IMPACT**

Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2004-2005 budget approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$3,371,739.



Janie Cantu, C.P.M., Director  
Purchasing & General Services



Erik J. Walsh  
Assistant to the City Manager

SECTION I  
COUNCIL, JANUARY 6, 2005  
SINGLE SOURCE BIDS

SECTION I: SINGLE SOURCE BIDS

The bids in this section are single source of supply contracts.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Texshare Database Annual Membership Fee A1014-05 Upon Award through 12-31-05		Texas State Library & Archives Commission (TSLAC) Entire Bid Est Amount \$25,000 annually

This contract will provide the City of San Antonio Public Library System staff and patrons with access to multiple databases to include full text publications, periodicals and reference books.

CITY OF SAN ANTONIO  
BID TABULATION

ANNUAL CONTRACT FOR: TEXSHARE DATABASE ANNUAL MEMBERSHIP FEE

TEXAS STATE LIBRARY & ARCHIVES  
COMMISSION (TSLAC)  
P.O. BOX 12516  
AUSTIN, TX 78711-2516

DESCRIPTION

TEXSHARE DATABASE ANNUAL MEMBERSHIP FEE

ESTIMATED ANNUAL TOTAL \$25,000.00

TERMS NET 30

AW/arw

A1014-05

SECTION II  
COUNCIL, JANUARY 6, 2005  
LOW BIDS

SECTION II: LOW BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Ruggedized Notebook Computers A988 Upon Award through 9-24-05 With two one-year options to extend  This contract will provide the City of San Antonio Information Technology Services Department with ruggedized notebook computers and supplies as needed by Police, Code Compliance and Health for use in demanding or harsh working environments during the contract period.		Portable Computer Systems, Inc. Utilizing the Department of Information Resources (DIR) Contract No. DIR-VPC-03-039 Entire Bid Est Amount \$3,327,728 annually

## CITY OF SAN ANTONIO

## BID TABULATION

ANNUAL CONTRACT FOR: RUGGEDIZED NOTEBOOK COMPUTERS AND ACCESSORIES

Portable Computer Systems, Inc.

12851 W. 43rd Drive

Unit 2

Golden, CO 80403

Quantity	Description	Part Number	Unit Price
12 EACH	<b>CF-29 CONFIGURED FOR PUBLIC WORKS</b>		
	Pentium M 1.3GHz, 13.3" Touchscreen, 256MB, 40GB, 802.11 b+g, Backlit Keyboard, Windows XP	CF-29EWKGZKM	\$4,029.00
30 EACH	CF-29 COMBO DRIVES (DVD-Rom/CD-RW)	CF-VDR282U	\$309.00
450 EACH	<b>CF-29 CONFIGURED FOR POLICE</b>		
	Pentium M 1.3GHz, 13.3" Touchscreen, 256MB, 60GB, 802.11 b+g, Backlit Keyboard, Locking Screws, Windows XP	CF-29EWPNZKM	\$3,984.00
160 EACH	<b>CF-29 CONFIGURED FOR FIRE</b>		
	<b>Base Unit</b>		
	Pentium M 1.3GHz, 13.3" Touchscreen, 256MB, 40GB, 802.11 b+g, Backlit Keyboard, Windows XP	CF-29EWKGZKM	\$4,029.00
	<b>Integrated AT&amp;T EDGE Unit</b>		
	Pentium M 1.3GHz, 13.3" Touchscreen, 256MB, 40GB, 802.11 b+g, Backlit Keyboard, AT&T EDGE, Windows XP	Part Number Not Available Yet	\$4,786.00
160 EACH	CF-29 RAM 256MB	Included in Unit	
160 EACH	CF-29 RAM 512MB (Upgrade Options) (Making total 768MB)	CF-WMBA40512E	\$200.00
160 EACH	CF-29 RAM 1GB (Upgrade Options) (Making total 1.256GB)	CF-WMBA401024B	\$490.00
160 EACH	CF-29 Touchscreen Transmissive outdoor readable screen	Included in Unit	
160 EACH	CF-29 Sealed rubber LED backlit keyboard	Included in Unit	
160 EACH	CF-29 Litium batteries	Included in Unit	
160 EACH	CF-29 AC Adapters	Included in Unit	
8 EACH	CF-29 Integrated EDGE cards	Included in AT&T Unit	
3 EACH	CF-29 Battery chargers	CF-VCBTB1U	\$156.00
3 EACH	CF-29 Desktop Port Replicator	CF-VEB272AW	\$234.00

Quantity	Description	Part Number	Unit Price
	<b>PRECISION Dock FOR CF-29 For PD (Fire doesn't use)</b>		
	Precision Locking and Docking Station, 2 Serial, 1 Parallel, 1 USB, Lock, Keypad Light, Power Adapter, Horizontal Slide Mechanism, Side To Side Swivel, 45-Degree Airbag Slide	CF28/29	\$691.00
	Precision Single Wireless Pass Through Option	MS9SWOP	\$202.00
	Precision Dual Wireless Pass Through Option	MS9DWOP	\$267.00
	Precision 13.75" Baseplate	MS913BP	\$93.00
	<b>LECO Dock FOR CF-29 For Fire</b>		
	LEDCO Dock FOR CF-29 with Advance HUB For Fire	PDSCF29IPSAH	\$799.00
	LEDCO Tilt and Swivel	TS	\$67.00
	<b>CF-29 ADDITIONAL ACCESSORIES LISTED BELOW</b>		
1000 Each	Blue Touchscreen Cleaning Cloth	CF-PCSVNC001W	\$6.00
	CF29 13.3" LCD protector screen for Touchscreen unit	CF-VPF03U	\$63.00
	<b>CF18 CONFIGURED FOR FIRE</b>		
	<b>Base Unit</b>		
52 EACH	Pentium M 1.1GHz(Centrino), 10.4"Hi-bright Transmissive XGA, 40GB HDD, 256 MB RAM, Intel 802.11b+g WLAN, Dual pass through antenna, backlit keyboard, WIN XP	CF-18DJAZXKM	\$3,140.00
	<b>Integrated AT&amp;T Unit</b>		
52 EACH	Pentium M 1.1GHz(Centrino), 10.4" Hi-bright Transmissive XGA, 40GB HDD, 256 MB RAM, Intel 802.11b+g WLAN, AT&T GPRS with voice, Dual pass through antenna, backlit keyboard, WIN XP	Part Number Not Available Yet	\$4,068.00
52 EACH	CF18 RAM 512 MB Upgrade (Making total 768MB)	CF-WMBA40512E	\$200.00
52 EACH	CF18 RAM 256 MB Upgrade	Included in Unit	

Quantity	Description	Part Number	Unit Price
52 EACH	CF18 RAM 1 GB Upgrade (Making total 1.256GB)	CF-WMBA401024B	\$490.00
52 EACH	CF18 Touchscreen PC Version	Included in Unit	
52 EACH	CF18 Transmissive outdoor readable screen	Included in Unit	
52 EACH	CF18 Sealed rubber LED backlit keyboard	Included in Unit	
52 EACH	CF18 Integrated EDGE cards (if possible)	Included in AT&T Unit	
52 EACH	CF18 AC Adapters	Included in Unit	
52 EACH	CF18 Battery chargers	Included in Unit	
52 EACH	CF18 Field Mate Cases	CF-FM18	\$73.00
156 EACH	CF18 Litium batteries	CF-VZSU30U	\$203.00
3 EACH	CF18 Desktop Port Replicator	CF-VEB181U	\$308.00
52 EACH	CF18 10.4 LCD protector screen for Touchscreen unit (if allow write through)	CF-VPF07U	\$63.00
	PRECISION MOUNT FOR CF-18 (Not used by Fire)	Not required by Fire	
	LED CO MOUNT FOR CF-18 (Not used by Fire)	Not required by Fire	
85 EACH	<b>CF-P1 CONFIGURED FOR POLICE</b>		
	CF-P1 Intel PXA263-400MHz, 3.5-1/4VGA, 64MB, 802.11b, Bluetooth, AT&T GPRS, PocketPC2003	CF-P1P3CDG6M	\$2,343.00
	<b>CF-P1 ADDITIONAL ACCESSORIES LISTED BELOW</b>		
	CF-P1 Battery Pack (Extra)	CF-VZSU28W	\$101.00

**ESTIMATED TOTAL**

**\$3,327,728.00**

State of Texas DIR "Go Direct" Contract (DIR-VPC-03-039)

(Contract Period: Upon Award – September 24, 2005 with 2-1-year options to extend as determined by the State)

A988-05  
LB/arw



SECTION III  
COUNCIL, JANUARY 6, 2005  
LOW QUALIFIED BIDS

SECTION III LOW QUALIFIED BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Vital Record Forms A1002-05 Upon Award through 9-30-05 With two one-year options to extend		Scott Merriman, Inc. Entire Bid Est Amount \$19,011 annually

This contract will provide the City of San Antonio Health Department Vital Statistics Division with printing services for publication of various vital record forms that contain security and safety features.

# City of San Antonio Bid Tabulation

Opened: October 5, 2004					
For: Annual Contract for Vital Record Forms					
A1002-05 TC			Scott Merriman Inc.	American Bank Note	International Security Products
			11212 Goodnight Lane, Ste 200	357 Riverside Dr., Ste 230C	1760 Commerce Way
			Dallas, TX 75229	Franklin, TN 37064	Paso Robles, CA 93446
Item	Description	Estimated Quantities			
1	Local Birth & Death Record Form, 8.5" x 11"	145,000			NAS
	Price per M		\$95.00	\$130.78	\$73.46
	Total Price		\$13,775.00	\$18,963.10	\$10,651.70
	Delivery		30 Days	34 Days	20 Days
2	Local Birth & Death Record Form, 8.5" x 14"	8,000			
	Price per M		\$190.00	\$225.68	\$114.53
	Total Price		\$1,520.00	\$1,805.44	\$916.24
	Delivery		30 Days	7 Days	20 Days
3	State Birth Record Form, 9" x 7"	9,000			
	Price per M		\$176.00	\$183.81	\$109.23
	Total Price		\$1,584.00	\$1,654.29	\$983.07
	Delivery		30 Days	8 Days	20 Days
4	Wallet Size Birth Record Form, 2-13/16" x 4"	6,000			
	Price per M		\$230.00	\$206.94	\$122.94
	Total Price		\$1,380.00	\$1,241.64	\$737.64
	Delivery		30 Days	7 Days	20 Days
5	Wallet Size Plastic Cover, 500/Box	16 Boxes			
	Price per Box		\$94.00	\$20.00	\$34.50
	Total Price		\$752.00 *	\$640.00 *	\$552.00
	Number per Box		2,000	250	500
	Manufacturer & Brand		Silvanus Special .08 Poly	Silvanus Poly Jacket	Silvanus Poly Jacket
	Delivery		30 Days	20 Days	20 Days
	Estimated Annual Total		\$19,011.00	\$24,304.47	\$13,840.65
	Terms		Net 30	Net 30	Net 30
Estimated Total Award			\$19,011.00		

\* Totals have been adjusted to reflect variances in packaging.

**NAS** - International Security Products - Samples submitted did not meet security specifications as required by the State of Texas Registrar for Vital Statistics. Samples submitted by the vendor included alternative security features and not those required by the State. The samples were evaluated by both the State Registrar and the State's Legal department.

**TERMS:** Upon Award - September 30, 2005 with two (1) extension - Expires 2007

**CONTRACT AMOUNT:** \$19,011.00 for one year; \$57,033.00 for three years.

**END USER:** San Antonio Metro Health, Vital Statistics Division

**SCOPE:** Contract will provide the printing services for the publication of various vital record forms that contain security and safety features.

**\*Savings:** This is a new annual contract - estimated annual savings from previous year's informal purchases - \$6,989.00